

MEETING OF THE BOARD OF TRUSTEES—July 9, 2012

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Fred Marcell called the meeting to order at 4:30 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Fred Marcell, President; Karen Heist, Vice President; Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Tom Grossi for Dr. Taylor; Jim Mallon for Mayor Gillian
Library Staff: Christopher Maloney; Leslie Clarke
Rose Marie Ricci from the Friends and Volunteers

APPROVAL OF MINUTES: Nancy Larrabee moved and Karen Heist seconded to approve the minutes from the June, 11, 2012 meeting as corrected. There was unanimous approval.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. Karen Heist moved and Jennifer Shirk seconded to pay the bills. All agreed with a roll call vote.

.PRESIDENT'S REPORT: President Marcell shared a recent article about the Community Center that had photographs and stressed the importance of making the community aware of our facility.

DIRECTOR'S REPORT: Director Maloney reported that he contacted Steve Barse, the library's attorney, concerning the library's use of security cameras. The policy on the cameras should be ready for the August Board meeting, if Mr. Barse agrees there are no legal issues involved. Maloney also presented some statistics on library use. In June 1,100 people visited the library each day. He also reported that there were 30,000 more items circulated in the period from January to June of 2012 than during the same time period in 2011. There were 1,000 more people using the computer center in June 2012 than in June 2011. Maloney gave an overview of the programming at the library, and Leslie Clarke commented that children's attendance was up from last summer. Director Maloney has contacted personnel at Richard Stockton College of New Jersey and Atlantic Cape Community College to see if our library could partner with them and host adult continuing education programs.

COMMUNICATIONS/CORRESPONDENCE: NA

FRIENDS AND VOLUNTEERS REPORT: President Rose Marie Ricci reported that the Friends and Volunteers made \$2,700 at the June book sale. The organization intends to give \$10,000 to the library for needed items. President Marcell commended the Friends and Volunteers for all they do to help the library. Treasurer Larrabee suggested having a photo opportunity to highlight the upcoming gift.

BUILDING ISSUES: There is not much to report concerning the building. There is one leak on the 2nd floor that is being investigated by the City of Ocean City. President Marcell recommended replacing all stained ceiling tiles.

OLD BUSINESS:

- A. Long Range Plan Update—Next week is the final planning committee meeting and efforts are being made to get more completed surveys and complete the plan. It should be ready to be reviewed at the September Board meeting. So far, there have been 200 responses to the survey. Jennifer Shirk suggested handing out flyers promoting the survey.

NEW BUSINESS: NA

PUBLIC COMMENT: NA

AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS WAGE INCREASES FOR PART-TIME NON-UNION EMPLOYEES: Nancy Larrabee moved and Mike Dattilo seconded to enter into closed session at 5:30 pm. All approved with a roll call vote.

AUTHORIZATION TO COME OUT OF CLOSED SESSION: Nancy Larrabee moved and Karen Heist seconded to come out of closed session at 6:30pm. All approved with a roll call vote. Nancy Larrabee made a motion to approve Chris' recommendation of promoting two existing full time employees to the title of Library Associate because they recently completed their Master's Degree programs in Library Science. Nancy also moved to approve a 1% retroactive raise for Director Maloney. Tom Grossi seconded both motions. All approved with a roll call vote.

ADJOURNMENT: Karen Heist moved to adjourn the meeting at 6:35pm. Tom Grossi seconded the motion. All approved with a roll call vote.

Respectfully submitted,

Jon Batastini
Recording Secretary