

**MEETING OF THE BOARD OF TRUSTEES—August 11, 2008**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** Vice President Ms. Hafsrud called the meeting to order at 4:05 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Sue Hafsrud, Vice President, John Flood, Treasurer Fred Marcell, Dr. Kathy Taylor, Superintendent of Schools  
Library Staff: Christopher Maloney, Library Director

**APPROVAL OF MINUTES:** Mr. Flood moved and Dr. Taylor seconded to approve the minutes from the July 14, 2008 Board meeting. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Flood reviewed current assets and liabilities of the library. Mr. Marcell moved and Dr. Taylor seconded to pay the bills on the bill list. A unanimous roll call vote was taken.

**PRESIDENT'S REPORT:** There was no report

Ms. Heist, Recording Secretary arrived at 4:10 pm and Mr. Rutala, Mayor's Representative arrived at 4:12 pm

**DIRECTOR'S REPORT:** Director Maloney gave an update on the library's HVAC system. User statistics through the month of July were distributed to the Board members.

Mr. Maloney distributed a copy of a press release about the upcoming building expansion. Mr. Rutala suggested he contact the county for their input and possible quotes to be included.

**CORRESPONDENCE—**Mr. Maloney passed around correspondence for the Board to review including a letter from Shore Memorial Hospital thanking the library for the baby bag delivery program.

**BUILDING EXPANSION—**Mr. Flood reported that the preconstruction meeting with Arthur Ogren Construction Inc. took place on July 23rd and everything was moving forward for construction to begin after Labor Day. There is a ground breaking ceremony planned for September the 10<sup>th</sup> at 3pm. Mr. Maloney will provide a list to the Mayor's office for invitations to be sent out. Mr. Flood requested a closed session to discuss possible lease space for relocation of some library services during construction.

**OLD BUSINESS:**

The installation of the web camera was moving forward and should be operational shortly. Ms. Heist suggested we send out a separate press release when it is operational. Mr. Marcell suggested we look into sending press releases to the Philadelphia Inquirer to be included in their South Jersey section. Mr. Rutala also suggested forwarding the press releases to the media contacts used by the city.

**NEW BUSINESS:** There was no new business

**PUBLIC PARTICIPATION:**

Ms. Waddell Spoke about the author's luncheon and distributed a letter to the Board members regarding the Friends and Volunteers needs for the book sales during construction. Ms. Heist attended the Friends and Volunteers meeting that morning and thanked them for their help and involvement with the primary school.

**CLOSED SESSION:**

Mr. Flood made a motion to enter a closed session for the purposes of lease negotiations and when the Board returns to open session no action would be taken. The motion was seconded by Ms. Heist. A unanimous aye vote was taken. Closed session began at 4:30 pm.

Mayor Perillo arrived at 4:30 pm

Motion to come out of closed session at 4:45pm was made by Mr Flood and seconded by Ms. Heist.

**ADJOURNMENT:** A motion to adjourn was made at 4:46 pm by Mr. Marcell and seconded by Mr. Flood with all in favor. The next meeting will be held on Monday, September 8th at 4 pm.