

MEETING OF THE BOARD OF TRUSTEES—August 8, 2011

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Price called the meeting to order at 4:30 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Ed Price, President; Nancy Larrabee, Treasurer; Karen Heist, Secretary; Lou Walters; Dr. Kathy Taylor, Superintendent of Schools; Mike Dattilo, City Business Administrator, for Mayor Gillian
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Karen Heist moved and Nancy Larrabee seconded to approve the minutes from the July 11, 2011 meeting. There was unanimous approval.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. Director Maloney asked the Board to cut a check between meetings for the amount of \$1,195. This would pay for an advertisement in the New Jersey Lifestyle periodical to promote the library's holiday festival. Lou Walters moved and Karen Heist seconded to pay the bills on the list and the additional \$1,195. A unanimously favorable roll call vote was taken. Karen Heist suggested that the library do a radio ad promoting the library now that Borders is closing.

PRESENTATION BY SGT. HOPELY: Sgt. Brian Hopely of the Police Department gave a power point presentation on pedestrian safety. He thanked the library for the \$18,000 given to the police department for this purpose. He gave a report on how the money was spent. Some of the expenditures were for: a safety trailer to hold the items police gave out to children, "safe and secure storefront posters", "safe and secure" handout cards, safety coloring books, "walk safe" wrist slaps, and key chains. He also spoke about the July 23 "Distracted Driving" event that was held in the library parking lot. Sgt. Hopely reported that all but \$800 was spent out of the \$18,000 given. He requested \$25,000 more to be donated from the library in 2011-2012 so that the police department could purchase more safety items. He promised that the library would be mentioned in all the items purchased.

PRESIDENT'S REPORT: NA

DIRECTOR'S REPORT: Director Chris Maloney reported that the city will transfer the first payment of the 2011 appropriation for the amount of \$1,446,650 to the Library on August 15. This payment is in line with the approved 2011 Payment Schedule between the Library Board of Trustees and the city of Ocean City.

COMMUNICATIONS/CORRESPONDENCE: Director Maloney shared a thank you letter from a patron who was helped with her Master's thesis by library staff.

FRIENDS AND VOLUNTEERS: Rose Marie Ricci spoke about the October 6 Author luncheon featuring Carol Higgins Clark. She asked how many of the Board were planning to come. The price of the luncheon is \$30 a ticket.

OLD BUSINESS:

- A. Strategic Planning Timeline—everything is arranged with Alan Burger, the consultant for the strategic plan. He is available for September, but could be available even before that. December 31 is the end of the timeline for the plan. President Price will not be on the Board as of Jan. 1. Lou Walters will not be available September or October. A schedule of meetings with the consultant will be arranged at the September board meeting.
- B. Facilities Manager—Mike Dattilo reported that the position has not been established yet. There is a maintenance staff leader at present. Jim Mallon and Mike Rosbach need to meet to address the problems and come up with solutions. President Price expressed his disappointment that nothing had been accomplished since the July meeting. He stressed that \$72,000 had been earmarked by the library for a facilities manager. The library might have to

hire a manager itself. Director Maloney will meet with Ed Price, Fred Marcell, and Mike Dattilo before the next board meeting.

- C. **New Tax Bill**—Maloney reported that he spoke to Tax Collector Gary Hink about the format of the new tax bill to see if people had any feedback about the library tax. Hink said he had received very little negative feedback. Director Maloney was set to put two paid ads in the newspapers, but now he is holding back on the ads unless there are a lot of complaints. Gary Hink had mortgage companies include very clear wording about the library tax when sending out mortgage payment notices to taxpayers.

NEW BUSINESS: NA

PUBLIC COMMENT: NA

AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS WITH PART-TIME CWA EMPLOYEES—at 5:55pm Lou Walters moved and Nancy Larrabee seconded to enter closed session. There was a unanimously favorable roll call vote.

ADJOURNMENT: The meeting returned to open session at 6:10 pm. Lou Walters moved and Nancy Larrabee seconded to adjourn. All agreed. The next meeting will be Monday, September 12, at 4:30 pm.

Respectfully submitted,

Karen Heist
Recording Secretary