

MEETING OF THE BOARD OF TRUSTEES—September 8, 2008

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Price called the meeting to order at 4:00 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Ed Price, President; Sue Hafsrud, Vice President; John Flood, Treasurer; Karen Heist, Secretary; Fred Marcell; Steve Terhune, Dr. Taylor's representative; Jim Rutala, Mayor's Representative

Library Staff: Christopher Maloney, Leslie Clarke

Sue Hafsrud moved and John Flood seconded to approve the minutes from the August 11, 2008 Board meeting. The motion passed with one abstention. Mr. Price did not attend that meeting.

TREASURER'S REPORT: Treasurer Flood reviewed current assets and liabilities of the library. He reported that there is a need for a transfer of funds into the Telecommunications line item. This transfer should be done at the next Board meeting. Mr. Flood also reported on a bill not reflected on the bill list for an entertainer for \$295. It will be listed on next month's statement. Karen Heist moved and Sue Hafsrud seconded to pay the bills on the bill list. A unanimously favorable roll call vote was taken.

PRESIDENT'S REPORT: President Price brought to the Board's attention two policies that need to be revised—the policy on payments not normally on the bill list and the policy on disposal of fixed assets. Treasurer Flood distributed copies of the library's Report on Audit of Financial Statements for years ended December 31, 2007 and 2006 to Board members. This will be discussed at the next meeting. President Price reminded the Board about the ground breaking ceremony which will take place at 3pm on Wednesday, September 10. All members are invited to attend the brief ceremony which will be conducted by Mayor Perillo. It will be held at the landscaped area at the front of the building.

DIRECTOR'S REPORT: NA

COMMUNICATIONS: Becky Greene applied for and received a grant for the library where children learn about American character and ideals through forty reproductions of significant American art. These reproductions will be utilized in young adult programs at the library

BUILDING EXPANSION—John Flood reported on a meeting that took place last Wednesday with the architect and contractor for the expansion project. The contractor will begin getting set up for the project on Monday, September 15. The Web cam was installed on the top of John Flood's building and can be viewed on the library's web site (www.oceancitylibrary.org). Each day at 1pm a picture will be taken of the construction site. Eventually a film could be made from each day's videos put together. There is a possibility that the web cam could be accessed from the city website. President Price commended Greg Foote for making this possible. Mr. Flood reported that the fence that the contractor will construct will encompass the entire parking lot on the 17th St. side. Employees will have to enter the building from the front. There will be no access from the loading dock. Mr. Flood asked permission from the Intermediate School for employees to park at the armory near the school. Steve Terhune will ascertain whether permission has been granted.

OLD BUSINESS: There have been two Outreach Funding requests. The Ocean City School District requested a contribution from the library of \$98,587 to assist them in implementing an upgraded and expanded digital TV media program for grades 4 – 12 with community integration. They would like to connect the library to the school's fiber optic network. Ed Price met with Steve Terhune to discuss this project. Jim Rutala moved and Karen Heist seconded to fund this request. A favorable roll call vote was taken as follows: Price-yes; Hafsrud-yes; Flood-yes; Heist-yes; Terhune-abstained; Marcell-yes; Rutala-yes. The second Outreach Funding request was from Joan Hoffman of Ocean City First Fright. She requested \$900 for two entertainers for the event. Payment would be made directly to the entertainers, a magician and a puppeteer. John Flood moved and Karen Heist seconded to fund this request. A unanimously favorable roll call vote was taken.

NEW BUSINESS: President Price brought to the Board's attention the library's continuing problem with its HVAC. He and Director Maloney met with Mike Toy, an engineer with the Concord Atlantic Company. Mr. Toy explained that two pumps are failing in the HVAC system. They can't pump the necessary water flow to cool the building. Mr. Toy's cost estimate was \$50,000 to replace these pumps and put in a device to reduce the amount of vortex generated by the evaporator. The system is an open not a closed system, so foreign material can enter and cause problems. There is still leaking in the fiction area where walls were not repaired at the time a new cooling tower was put in. Roger Rinck will be here to oversee the construction project and should be the overall coordinator. He will be looking into this. Jim Rutala will communicate the situation to him. Director Maloney stressed that he has been working on this problem for months, and he has brought this to the Board's attention before. He met with Mike Toy previously and he has also been trying to rectify the problem with the need for wall repair in the area of the cooling tower. Mr. Price feels very strongly about solving this problem. The waterproofing of the building was effective in all other areas of the building. Mr. Price will meet with Jim Rutala to discuss this problem further. President Price stressed that the 2006 and 2007 audits should be voted upon at the next meeting, as well as the revisions of the two policies mentioned earlier in the meeting.

PUBLIC PARTICIPATION: Jim Hess and Nancy Waddell voiced their concerns.

AUTHORIZATION TO ENTER EXECUTIVE SESSION: Sue Hafsrud moved and John Flood seconded to enter Executive Session at 5:00 pm. There was unanimous approval. Motion to return to regular session was made by John Flood and seconded by Karen Heist with all in favor.

ADJOURNMENT: A motion to adjourn was made at 5: 30 pm by John Flood and seconded by Karen Heist with all in favor. The next meeting will be held on Monday, October 6 at 4pm.