

## **MEETING OF THE BOARD OF TRUSTEES—September 13, 2010**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Price called the meeting to order at 4:32 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Ed Price, President; Fred Marcell, Vice-President; Nancy Larrabee, Treasurer; Karen Heist, Secretary; Louis Walters; Dr. Kathleen Taylor, Superintendent of Schools; Mike Dattilo, Acting Business Manager, City of Ocean City  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Nancy Larrabee moved and Lou Walters seconded to approve the minutes from the August 9, 2010 meeting. The motion passed with a unanimously favorable vote.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. She reported that the bonding issue with her position has been addressed and will be resolved by next year. She noted that the library received its first appropriation check from the City of Ocean City. Ms Larrabee also reported that a one-time authorization for a wire transfer was done to pay the \$100 report fee due to the State of New Jersey. Mr. Marcell moved and Karen Heist seconded to pay the bills on the list. A unanimously favorable roll call vote was taken.

**PRESIDENT'S REPORT:** President Price remarked in his report that there are stacks of newspapers around the building that detract from its attractiveness. He stressed that everyone in the building should cooperate in maintaining an uncluttered, attractive appearance. No one should place any items in the library without the permission of the library director. President Price and Vice-President Marcell expressed interest in attending the next staff meeting to further communication between Board and staff. Mr. Price will work with Director Maloney and the Atrium Committee to draft a policy on how individuals or companies would be allowed to place items in the building.

**DIRECTOR'S REPORT:** Director Maloney reported that the janitorial contract for the building will be sent out to bid soon to have a contractor on board for the beginning of 2011. He and Wendy Moyle of the Fitness and Aquatic Center will review the cleaning specifications. Furniture for the Atrium area is being considered and the cleaner will clean this area each day. Mr. Maloney ended his report by commending the library staff for a job well done. User statistics for the summer will be available for the Board to review at the next meeting.

### **COMMUNICATIONS/ CORRESPONDENCE: NA**

**BUILDING EXPANSION REPORT:** The information from this report has been moved to the "New Business" section of the meeting.

**FRIENDS AND VOLUNTEERS REPORT:** Rose Marie Ricci, President of the Friends and Volunteers, reported that the organization is incorporated and is working on its tax exempt status. Ms Ricci thanked former Board member, Councilwoman, and attorney Sue Sheppard for her assistance in this matter.

### **OLD BUSINESS:**

- A. Building Signage Update—Mike Dattilo is still working on a plan for signage for the building. There will be a full report on this at the October meeting.
- B. Library Grand Opening Update—there are two choices of date for the Grand Opening—Friday, October 15 or Friday, October 29. The ribbon cutting would take place at 5pm with tours of the building to follow. The different entities within the building are deciding which of the two dates would be better for them. The library is leaning toward the October 29 date. President Price will check to see if there is a conflict with anything the Community Arts League might be planning.
- C. Board Goals and Reorganization Committee—Dr. Taylor, Nancy Larrabee, and Fred Marcell will have a committee meeting and will prepare a report for the Oct. 4 Board meeting.

**NEW BUSINESS:** President Price complemented the Arthur Ogren contracting company and Roger Rinck of the City of Ocean City for their excellent work on the construction project. Mr. Price said the contractor will be completing small jobs from a punch list provided by the Library. The Certificate of Occupancy will be given in the near future and the front door will soon be opened. This would be considered a “soft” opening. The landscaping is still not complete because of some changes to the sculpture garden. The Ocean City Community Association will be selling pavers for the sidewalk in the sculpture garden. They are also seeking contributions for a “Wall of Fame” in the Atrium.

**AUTHORIZATION TO ENTER EXECUTIVE SESSION:** Fred Marcell moved and Lou Walters seconded to go into closed session at 5:15 pm for the purpose of Discussing the Status of Labor Negotiations with Full Time CWA Employees. No Action is to be taken. There was unanimous approval. Mr. Marcell moved and Mr. Walters seconded a motion at 6:00 pm to return to open session with all in agreement. Mr. Walters moved and Mr. Marcell seconded to adjourn the meeting at 6:05 pm. All agreed. The next meeting will be held on Monday October 4, 2010 at 4:30 pm.