

## **MEETING OF THE BOARD OF TRUSTEES—September 12, 2011**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Price called the meeting to order at 4:30 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Ed Price, President; Fred Marcell, Vice President; Nancy Larrabee, Treasurer; Karen Heist, Secretary; Dr. Kathy Taylor, Superintendent of Schools; Mike Dattilo, City Business Administrator, for Mayor Gillian  
Library Staff: Christopher Maloney; Leslie Clarke

**APPROVAL OF MINUTES:** Karen Heist moved and Nancy Larrabee seconded to approve the minutes from the August 8, 2011 meeting. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. She reported that there is a large payment to the city for shared services this month. The library also paid two months of payroll to the City. President Price interjected that he wasn't happy about the leaks the library had sustained after Hurricane Irene, but that he spoke with Roger Rinck of the City of Ocean City. Mr. Rinck informed him that roofing work is being done to determine the cause of the leaks. He requested that the Board pay the shared services bill in spite of the leaks because the City is trying to correct the problem. Dr. Taylor moved and Fred Marcell seconded to pay the bills. All approved with a roll call vote.

**PRESIDENT'S REPORT:** President Price complimented the Library Staff on hosting the Ted talks program, a lecture series that has been popular at the library. These 20 minute video lectures about technology, entertainment or design are posted on a website. A moderator plays the talk and moderates a discussion on the topic. October 3<sup>rd</sup> is the Board Meeting set for approving outreach funding requests. The Outreach Funding Committee will meet an hour before the October board meeting to review the requests. Dr. Taylor thanked the Library Staff for providing a bullying program for parents of the community.

**DIRECTOR'S REPORT:** Director Maloney distributed charts of user's statistics for the library comparing this year with 2010. Total item circulation was up each month along with computer logins, reference questions, wireless internet use, and walk in count. Maloney then requested that the Board fund an outreach request from the Friends and Volunteers of the Ocean City Library for partial payment to the author who is speaking at the author luncheon, Carol Higgins Clark. This \$5,000 check is needed by September 28, so a check needs to be cut between meetings. Nancy Larrabee moved and Karen Heist seconded to cut the check. There was unanimous approval by roll call vote.

**COMMUNICATIONS/CORRESPONDENCE:** NA.

**FRIENDS AND VOLUNTEERS:** Sandy Crescenzo reported that the Friends and volunteer's book sales are doing well and she thanked the Board for agreeing to send the check to the Greater Talent Network for the author. Several Board members paid for their author luncheon tickets.

### **OLD BUSINESS:**

- A. Strategic Planning Timeline—President Price, Director Maloney, Fred Marcell and Nancy Larrabee met with consultants Alan and Leslie Burger in a preliminary meeting. The first step toward the plan is to put together a strategic planning committee that would include some community members. Price asked that if any Board members would like to recommend someone for the committee, they should email the contact information to him. He stressed that the committee should be a cross section of the community—people from all walks of life. The committee would act as a steering committee. Only three Board members can be on the committee because of the Sunshine Laws. Price asked that if anyone were interested in being on the committee to contact him. It will be a big time commitment, since the committee will meet 4-6 times. President Price will serve as a liaison between the planning committee and the rest of the library board.

**NEW BUSINESS:** There were a few items of New Business that were discussed. President Price revisited the topic of leaks. Director Maloney stated that Roger Rinck is working on solving the problem of the leak in the Director and Bookkeeper's offices. There is also another leak outside of the IT office. Maloney is looking into replacing the waterless urinals with regular urinals in the new part of the building. One bid would take care of all the bathrooms in the library and Music Pier. Yanni, the vendor in the café, would like a sign in the 17<sup>th</sup> St. alcove to direct people to his café. He installed a large sign without Board approval, which was taken down. A new sign will be installed that will say "Remember to visit Yianni's Café located in the front lobby area of the building." It could be a sign where vendors could slide their individual signs in or out depending on which vendor had the bid. The sign would be posted in the middle of the wall.

**PUBLIC COMMENT: NA**

**ADJOURNMENT:** Karen Heist moved and Mike Dattilo seconded to adjourn the meeting at 5:30 pm. All agreed.

Respectfully submitted,

Karen Heist  
Recording Secretary