

MEETING OF THE BOARD OF TRUSTEES—September 10, 2012

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Fred Marcell called the meeting to order at 4:30 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Fred Marcell, President; Karen Heist, Vice President; Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Dr. Joanne Walls for Dr. Kathy Taylor; Jim Mallon for Mayor Gillian
Library Staff: Christopher Maloney; Leslie Clarke
Sandy Crescenzo from the Friends and Volunteers

APPROVAL OF MINUTES: Jim Mallon moved and Karen Heist seconded to approve the minutes from the August 13, 2012 meeting. There was unanimous approval.

TREASURER'S REPORT: Treasurer Larrabee reviewed current assets and liabilities of the library. Director Maloney received approval from the Board to cut a check for \$5,000 made out to Harlan Coben, the author speaking at the Friends and Volunteers author luncheon. Joanne Walls moved and Jim Mallon seconded to pay the bills. All agreed with a roll call vote.

PRESIDENT'S REPORT: President Marcell again proposed that the meeting agenda be adjusted to allow for an Open Forum. The minutes, Treasurer's Report, and bill list will continue to be sent to members via email. The Open Forum item will be added at the October meeting. President Marcell passed around an ad that was in the Sun newspaper which advertised the Community Cultural Center and its entities. The library paid for this advertisement. Marcell requested that Director Maloney and Treasurer Larrabee begin work on the budget so it will be ready for Board review by December. Jon Batastini suggested having the budget ready by the November meeting.

DIRECTOR'S REPORT: Director Chris Maloney reported that the long range plan will be approved at the October meeting. This meeting will be held on October 1 because of the Columbus Day holiday. Maloney met with the other entities of the Community Center and they are concentrating on "branding" the Center. One of the important parts of the branding would be signage. The City will go out to bid to find a company to do the branding. Maloney also reported that he is meeting with representatives from Overdrive, the company who we use for our downloadable e-book and audio book collection. He wants to investigate the benefits of working directly with the company instead of with a consortium of libraries. He also mentioned that the library will implement software for our public access catalog that shows book jackets and provides "read alikes" for titles in the catalog. There has been positive feedback both from the State Library and patrons about our library. Fred Marcell and Chris Maloney took Michelle Stricker from the State Library on a tour of our facility and she was impressed. Fred and Chris will attend a city council meeting to talk about the library. Chris mentioned the invitation to board members to attend the ribbon cutting ceremony for the Ocean City Observatory. The library is recognized on the plaque. Board members are to send RSVPs to Joann Del Vescio.

COMMUNICATIONS/CORRESPONDENCE: NA

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo from the Friends and Volunteers informed Board members that they need to fill out a flyer to get tickets for the author luncheon. She needs the ticket money today.

BUILDING ISSUES: The only remaining leak in the building is in the old section. The offices on the second floor and the children's activity area on the first floor have been free of leaks.

OLD BUSINESS: Long Range Plan Update—this was discussed under the Director's Report.

NEW BUSINESS:

A Resolution L 2012-06 Authorizing a Non Fair and Open Contract with Millennium Radio for a total of \$40,000—this was an amended amount. At the last board meeting the resolution was for \$30,000. This covers advertising from January to December of 2012. Nancy Larrabee moved and Jon Bastastini seconded to approve the resolution with the amended amount not to exceed \$40,000. All approved with a roll call vote. Flyers were distributed to board members concerning a presentation to be held next Tuesday, September 18, by Samantha Wattson, Nancy Larrabee's daughter, on Envia, an organization helping indigenous women of Oaxaca, Mexico.

ADJOURNMENT: Jim Mallon moved and Karen Heist seconded to adjourn the meeting at 5:20 pm. All approved. The next meeting will be Monday, October 1, 2012 at 4:30 pm.

Respectfully submitted,

Jon Bastastini
Recording Secretary