

**MEETING OF THE BOARD OF TRUSTEES—December 8, 2008**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Price called the meeting to order at 5:00 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Ed Price; John Flood; Sue Hafsrud; Dr. Kathy Taylor; Fred Marcell  
Library Staff: Christopher Maloney, Library Director; Leslie Clarke, Assistant Library Director

**APPROVAL OF MINUTES:** Sue Hafsrud moved and John Flood seconded to approve the minutes from the November 10, 2008 meeting. All were in approval.

**TREASURER'S REPORT:** Treasurer Flood reviewed current assets and liabilities of the library. John Flood moved and Dr. Taylor seconded to pay the bills as listed. An additional motion was made by Fred Marcell and seconded by John Flood to make the final payment of \$873,750.75 to the City to conclude the Shared Services Agreement for 2008. Both motions passed unanimously with a roll call vote.

**PRESIDENT'S REPORT:** President Price reported on his correspondence with State Librarian Norma Blake concerning payment of rent to the City. The Library will be allowed to make payments to the City in accordance with its long range plan. The money will be reflected as funds returned to taxpayers, rather than as rent. Mr. Price thanked Mr. Flood for the work he has done to facilitate opening the Library Annex at 15<sup>th</sup> St. He also thanked Greg Foote of the Library and several City employees for their efforts to prepare the building for opening to the public. The hours for the Annex are as follows: Monday – Friday 9 am to 6 pm, Saturday 9 am -5 pm, and Sunday 1 pm – 5 pm. Mr. Price then reported on a meeting he and Director Chris Maloney had with Rosemarie Ricci, the new President of the Library's Friends and Volunteers organization. He suggested a regular agenda item where the Friends and Volunteers could report on their doings. Mr. Price ended his report by commenting on the hard work done on the 2009 proposed Library Budget. He stressed that any questions concerning the budget should be referred to Director Maloney or Board member Fred Marcell.

**DIRECTOR'S REPORT:** Mr. Maloney reported that he sent a message through the South Jersey Regional Library Cooperative's list serve about the pending legislation concerning removing library appropriations from the municipal spending cap. He also wrote to area state legislators concerning this legislation.

**COMMUNICATIONS/CORRESPONDENCE:** NA

**BUILDING EXPANSION:** John Flood reported that paving work will soon be done in the parking area and that renovations on the interior should take place January through March 2009. The library may have to adjust its hours and open at noon while the work is in progress.

**OLD BUSINESS:** The subject of selling bricks or pavers as a fund raiser or having a special wall to recognize sponsors of the building project was brought up again. The construction company would need to know how many bricks to order if the Board supported this idea. Mr. Price stressed that library employees should park in the lot by the Armory to maximize the number of parking spaces for patrons.

**NEW BUSINESS:**

- A. 2009 Budget Proposal—Copies of the Proposed 2009 Library Budget were given to members for them to review before the next meeting.
- B. Resolution L2008-22 Adopting a Schedule of Regular Meeting Dates for 2009—Fred Marcell moved and Dr. Taylor seconded accepting the schedule of dates. A unanimously favorable roll call vote was taken. It was suggested that perhaps a conference call could be used for members who were out of town and could not attend a meeting. Library attorney Steve Barse will be consulted concerning this. President Price will explore other possible

meeting rooms for the monthly Board meetings and will report on this at the January meeting.

- C. Resolution L2008-23 Adopting a Schedule of Holidays and Early Closings for 2009. Sue Hafsrud moved and John Flood seconded approving the schedule. A unanimously favorable roll call vote was taken.
- D. Resolution L2008-24 Authorizing the Establishment of a Petty Cash Fund for Fiscal Year 2009. John Flood moved and Fred Marcell seconded approving the resolution. A roll call vote was taken with unanimous approval.
- E. Resolution L2008-25 Authorizing the Transfer of Funds in the 2008 Operating Budget-- \$3,000 to be transferred from Fund Balance to Advertising. John Flood moved and Sue Hafsrud seconded the resolution. A roll call vote was taken with unanimous approval.
- F. Resolution L2008-26 Authorizing the Transfer of Funds in the 2008 Operating Budget - \$5,000 to be transferred from Fund Balance to Audio. John Flood moved and Sue Hafsrud seconded the resolution which was unanimously approved with a roll call vote.
- G. Funding Request—City Administrator Jim Rutala requested library cooperation with a calendar advertising the Community Cultural Culture and its events. The calendars would be put in bags for summer visitors to take when visiting local realtors. There is no specific dollar amount yet for the library's contribution. Mr. Price merely wished to put the matter before the Board to gauge its interest.

**PUBLIC PARTICIPATION:** Elaine Wilson of the Friends and Volunteers thanked the Board for helping the organization relocate to 15<sup>th</sup> St. Roberta Woessner, Jim Hess, and Nancy Waddell addressed the Board on various concerns.

**ADJOURNMENT:** The meeting was adjourned at 5:55 pm with a motion from Sue Hafsrud and a second from Fred Marcell with all in favor. The next regular meeting will be held on Monday, January 12, 2009 at 5 pm.