

## **MEETING OF THE BOARD OF TRUSTEES—December 10, 2012**

### **ANNOUNCEMENT OF COMPLIANCE WITH OPML**

**CALL TO ORDER:** President Fred Marcell called the meeting to order at 4:30 pm.

**RECORDING OF ATTENDANCE:** (*Roll Call*) Fred Marcell, President; Karen Heist, Vice President; Nancy Larrabee, Treasurer; Jon Batastini, Secretary; Jennifer Shirk; Kathleen Taylor, Superintendent of Schools; Mayor Jay Gillian; Jim Mallon  
Library Staff: Christopher Maloney; Leslie Clarke  
Rose Marie Ricci from the Friends and Volunteers

**APPROVAL OF MINUTES:** Karen Heist moved and Jon Batastini seconded to approve the minutes from the November 20, 2012 meeting. There was unanimous approval.

**TREASURER'S REPORT:** Treasurer Larrabee reviewed current assets and liabilities of the library. She reported that we received the final quarterly payment of our appropriation from the city. A motion to pay the bills on the list was made by Jon Batastini and seconded by Mayor Gillian. There was a unanimously favorable roll call vote.

**PRESIDENT'S REPORT:** President Marcell reported on the success of the Friends and Volunteer Author Luncheon featuring Harlan Coben. Marcell complemented and thanked the President of the Friends, Rose Marie Ricci for her service as President. Marcell asked Trustees to write a self-evaluation of their work during 2012. Marcell asked that Trustees notify Director Maloney if they will not be able to attend a meeting.

**DIRECTOR'S REPORT:** Director Chris Maloney reported on the success of the Library sponsored Annual Holiday Festival and thanked all involved in planning the festival. Maloney reported that the Ocean City School District submitted a request for funding of a science education program in partnership with the Wetlands Institute. The funding amount would include a fee for both education classes inside the classroom as well filed trips which involve a transportation fee. Maloney also reported that he received a request from the Community Arts Project organization to move a piece of art work on a building at 15<sup>th</sup> and Haven Avenue to the Haven Avenue side of the Community Center building. Mayor Gillian suggested that we store the piece of art until we install signage for the building. Maloney reported that the Budget Committee will be meeting before the January Board meeting.

**COMMUNICATIONS/CORRESPONDENCE:** Superintendent Kathleen Taylor suggested the Library work with the city's office of Emergency Management in producing an informational pamphlet on what to do after a storm hits and you have damage to your property. President Marcel reported that the Ocean City Community Association is presenting a workshop on this very topic.

**FRIENDS AND VOLUNTEERS REPORT:** Rose Marie Ricci, President of the Friends and Volunteers, reported that the group is sponsoring a writing workshop featuring author Lisa Willener. Ricci thanked the Board of Trustees for their co-sponsorship of the Author Luncheon. Ricci reported that the Friends and Volunteers could not donate money to OCNJ Care organization and suggested that the Friends could donate children's books to those families who needed them.

**BUILDING ISSUES:** Director Maloney reported that he and Roger Rinck, a city engineer, toured the areas of the building where we received leaks from the roof. Rinck recommended that we contact a roofing inspection company to come and take a look at the roof.

**OLD BUSINESS: N/A**

**NEW BUSINESS:**

A. A Resolution Approving a List of Holidays and Early Closings for 2013—Mayor Gillian suggested that the Board review the list and suggested that the library be open regular hours on more of the Early Closing dates listed. Director Maloney will review and provide an updated list at the January 2013 meeting. All Approved

B. A Resolution Approving Regular Board Meeting Dates for 2013—Director Maloney presented a schedule of Board Meeting dates that fell on the second Monday of each month at 4:30pm except for the month of March where the meeting would be scheduled on the third Monday of the month. John Batastini moved and Nancy Larrabee seconded to approve the schedule of 2013 Regular Board Meeting dates. All Approved

**ADJOURNMENT:** Jon Batastini moved and Jim Mallon seconded to adjourn the meeting at 5:15pm. All Approved

Respectfully submitted,

Jon Batastini, Recording Secretary