

MEETING OF THE BOARD OF TRUSTEES—April 8, 2013

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting Monday December 10, 2012. The Annual Schedule of Meetings was advertised in the January 9, 2013 Ocean City Sentinel, posted on the Library's website and posted on bulletin boards inside the Library.

CALL TO ORDER: President Nancy Larrabee called the meeting to order at 4:30 pm.

RECORDING OF ATTENDANCE: (*Roll Call*) Nancy Larrabee , President; Fred Marcell , Vice-President (via conference call); Jon Batastini , Treasurer; Mayor Jay Gillian; Dr. Kathy Taylor, Superintendent of Schools; Karen Heist.
Library Staff: Christopher Maloney; Leslie Clarke

APPROVAL OF MINUTES: Karen Heist moved and Jon Batastini seconded to approve the minutes from the March 18, 2013 meeting. There was unanimous approval.

TREASURER'S REPORT: Treasurer Batastini reviewed current assets and liabilities of the library. Mayor Gillian moved and Fred Marcell seconded to pay the bills. All approved with a roll call vote.

PRESIDENT'S REPORT: President Larrabee reported that new Sunday hours are being considered with the library opening at 10 am on Sunday beginning May 19. Ms. Larrabee also mentioned having uniforms for the staff and the location of a drive up book return. She met with Library attorney Steve Barse about the CWA full time union contract.

DIRECTOR'S REPORT: Director Chris Maloney met with Architect Sherri Cross regarding outside signage for the building. Maloney is working with City Purchasing Agent Joe Clark for an RFP on this. Director Maloney informed the Board that our current bookkeeper Beverly Hill will be leaving at the end of May. We are conducting a search for an accounting manager who can be the liaison between the library and the city's finance department. Mayor Gillian recommended meeting with Auditor Leon Costello and Frank Donato, the City's Director of Finance. Fred Marcell moved and Mayor Gillian seconded to change the job description from part-time bookkeeper to full-time accounting manager. All approved with a roll call vote. Director Maloney will speak with other libraries about the salary for this position. Maloney then reported on the upcoming visit from Mary Chute, the State Librarian on April 17 at 2pm in the Lecture Room. All Board members are invited to attend.

COMMUNICATIONS/CORRESPONDENCE---Director Maloney received a thank you from patrons who used the digitized version of the Ocean City Sentinel. Maloney passed out a schedule of National Library Week events. He asked Mayor Gillian if he could sign and read a proclamation for Library Week at the next city council meeting. This can be arranged with his secretary, said the Mayor. Dr. Taylor had thank you notes from students concerning the visit The Wetlands Institute made to the Primary school.

FRIENDS AND VOLUNTEERS REPORT: President Sandy Crescenzo reported on the Friends and Volunteers Author Tea. Tickets will be sold in the Atrium on April 27. The author who will speak is Theresa Tull, who was ambassador to Guyana. The tea will be at the Flanders Hotel at 2 pm on May 9. Ms. Crescenzo requested that the library consider contributing \$5,000 for the author at the Fall Author Luncheon. Finally, she told the Board about the new website for the Friends and Volunteers: fvocfpl.wordpress.com.

BUILDING ISSUES: Director Maloney reported that the water testing of the roof still has not been done. Mayor Gillian asked to be copied on all correspondence to Public works employees and Roger Rinck. The leak is where the two buildings come together (original community center and cultural community center complex) Mayor Gillian said someone will call tomorrow regarding this issue.

OLD BUSINESS: Director Maloney is seeking a statement from our attorney before setting up security cameras.

NEW BUSINESS: Director Maloney has been researching adult education courses which could be offered at the library in coordination with the Atlantic Cape Community College and Ocean City School District. Continuing education and college degree courses could be offered at the Library and High School. Master's degree courses could possibly be offered at the High School. Dr. Taylor asked about the library assisting the Historical Museum financially. Nothing has been formally discussed concerning this idea. Representatives from the Museum and our Board need to meet. Karen Heist will investigate other communities who have combined a library with a museum.

PUBLIC COMMENT:

Sandy Crescenzo commented on the wonderful job Jeff McGranahan has been doing at the Historical Museum.

ADJOURNMENT—Mayor Gillian moved and Jon Batastini seconded to adjourn the meeting at 5:45 pm. All approved. The next meeting will be May 13, 2013 at 4:30 p.m.

Respectfully submitted,

Jennifer Shirk, Recording Secretary