

MEETING OF THE BOARD OF TRUSTEES-Board Meeting November 9, 2015

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 21, 2015 Ocean City Sentinel and in the January 17, 2015 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:10pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Dr. Connie Pritchard, Dustin Peters, Mike Allegretto, Cathy Smith, Jon Batastini, Karen Mahar, Leslie Clarke, Steve Barse, Elaine Wilson.

APPROVAL OF MINUTES: Mr. Batastini moved to approve the minutes from the October 2015 meeting with no changes. The motion was seconded by Dr. Pritchard and passed with all present in favor.

TREASURER'S REPORT: Jennifer Shirk reviewed the report in Mr. Broadley's absence. She noted that a few line items were low and that resolutions are being presented later in the meeting transferring funds. Jon Batastini moved to approve and pay the bills presented with a second from Dr. Pritchard. All present were in favor by roll call.

ACTION ON THE BILLS: Jennifer Shirk reported that there was nothing out of the ordinary in the bills. Jon Batastini moved to approve and pay the bills presented with a second from Dr. Pritchard. All present were in favor by roll call.

PRESIDENT'S REPORT: Mrs. Shirk will meet with Susan Globus for her assessment of our progress with the Strategic Plan in January or February 2016.

Mrs. Shirk remarked that the Family Creative Learning Project was in line with our strategic plan and matched the State Library's recommendations for maker spaces.

The OC Reads event was a success not only for the library, but local bookstores and restaurants as well.

DIRECTOR'S REPORT: Karen Mahar remarked upon the success of the OC Reads event noting that attendance was upwards of 150 persons.

The Library's bookmobile was recognized by the Chamber of Commerce for "Outstanding Use of Technology" and was honored at a dinner at the Yacht Club.

Karen informed the Board of the function of the Atrium Committee and reminded all that the Holiday Festival is December 6.

There are plans underway to have the windows cleaned two (2) times per year.

The OCCCA has been dissolved and Mike Allegretto will handle the donor wall project that the group began.

Mrs. Mahar outlined the plans for the decorations for the interior and exterior of the building to be performed by "Fresh Cut".

The Landscaping is being coordinated with the Friends group and the problems are being resolved.

Special events for a Community Calendar are to be sent to the Library's IT Director for inclusion on the online calendar.

The proposal for the cooperative programming with the OC schools and the Wetlands Institute has been received.

Because of its past success, Jon Batastini moved to approve the project again in the amount of \$19,411.80. With a second from Dr. Pritchard, the motion passed with all present in favor by roll call.

Jon Batastini also moved to approve the Library as a First Night sponsor in the amount of \$11,900.00. With a second from Dr. Pritchard, the motion passed with all present in favor by roll call.

COMMUNICATIONS/CORRESPONDENCE: N/A

FRIENDS & VOLUNTEERS REPORT: Elaine Wilson expressed that there is demand to repeat the Family Creative Learning project. She outline some of the many projects the group is currently sponsoring including the Annual Author Luncheon, writing workshops at OCIS, National Friends and Volunteer Week, Welcome Night, and a third grade reading club.

She discussed the success of the landscaping project and the possibility of a bench on the 17th street side of the library.

BUILDING ISSUES: The windows are scheduled to be cleaned two times per year and there are plans to update the staff bathroom and lounge.

OLD BUSINESS:

- A. **Bookmobile-** Leslie Clarke distributed the improved statics for use. Additional stops have been added. She thanked the Chamber of Commerce, the City of Ocean City, and the Exchange Club for the assistance in making the current stops a success.
New employees hired to work on the bookmobile will begin next week.

NEW BUSINESS:

- A. Wetlands Proposal (the motion was made and passed in Director's Report)
- B. Jennifer Shirk read all resolutions presented authorizing the transfer of funds between line items in the 2015 operating budget. Jon Batastini moved to accept resolution L2015-15-18 as presented. With a second from Dr. Pritchard, all were passed with all present in favor by roll call.
- C. Organizational Chart- A draft prepared by the Assistant Director and Library Director was distributed. The Board hopes the chart will clarify succession planning in the library and better define the supervisors. After a brief discussion, it was decided that the issue would be tabled for further discussion.
Some possible speakers were briefly discussed who might address suicide and other important topics for students and parents.

PUBLIC COMMENT: Dr. Pritchard complimented the Children's Department for successful programming.

AUTHORIZATION TO ENTER CLOSED EXECUTIVE SESSION TO DISCUSS FUTURE PROCEDURE OF

CWA: A motion to enter the session to discuss the future procedure of CWA was offered by Jon Batastini at approximately 5:03pm and seconded by Dr. Pritchard. All present were in favor.

A motion to exit executive session and re-enter regular session was made by Jon Batastini at 5:13pm and seconded by Dr. Pritchard. All present were in favor.

ADJOURNMENT: A motion to adjourn was made by Jon Batastini at 5:14pm and seconded by Dr. Pritchard. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag