

MEETING OF THE BOARD OF TRUSTEES-Board Meeting April 11, 2016

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:07pm.

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 13, 2016 Ocean City Sentinel and in the January 13, 2016 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Dr. Connie Pritchard, Brian Broadley, Dustin Peters, Jon Batastini, Mike Allegretto. Karen Mahar, Leslie Clarke, Steve Barse. (It was noted that Dr. Taylor would be coming at a later time)

APPROVAL OF MINUTES: Minutes from the March 2016 meeting were presented. There were no questions. Mike Allegretto moved to approve with a second from Brian Broadley. All were in favor.

TREASURER'S REPORT: Dr. Pritchard reviewed the current assets and liabilities of the library. She noted the prominent use of technology in libraries today. She also noted the amount tallied for the "Return to Taxpayers". Brian Broadley moved to approve the Treasurer's Report with a second from Mike Allegretto. All present were in favor by roll call vote.

ACTION ON THE BILLS: Mike Allegretto moved to pay the bills with a second from Jennifer Shirk. All present were in favor by roll call vote.

PRESIDENT'S REPORT: The Personnel Committee will meet to discuss a Director Evaluation to be done in May.

A Policy Committee meeting will be held to discuss the policy handbook and by-laws.

Ms. Shirk reminded members that Financial Disclosure Statements are due by the end of the month.

A meeting with the Mayor was held to improve communications between the City and the Community Center and the signage project is being revisited.

A meeting with Susan Globus resulted in a decision to improve newsletter subscriptions, to improve on the community calendar with Doug Bergen as the new City point-of-contact, and to place Spanish signs on the bookmobile.

Surveys will be distributed after programs to improve customer service and collaboration with the schools has improved.

DIRECTOR'S REPORT: Director Mahar reported that the OCCON Festival was a huge success with over 800 attendees.

National Library Week events include special programming, a Welcome Table hosted by the Friends and Volunteers, and a daily beach tag drawing.

The audit begins this day in-house.

The Edible Book Contest held in the beginning of April was a huge success with a large voter turn-out.

Jennifer Shirk has been chosen by the Chamber of Commerce as Working Woman of the Year and will be honored at a luncheon at the OC Yacht Club on April 27.

The overall compliment received through the "I Love My Library" Campaign was staff friendliness and helpfulness.

COMMUNICATIONS/CORRESPONDENCE: A \$500.00 donation was received in memory of Christopher Maloney from a friend who organizes an annual fundraising run.

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo reminded members of the Annual Dessert Tea sponsored by the group to be held on May 5 at the Flanders Hotel.

The Family Creative Learning Project has been tabled until September 2016. There is a search underway for a coordinator.

The purchased bike rack is scheduled for installation next month.

Ms. Crescenzo offered the group's help with OCCON in the future.

BUILDING ISSUES: Mike Allegretto reported that a new skylight has been ordered for the atrium and is scheduled for installation in the beginning of May. He reassured that this should solve many of the continuing roof leaks.

OLD BUSINESS:

A. Bookmobile-

Increases were reported in check-outs and visits. The vehicle attended Hispanic Community Night with much success.

B. Resolution Adopting a New Library Staff Organizational Chart-

The levels were adjusted to make accountability clear. Business cards will be produced for staff based upon the titles on the chart. Mike Allegretto moved to approve the chart as presented with a second from Brian Broadley. All present were in favor.

C. Museum Proposal

The proposal was outlined for members and tabled for a later date.

D. Marketing Update-

Current projects include event promotional cards, keeping ads current, a bookmobile mailing, signage, and improvements to the newsletter and event calendar.

NEW BUSINESS: N/A

PUBLIC COMMENT: N/A

AUTHORIZATION TO ENTER CLOSED EXECUTIVE SESSION: A motion to enter the session to discuss current status of union negotiations was offered by Jon Batastini and seconded by Jennifer Shirk. All present were in favor.

A motion to exit executive session and re-enter regular session was made by Brian Broadley at 5:30pm and seconded by Mike Allegretto. All present were in favor.

ADJOURNMENT: A motion to adjourn was made by Jon Batastini at 5:30pm and seconded by Jennifer Shirk. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag