

MEETING OF THE BOARD OF TRUSTEES-Board Meeting August 10, 2015

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 21, 2015 Ocean City Sentinel and in the January 17, 2015 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:09pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Fred Marcell, Ron Denney, Dr. Connie Pritchard, Jim Mallon, Karen Mahar, Leslie Clarke, Sandy Crescenzo, Steve Barse.

APPROVAL OF MINUTES: Mr. Mallon moved to approve the minutes from the July 2015 meeting with no changes. The motion was seconded by Dr. Pritchard and passed with all present in favor.

TREASURER'S REPORT: Ron Denney reviewed the report in Mr. Broadley's absence. Jennifer Shirk noted three expenses in the bills which are respectively, the amounts for the "OC Reads" Event, the "Books Come To Life" programs, and the Sample Media bill for the printing of the Hurricane Guide. It was clarified that the "Return to Taxpayers" amount is paid in portions to the City. Per the auditor, any necessary transfers may be made in November. Mr. Mallon moved to approve the Treasurer's Report with a second from Fred Marcell. All present were in favor.

ACTION ON THE BILLS: Ron Denney reported that there were no abnormalities in the bills to be paid. Fred Marcell moved to approve and pay the bills presented with a second from Mr. Denney. All present were in favor by roll call.

PRESIDENT'S REPORT: Mrs. Shirk complimented Sara Bruesehoff on the successful YA programming. The Strategic Plan, Policies and an Organizational Chart will be looked at by October 2015.

DIRECTOR'S REPORT: Director Mahar reported that positive feedback has been received with the new Programming Librarian, Julie Brown. The new Part-time Children's Librarian is also working out well. Four persons were interviewed for the Bookmobile Driver position. A background check is being awaited on the selected candidate. Part-Time Children's library Assistant, MaryLee Shanahan, has retired. A search is currently on for a Library Assistant for the bookmobile.

Mrs. Mahar reviewed some of the many successful programs from this summer and highlighted upcoming Fall events.

COMMUNICATIONS/CORRESPONDENCE: The Library was voted "Best Place on a Rainy Day" and "Best Library in Town" by the readers of the Sentinel.

FRIENDS & VOLUNTEERS REPORT: Sandy Crescenzo presented an update on the Family Creative Learning Project. She mentioned some concerns regarding the bike ramp on the 17th Street side of the building and offered the group's aid in the replacement or repair, thereof. There will be a Book Sale on August 28, and 29, 2015. The Fall Luncheon tickets will be going on sale August 21, and 22, 2015.

BUILDING ISSUES: A quote to repair the broken doors on the 17th Street side of the building and to make them ADA accessible is being sought. The original bathrooms are to be updated. Carpet has been installed successfully and painting and new stair treads are scheduled.

OLD BUSINESS:

- A. Bookmobile-** Leslie Clarke reported that 4 interviews were held for the driver position. A background check on the preferred candidate is being awaited. Stats for the bookmobile were reviewed and Mrs. Clarke noted that the most successful stop this summer has been the Farmer's Market. School visits begin in the Fall. Mr. Marcell requested a tally be kept of check-outs.
- B. Branding Update-** According to the Strategic Plan, WiserLink has prepared new ads for the library promotion. A new brochure and way finding interior signage is in the works.

NEW BUSINESS:

A. Resolution Approving the Lending Policy for Kindles

Dr. Pritchard moved to approve the resolution as read with a second coming from Mr. Denney. All present were in favor.

B. Resolution Accepting a Proposal from Tri-State HVAC

After some clarification from Attorney Barse, Jim Mallon moved to approve the resolution with an amendment to the wording clarifying that the work is to be done ONLY if necessary. Seconded by Jennifer Shirk, the motion passed with all present in favor.

C. Resolution Authorizing the Award of City Contract #15-31, Vending Machine Services

Fred Marcell moved to approve the resolution with a second from Dr. Pritchard. All present were in favor.

PUBLIC COMMENT: There was a brief discussion as to the disbursement of Library information in realtor packets. Mr. Barse reviewed the current status of the contract with the part-time CWA employees to date. Mr. Marcell suggested that budget preparation talks begin in August. The Personnel Committee will be meeting in August or September.

ADJOURNMENT: Mr. Denney moved to adjourn at 5:18pm with a second from Fred Marcell. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag