

MEETING OF THE BOARD OF TRUSTEES-Board Meeting December 14, 2015

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 21, 2015 Ocean City Sentinel and in the January 17, 2015 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:08pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Fred Marcell, Dr. Connie Pritchard, Ron Denney, Dustin Peters, Mike Allegretto, Cathy Smith, Karen Mahar, Leslie Clarke, Steve Barse, Sandy Crescenzo.

APPROVAL OF MINUTES: Jennifer Shirk moved to approve the minutes from the November 2015 meeting with no changes. The motion was seconded by Mike Allegretto and passed with all present in favor.

TREASURER'S REPORT: Jennifer Shirk reviewed the report in Mr. Broadley's absence. She noted that nothing was out of the ordinary. The City appropriation check was received. Ron Denney moved to approve and pay the bills presented with a second from Fred Marcell. All present were in favor by roll call.

ACTION ON THE BILLS: Jennifer Shirk reported that there was nothing outstanding. She noted that the check made out to her for reimbursement for attendance at the NJLA seminar was not signed by her. Ron Denney moved to approve and pay the bills presented with a second from Dr. Pritchard. All present were in favor by roll call.

PRESIDENT'S REPORT: Mrs. Shirk referred to an article which instructs trustees to be advocates for community engagement for the library. She noted the success of event cards for distributing information about library programming and that a quarterly brochure is in the works. Currently, the library emails reach about 800 patrons. The Holiday Festival was a success and many Hispanics were in attendance believed to be in part by the successful outreach to this community by the bookmobile.

President Shirk suggested that a rotating schedule be comprised for checking and updating policies. This from a seminar on Public Policy which she attended with Director Mahar.

A nominating committee is needed for the officer slate for 2016. It is to be comprised of the Secretary, treasurer, and one non-officer member. It was agreed that Dr. Pritchard would chair this committee.

Mr. Broadley's term expires at the end of 2015 but he has expressed interest in continuing on the Board. It will be presented to City Council for the official appointment.

It was determined that Mr. Peters may remain on the board despite his recent move out of Ocean City.

Gifts were presented from President Shirk and Mayor Gillian.

DIRECTOR'S REPORT: Mrs. Mahar began by reporting that it was estimated that 300 + persons were in attendance at the Holiday Festival. Reference Department Head, Kevin Bligh, recently spoke to the Colony Club in a successful outreach initiative. There is an upcoming author event on December 18 which was coordinated with the schools and the annual coloring contest through cooperation with the Ocean City Sentinel has begun. Entries will be posted in the atrium. A Food for Fines was run successfully during the month of November. With original instrumentation from Becky Greene and continued cooperation from the Friends group, the Baby Bag program at Shore Medical Center continues with great success.

Mrs. Mahar reported on a recent meeting with Mike Allegretto spurring a brief discussion of building security measures.

COMMUNICATIONS/CORRESPONDENCE: A letter of "thanks" was received from the Community Food Cupboard for the food collected through the Food for Fines program.

FRIENDS & VOLUNTEERS REPORT: Sandy Crescenzo reported that the Friends' Holiday Lunch was well attended. The Family Creative Learning Project is to be repeated and other locations are being investigated. She voiced a request for an increase in the amount the library offers the group to retain an author for the annual luncheon from \$5,000.00 to \$7500.00. The search begins in January with a desired commitment from an author in April. She briefly outlined the search process in response to a request from member, Fred Marcell.

BUILDING ISSUES: The old coils for the HVAC are scheduled to be removed from the roof.

OLD BUSINESS: Bookmobile Update- Leslie Clarke reported that the bookmobile participated in the City's Christmas Parade and that two additional stops were added to the regular route and circulation has increased.

A service specifically targeting shut-ins was started and there was a short discussion on ways to obtain potential candidates for this service.

Books were distributed to the pre-school children from the bookmobile.

(Mike Allegretto exited approx. 4:49pm)

NEW BUSINESS:

A. BUDGET- Mrs. Mahar distributed a proposed budget noting that certain figures are missing as she awaits numbers from the City. These include Health and Benefits, City Services, Building Improvements, and gas reimbursement for the book mobile. There were decreases in certain line items including Movies, and Video Games. The biggest change was in Hardware/Software due to the need to bring certain services in-house for better efficiency. A Budget Committee meeting is scheduled with Glenn Master to be in attendance. This matter was tabled until the next meeting.

B. Resolution L2015-19, Board Meeting Dates for 2016. A motion to approve the Board Meeting Dates presented with a revised October date of Tuesday the 11th was made by Ron Denney, seconded by Fred Marcell, and passed with all present in favor.

C. Resolution L2015-20, Holidays and Early Closings for 2016. A motion to approve was made by Fred Marcell, seconded by Jennifer Shirk and passed with all present in favor.

D. Resolution L2015-22, Roof Repair Reimbursement. A motion to approve payment of \$87,523.69 for reimbursement to the City for the roof repairs was made by Ron Denney, seconded by Dr. Pritchard and passed with all present in favor by roll call vote.

E. Resolution L2015- 21, Petty Cash for 2016. A motion to pass the resolution was made by Jennifer Shirk, seconded by Dustin Peters, and passed with all present in favor by a roll call vote.

Resolutions regarding the Cash Management Fund and the Staff Organizational Chart were tabled for the next meeting. Fred Marcell presented some ideas on the evolution of libraries after an informal meeting he had with other library directors. A brief discussion on programs versus technology followed.

PUBLIC COMMENT: Some resources for determining shut-ins were suggested.

(Kathy Smith exited approx. 5:17pm)

AUTHORIZATION TO ENTER CLOSED EXECUTIVE SESSION TO DISCUSS CWA NEGOTIATIONS: A motion to enter the session to discuss CWA negotiations was offered by Dr. Pritchard at approximately 5:19pm and seconded by Dustin Peters. All present were in favor.

A motion to exit executive session and re-enter regular session was made by Ron Denney at 5:23pm and seconded by Fred Marcell. All present were in favor.

ADJOURNMENT: A motion to adjourn was made by Ron Denney at 5:23pm and seconded by Fred Marcell. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag

