

**MEETING OF THE BOARD OF TRUSTEES-February 13, 2017**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML:** Notice of this meeting was posted in the City Clerk's office and was advertised in the December 28, 2016 Ocean City Sentinel and in the December 29, 2016 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

**CALL TO ORDER:** President Jennifer Shirk called the meeting to order at 4:07pm.

**RECORDING OF ATTENDANCE:** (Roll Call) Jennifer Shirk, Fred Marcell (via phone), Dr. Pritchard, Ron Denney, Brian Broadley, Lauren Cowden, Dr. Taylor, Mike Allegretto, Karen Mahar, Leslie Clarke, Steve Barse.

**APPROVAL OF MINUTES:** Brian Broadley moved and Dr. Pritchard seconded to approve the minutes from the January 2017 meeting. All present were in favor.

**TREASURER'S REPORT:** Dr. Pritchard reviewed the report and noted that "Special Activities" included payment for a guest at the upcoming OC CON Festival. There were no questions. (see motion to approve below)

**ACTION ON BILLS:** There were no questions on the bills. Ron Denney moved to approve the report and pay the bills with a second from Brian Broadley. The motion passed with all present in favor by roll call.

**PRESIDENT'S REPORT:** President Shirk will present a list of committees at the next meeting. There will be an upcoming Policy and By-Law Committee meeting with the purpose of updating the policy handbook (if necessary) and to discuss disaster planning. She also informed members of upcoming Trustee orientation programs and encouraged them to attend.

**DIRECTOR'S REPORT:** An approval for signage has been obtained and a quote has been given to Mike Allegretto. A new brochure is in progress and two informative mailings will be going out soon for National Library Week and the OC CON Festival.

Director Mahar is planning a meeting between staff members and the architect to discuss proposed changes to the second floor. The construction time frame is Fall 2017 to date.

Mahar also informed members of a recent incident occurring in the library where cameras were useful in apprehending a suspect. Eight more cameras have been purchased. Presently, the cameras are not live-monitored. There are no metal detectors present in the library. A policy is currently in progress with the help of local police. Discussions include increased police presence, the pros and cons of a security guard, and increased staff education through tips and workshops.

A coat rack has been constructed and donated by local Eagle Scout, Andrew Leonetti.

A new display has been added in the Atrium to serve as a Community Bulletin Board. The Atrium Committee is preparing a policy regarding its use.

**COMMUNICATIONS/CORRESPONDENCE:** A thank you was presented from a Baby Bag recipient.

**FRIENDS AND VOLUNTEERS REPORT:** President, Debbie Moreland, invited members to be volunteer readers at the upcoming Read Across America program sponsored by the group at the Primary School on March 2, 2017.

There will be a Book Sale in the Atrium on March 11, 2017.

Members look forward to volunteering at the Library's OC CON Festival.

**BUILDING ISSUES:**

- A. Roof Update- Nothing to report.
- B. The City will be taking care of landscaping in-house when Spring arrives.

**OLD BUSINESS:** N/A.

**NEW BUSINESS:** Resolution Establishing Intent to Transfer Funds to the City of Ocean City- Brian Broadley moved to transfer funds to the City of Ocean City as approved by the State Librarian per a formula calculation in the amount of \$881,005.00. The motion passed with a second from Ron Denney and finding all present in favor by roll call.

**PUBLIC COMMENT:** N/A.

**ADJOURNMENT:** Brian Broadley moved to adjourn at 4:36pm with a second from Dr. Pritchard. All present were in favor.