

## **MEETING OF THE BOARD OF TRUSTEES-Board Meeting July 13, 2015**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML:** Notice of this meeting was posted in the City Clerk's office and was advertised in the January 21, 2015 Ocean City Sentinel and in the January 17, 2015 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

**CALL TO ORDER:** President Jennifer Shirk called the meeting to order at 4:01pm.

**RECORDING OF ATTENDANCE:** (Roll Call) Jennifer Shirk, Fred Marcell, Brian Broadley, Ron Denney, Dr. Connie Pritchard, Jim Mallon (late arrival), Jon Batastini (late arrival), Karen Mahar, Leslie Clarke, Sandy Crescenzo, Steve Barse, Gene Volpe.

**APPROVAL OF MINUTES:** Mr. Broadley moved to approve the minutes from the June 2015 meeting with no changes. The motion was seconded by Mr. Marcell and passed with all present in favor.

**TREASURER'S REPORT:** Brian Broadley reviewed the packet. "Donations" produced more than expected. No transfers are needed at this time. Karen Mahar noted that "Innovative Interfaces" is the software for our catalog in response to a question from Fred Marcell.

(Jon Batastini entered at 4:03pm)

Mr. Marcell moved to approve the Treasurer's Report with a second from Ron Denney. All present were in favor.

**ACTION ON THE BILLS:** Jennifer Shirk and Brian Broadley reported that there were no abnormalities in the bills to be paid. Ron Denney moved to approve and pay the bills presented with a second from Dr. Pritchard. All present were in favor by roll call.

### **NEW BUSINESS:**

#### **A. Resolution Approving the 2014 Audit**

Auditor Gene Volpe presented a synopsis of the completed audit report for fiscal year 2014. Some recommendations were reviewed.

(Jim Mallon entered at 4:07pm)

In response to a question from Mr. Broadley, the auditor confirmed the correct use of QuickBooks for the library's needs.

A motion to approve a resolution accepting the audit for fiscal year 2014 was made by Jon Batastini. The motion was seconded by Brian Broadley and passed with all present in favor by roll call vote.

#### **B. Introduction to Programming Librarian**

Julie Brown was introduced to and welcomed by the Board. Her background and contact information was shared.

**PRESIDENT'S REPORT:** Mrs. Shirk confirmed that links were emailed to members for trustee training and they are valid until June 30, 2016.

A meeting with WiserLink to discuss advertising is scheduled.

The bookmobile has been sighted and welcomed around town and at community events.

City Liaison, Kristin Gallagher, has resigned. She did, however, arrange for a successful radio interview on WOND with Karen Mahar and Leslie Clarke prior to her exit.

**DIRECTOR'S REPORT:** Director Mahar reported that a Part-time Children's Librarian has been hired at \$21.50/hour. New desks have been purchased.

Four (4) O.C. Pops concerts have been scheduled at the Library for Fall. The ESL programs have increased attendance.

The "Books Come to Life" program being presented at the Library by the OCTC is successful.

Circ stats were over 25K for checkouts, up 1500 from the same time last year.

Mrs. Mahar confirmed with Attorney Barse that no word has been received from the CWA regarding negotiations.

**COMMUNICATIONS/CORRESPONDENCE:** None.

**FRIENDS & VOLUNTEERS REPORT:** Sandy Crescenzo presented an update on the Family Creative Learning Project. A special presentation of the projects is scheduled for October 21, 2015.

The Autumn Author Luncheon is scheduled for October 8, 2015 featuring author, Lisa Scottoline.

**BUILDING ISSUES:** Tiling is complete in the first floor staff bath with a new sink and toilet left to be done. Carpet is scheduled for installation in Leslie Clarke's office. The stairs are scheduled to have new treads installed. The automatic doors on the 17<sup>th</sup> street side of the building need to be serviced.

Jim Mallon presented information on the current situation of the failure of condensers on the roof for the HVAC. It was decided that the City is to present a formal recommendation with financial figures on the proposed project.

**OLD BUSINESS:**

- A. **Bookmobile-** Leslie Clarke distributed the current schedule of stops for the vehicle. An ad for a part-time driver has been posted. There was a brief discussion regarding the advertisement of and the services offered by the bookmobile including possible additional special event stops.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** Mr. Batastini moved to adjourn at 4:48pm with a second from Ron Denney. All were in favor.

Respectfully Submitted:

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Ron Denney, Secretary

RD:bag