

Library Board of Trustee Minutes from the Meeting on June 10, 2019

Call to Order: 4:03pm

Announcement of Compliance with OPML: Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting on Monday, December 10, 2018. The Annual Schedule of Meetings was advertised in the December 19, 2018 Ocean City Sentinel and the December 14, 2018 AC Press, posted on the Library's website, on bulletin boards inside the library and in the City Clerk's office.

Attendance: Jennifer Shirk, Fred Marcell, Dr. Constance Pritchard, Ron Denney, Lauren Cowden, Mike Allegretto, Dr. Taylor (4:26pm), Karen Mahar, Leslie Clarke,

Approval of the Minutes: A motion was made by Dr. Pritchard to approve the May 2019 minutes with a second from Ron Denney. All present were in favor.

Treasurer's Report: Constance Pritchard reviewed the report including the assets and liabilities for the board.

(See below for approval motion)

Action on Bills: Treasurer Pritchard and President Shirk reviewed bills. Shirk alerted the board to one check not in the bill report for \$7,420 made out to Eastern Signs, which was part of a community partnership with the police department on public safety.

A motion to accept the Treasurer's Report and pay the bills was made by Fred Marcell and seconded by Ron Denney.

All present were in favor to accept the Treasurer's Report and all present were in favor by roll call to pay the bills.

President's Report: President Shirk informed the board of two upcoming committee meetings: the audit committee and strategic plan committee that would be happening before the next board meeting.

The audit is complete and the committee will meet with Gene Volpe before the July board meeting. Mr. Volpe will be available at the July 8th meeting for review of the audit and a vote will be taken to accept then. One of the findings discussed at the last meeting was a \$60,000 payment made to the City back in 2012 for payroll escrow. Since checks can be signed more frequently than board meetings now, the City plans to reconcile that amount back to the library before the next audit.

The DVD charging policy discussion will be tabled until after the summer.

President Shirk alerted the board to the fact that there have been discussions of having the library take over the Historical Museum between the City and the current Museum President. No other information has been made available to the seriousness of the talks at this point.

Second Floor renovation update: There has been a lot of frustration by libraries everywhere over the slow delivery of the library bonds that were voter approved in 2017. Finally, bond regulations are to be readied for public comment on July 1st. Once posted, there is a required 60 days to comment, 30 days to respond to comments before the regulations can be adopted. Then there will be a 3-month application period and then a 30 to 60-day review period.

Director's Report: Director Mahar reported there will be a ceremony and unveiling of the wrapped trailers that are part of the community partnership with the library for public safety this Thursday at 11AM.

Dr. Taylor mentioned a recent article on the importance of reading to a child and that there is a current "lap gap" in today's society and would like to explore a partnership with the library for more early literacy to help children become more school ready.

Communications/Correspondence: The Board has received a letter from the school in appreciation of the Wetland's partnership.

Friends and Volunteers Report: President Chris Wilson reported that their largest meeting turnout was that morning. There will be a Book Sale on June 21 and 22. The Friends are looking forward to their October Luncheon and speaker. President Wilson has been reading the guest author's book *Before We Were Yours* and highly recommends it. A decision was made to have a plaque made for the "Friends" to memorialize Frances Keenan. President Wilson expressed interest in helping the school and library reduce "lap gap".

Building Issues: None

Old Business: None.

New Business: Res. To Approve iPad Loan Policy Amendment: President Shirk reported that the policy committee had helped amend policy, but that she and Attorney Barse and still found a few additional items to correct and/or add. After some discussion, it was decided to apply the corrections and then bring back the cleaned up version of this policy for review and vote next month.

Public Comment: None.

Adjournment: Dr. Pritchard moved to adjourn at 4:57pm with a second from Mike Allegretto. All present were in favor.