

## **MEETING OF THE BOARD OF TRUSTEES-Board Meeting March 16, 2015**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML:** Notice of this meeting was posted in the City Clerk's office and was advertised in the February 18, 2015 Ocean City Sentinel and in the Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

**CALL TO ORDER:** President Jennifer Shirk called the meeting to order at 4:00pm.

**RECORDING OF ATTENDANCE:** (Roll Call) Jennifer Shirk, Fred Marcell, Jon Batastini (late arrival), Dr. Connie Pritchard, Dustin Peters, Dr. Kathleen Taylor, Jim Mallon, Karen Mahar, Leslie Clarke, Sandy Crescenzo, Steve Barse.

**APPROVAL OF MINUTES:** The minutes from the February 9, 2015 and the February 17, 2015 (special meeting) meetings were approved with one change. Fred Marcell was recorded in the attendance (by phone) but was not permitted to vote as part of a quorum. Dr. Taylor moved to approve the minutes with the noted amendment to attendance with a second from Dustin Peters. All present were in favor.

**TREASURER'S REPORT:** President Shirk reviewed the report in the absence of the Treasurer. It was noted that the "Return to Taxpayers" figure was \$1,417,702.00. This figure was agreed upon by the Library's accountant and the City's Financial Officer. The information has been sent to the state. A correction of a payment to David Rhodes will be made next month from \$20.00 to \$200.00. In response to a question from member Taylor, Karen Mahar reviewed the income from the room "rentals".

**ACTION ON THE BILLS:** Mr. Marcell moved to approve and pay the bills with a second from Mr. Peters. All present were in favor by a roll call vote.

**PRESIDENT'S REPORT:** Mrs. Shirk reported that the Library audit is underway. She reminded members that trustees are required to have a certain number of hours of training annually and offered information on an upcoming Trustee seminar in which they could receive the training. (Mr. Batastini entered)  
She reiterated that the "Return to Taxpayer" figure was agreed upon by the Library Accountant and the City's representative, Frank Donato. The state has acknowledged receipt of the information and a response to the figure is anticipated by mid-April.  
Mrs. Shirk offered thanks to all who participated in forming the Strategic Plan and to Leslie Clarke for her actions as Interim Director. She then reported that the transition to a new Director appeared to be going smoothly.

**DIRECTOR'S REPORT:** Newly appointed Director Karen Mahar began her report by thanking the Board and the staff for their assistance with the transition. She briefly reviewed her background and qualifications for those present. She shared her vision for the future including improved cooperation with the City, Chamber, and schools. Karen recently attended a workshop in Trenton for newly appointed Directors and is in the process of developing regular meetings with staff and department heads. She noted that we are open the most hours of any library in New Jersey. A relationship with the entities of the complex is being cultivated and policies are to be developed through cooperation with all of the Center's members' department heads.  
Mrs. Mahar reported that a walk-through has been done by the City's Roger Rinck and the contractor. The roof repairs are complete to date.  
A letter of intent to begin negotiations has been received from the part-time CWA employees.

**COMMUNICATIONS/CORRESPONDENCE:** An article by the OC Sentinel on Karen Mahar's appointment was shared.

**FRIENDS & VOLUNTEERS REPORT:** Sandy Crescenzo offered a welcome to Karen Mahar. The recent book sale was so successful that another is planned for the near future. A high tea luncheon is being hosted by the group on May 7 featuring a local author. The Fall Luncheon is being planned for October 8. The group's next meeting is set for April 13, 2015. A new member's luncheon will be featured as well as library employee, Kevin Bligh, who is to present library information and handouts.

**BUILDING ISSUES:** There is some unresolved painting. A list will be compiled for Steve Longo.

**OLD BUSINESS:**

- A. Bookmobile- The vehicle is registered and insured. A rollout is planned for April 15 on National Bookmobile Day. Leslie Clarke is currently working on a route for the vehicle which will begin 1 week prior to Memorial Day. The details of an operating plan will be finalized before being presented to the Board. The 1<sup>st</sup> outing is planned for the Spring Block Party. Operating costs for the purpose of budgeting were briefly discussed. Visibility in city locations and events, along with capabilities of the bookmobile were discussed.  
A brief discussion ensued regarding the possible use of the land across from the library's current parking lot.

**NEW BUSINESS:**

- A. Resolution Approving a Cash Management Plan for 2015- It was requested that any pending resolutions being presented for action be emailed prior to the meeting. There was a brief discussion regarding the selection of bank/s and the placement of the library's money.  
Mr. Batastini moved to approve the resolution to approve the cash management plan for 2015 with a second from Dr. Taylor. All present were in favor by roll call.
- B. By-Laws- Two changes were being presented.
  - 1) Addition of the Vice-President to the list of signers
  - 2) Ability to pay bills between meetingsAttorney Barse reviewed a state statute relating to this practice and recommended that certain parameters be established for these payments. This will be investigated.  
All members are to receive a copy of the By-Laws after approval.
- C. Mural for Maloney Lecture Hall- Upon a suggestion that some identifying information be present between windows in the lecture hall, quotes were sought for a possible mural by Nancy Palermo. An assortment of mural renderings was presented with a cost of \$1500.00. After some discussion, the consensus of the board was that an identifying sign would be preferable to a mural.

**PUBLIC COMMENT:** Mr. Barse (legal counsel) explained a new state law which took effect on March 1, 2015 known as "Check the Box" Law.

**ADJOURNMENT:** A motion to adjourn was made at 5:19pm. by Mr. Batastini and seconded by Jennifer Shirk. All present were in favor.

Light refreshments were offered.

Respectfully Submitted:

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Ron Denney, Secretary