

MEETING OF THE BOARD OF TRUSTEES-Board Meeting March 14, 2016

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:16pm.

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 13, 2016 Ocean City Sentinel and in the January 13, 2016 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Dr. Connie Pritchard, Dustin Peters, Dr. Kathy Taylor, Mike Allegretto. Karen Mahar, Leslie Clarke, Steve Barse.

APPROVAL OF MINUTES: Minutes from the February 2016 meeting were presented. There were no questions. Dr. Pritchard moved to approve with a second from Mike Allegretto. All were in favor.

TREASURER'S REPORT: Dr. Pritchard reviewed the current assets and liabilities of the library. She asked Director Mahar to provide an explanation of the line item regarding Reimbursement for City Services. Mahar explained that the total includes a percentage of a number provided by the City for Utility costs incurred by the Art Center, Museum, Atrium, and Library. It also includes money to the JIF for our portion of the Liability and Worker's Comp insurances. There were no questions. A few bills were clarified. Mike Allegretto moved to approve the Treasurer's Report with a second from Jennifer Shirk. All present were in favor by roll call vote.

ACTION ON THE BILLS: Mike Allegretto moved to pay the bills with a second from Jennifer Shirk. All present were in favor by roll call vote.

PRESIDENT'S REPORT: Reports from a meeting with Susan Globus were tabled until a later meeting.

There are two upcoming Trustee workshops where rules and new legislation will be discussed.

The Personnel Committee will be completing an evaluation on Director Mahar. Its findings will be presented at a later board meeting.

Complaints were received regarding the misconception around the Return-To-Taxpayer figure. This was addressed through news articles and a letter from the Mayor.

Compliments were received regarding the Bookmobile service in the lives of shut-ins.

Employee morale has improved after the recent salary increases.

DIRECTOR'S REPORT: Director Mahar reported that CWA negotiations went well and are on-going. The State Report was submitted on time.

The auditor will be coming to work in-house beginning next week.

OCCON- a Comic Book and Memorabilia Convention will take place April 9, 10 at the Music Pier.

The Library App should be "live" in the next 1 1/2 months.

Computers and software in the lab are being updated.

ASL/French programs have been well attended.

All were invited to an upcoming LVA Fundraiser.

COMMUNICATIONS/CORRESPONDENCE: Various "thanks" were presented along with an article mentioned by Dr. Pritchard.

FRIENDS AND VOLUNTEERS REPORT: Read Across America was successful.

BUILDING ISSUES: PW assembled shelving for the library. Leaks continue in the ceiling, most recently at the Reference Desk. Mike Allegretto will determine the status of the roofing work and contact

Karen. Dr. Taylor questioned the progress on exterior signage. Again, Mike Allegretto will determine the status.

OLD BUSINESS:

A. Resolution Adopting an Operating Budget for 2016-

It was determined that the City would take over a portion of Building Improvements lowering the budgeted number. No Return-To-Taxpayer number has been determined. There were no questions. Mike Allegretto moved to pass the budget with a second from Dr. Taylor. All present were in favor by roll call.

B. Bookmobile Update-

February proved to be a challenging month with employee illness, storms and flooding, and the vehicle needed to be towed to DE for service. (According to and covered by warranty)

C. Resolution Adopting a New Library Staff Organizational Chart-

The Chart is part of the Strategic Plan. Karen will revise the chart based upon suggestions resulting from discussion. A vote on the final chart was tabled.

NEW BUSINESS: Resolution Approving \$20,500.00 to the Historical Museum-

Some cooperative efforts between the Library and Museum were outlined by Mahar for the Board. The proposal included money for an e-image data scanner. The proposal is to be screened for the items which directly serve library purposes. This item was tabled for further investigation.

PUBLIC COMMENT: N/A

ADJOURNMENT: A motion to adjourn was made by Mike Allegretto at 5:01pm and seconded by Jennifer Shirk. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag