

MEETING OF THE BOARD OF TRUSTEES-May 12, 2014

ANNOUNCEMENT OF COMPLIANCE WITH OPML

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 3:34pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Brian Broadley, Ron Denney, Dustin Peters, Mayor Gillian, Leslie Clarke, Steve Barse, Dr. Taylor (3:37pm), Sandy Crescenzo. (Jon Batastini and Dr. Connie Pritchard, excused absences)

APPROVAL OF MINUTES: Brian Broadley moved and Dustin Peters seconded to approve the minutes from the April, 2014 meeting. All present were in favor by roll call.

TREASURER'S REPORT: Treasurer Broadley reviewed current assets and liabilities of the library and reported that we are under budget in every category. He offered an explanation of a bill from the weather-proofing technology company which included a specific test for the roof. There were no questions. Ron Denney moved to approve and pay the bills with a second from Mayor Gillian. All present were in favor by a roll call vote.

PRESIDENT'S REPORT: President Shirk reported that the Author Tea sponsored by the Friends of the Library was enjoyable. She also reported that the library's web site has a new design and is more user-friendly. The president went on to inform the members of a new online language course which is offered by the library called "Mango". It currently teaches users Italian and/or Spanish. Finally, President Shirk informed members of an upcoming Trustee Conference in September and encouraged all present to consider attending it.

ACTING DIRECTOR'S REPORT: Acting Director Leslie Clarke reported that the recently installed cameras were helpful in an incident at the library involving an allegedly intoxicated patron. The incident was properly documented.

COMMUNICATIONS/CORRESPONDENCE: There was no correspondence presented.

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo informed members of an upcoming lecture by former Ambassador Tull and encouraged their attendance. She also reported that the Annual Fall Author Luncheon has been scheduled for October 9, 2014. As a member of the Memorial Committee for Christopher Maloney, Sandy reported that the committee was to meet later in the day to determine what might be an appropriate memorial. Some members of the group sought permission to do some gardening outside the library building. The Board requires more details on the idea.

BUILDING ISSUES: A. An email was received from City employee, Steve Longo, regarding the tiling project of the room and stairway areas. One (1) estimate has been received and another is awaited.

OLD BUSINESS: A. Designer Lori Wiser has the specs prepared for the signage project. After she makes some adjustments, she will show them to President Shirk. Joe Clark from the City will then be contacted so the project can go out to bid.

NEW BUSINESS: A. Young Adult Librarian, Sara Bruesehoff, was introduced to the Board members for the purpose of making an informative presentation of her job duties and current projects. Sara is responsible for maintaining the YA collection through purchasing and processing the varied materials contained in the YA collection. She places emphasis on diverse programming which appeals to the many facets of the YA patrons including book clubs, game nights, film festivals, crafts, GLBT programs and more. The summer theme, "Spark A Reaction" has prompted STEM (Science, Technology, Engineering, Math) based programming which is anticipated to be very popular and includes use of the library's new 3-D printer.

B. Mayor Gillian moved to present former member, Karen Heist, with a proclamation honoring her service to the library. Mr. Denney seconded the motion and all were in favor.

(Mayor Gillian was excused at 4:15pm)

C. There was some discussion regarding the information shared and privacy rights of patrons where e-book lending is involved. President Shirk will speak with the state librarian regarding a disclaimer or Confidentiality Statement recommended by the State Library. A state law is in motion regarding this issue but it will take some time to be resolved. Dr. Taylor discussed the school's experiences and Steve Barse will continue to investigate the situation to determine how to proceed.

D. Mr. Denney reported that members of the *Chris Maloney Memorial* committee met and decided that a portrait of the late Director, Chris Maloney, was to be commissioned for a fee not to exceed \$900.00. It would be mounted in the lecture hall via a ceremony and the room would be dedicated in Chris' name. Dr. Taylor offered that the school media lab was also dedicated in his memory complete with a plaque and a scholarship fund has been established in his name.

AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS OF THE FULL-TIME CWA UNION EMPLOYEES. Brian Broadley moved to enter the session at 4:40pm with a second from Dr. Taylor. All present were in favor. Brian Broadley moved to exit executive session and re-enter regular session at approximately 5:15pm. The motion was seconded by Ron Denney and all present were in favor.

There was no action taken.

PUBLIC COMMENT: Teachers and representatives from the Primary School were introduced, after which they presented the Board members with thank you cards from the students for the free books from the Read Across America outreach and the Wetlands Institute programming and field trip.

Mr. Dattilo moved to end the meeting at approximately 5:30pm with a second from Mrs. Shirk. All present were in favor.