

MEETING OF THE BOARD OF TRUSTEES-Board Meeting May 9, 2016

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 4:02pm.

ANNOUNCEMENT OF COMPLIANCE WITH OPML: Notice of this meeting was posted in the City Clerk's office and was advertised in the January 13, 2016 Ocean City Sentinel and in the January 13, 2016 Atlantic City Press, posted on the Library's website, and posted on bulletin boards inside the library.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Fred Marcell, Ron Denney, Dustin Peters, Brian Broadley, Matt Carey (Super. Rep.), Mike Allegretto. Karen Mahar, Leslie Clarke, Steve Barse.

APPROVAL OF MINUTES: Minutes from the April 2016 meeting were presented. There were no questions. Mr. Broadley moved to approve with a second from Mike Allegretto. All were in favor.

TREASURER'S REPORT: Jennifer Shirk reviewed the Balance Sheet. After clarifying a concern regarding "Automation: Hardware" she asked for questions. There were no questions. Mike Allegretto moved to approve the Treasurer's Report with a second from Ron Denney. All present were in favor.

ACTION ON THE BILLS: After a few clarifications, Mike Allegretto moved to pay the bills with a second from Fred Marcell. All present were in favor by roll call vote.

PRESIDENT'S REPORT: Mrs. Shirk reported that the policy Committee is meeting with the attorney to discuss and update the policy manual. This was done last in 2013. A draft will be sent to members before presentation at a meeting.

Mrs. Shirk also noted that per her attendance at a recent trustee seminar, it was suggested that policies be re-adopted or reviewed annually. Members were reminded that emails are a public record and that all library business should be conducted through a library supported email account.

She also informed members that only three libraries in the state participate in the Return To Taxpayers program and reviewed some pending laws regarding libraries.

DIRECTOR'S REPORT: Director Mahar congratulated Mrs. Shirk on receiving the Chamber Award for Working Woman of the year.

There is an online survey available to patrons with the purpose of gathering data on satisfaction with programming and other library functions. Hard copies will be made available at the end of in-house library programs.

The recent POPS concert was well-attended as have been all library programs.

The Press of AC recently promoted a library program being presented by member Dr. Connie Pritchard. Seasonal hiring is in process as applications and interviews are taking place.

FRIENDS AND VOLUNTEERS REPORT: Elaine Wilson reported on the success of the recent Author Tea. The upcoming book sale has been cancelled due to construction in the atrium. The bike rack should arrive in the next few days. She requested that the atrium kiosk be returned to its central location and that the outdoor landscaping issues be investigated.

COMMUNICATIONS/CORRESPONDENCE: N/A

BUILDING ISSUES: Scaffolding is in place to repair the atrium skylight. Work is scheduled to be completed by Memorial Day. The electrical system needs to be updated and is on the City's list.

OLD BUSINESS:

A. Resolution Approving Funding Presented by the OC Historical Museum-

The Director of the museum was on hand to answer questions regarding the revised request for \$5000.00 to assist the museum in caretaking of the library's local history collection being housed in the museum. The money will aid in a re-organization process which will result in better access to the collection. Attorney Barse assured members that this funding is within library purpose. Brian Broadley moved to approve the requested funding proposal with a second from Ron Denney. All present were in favor by roll call.

Information regarding the current surfing display at the museum was distributed.

B. Bookmobile Update-

Mrs. Clarke reported that this was the final month for visits to local preschools. The bookmobile is scheduled to be at the upcoming Block Party and Youth Explosion Event. The driver has been taking the vehicle out onto the highway weekly per instructions from Mercedes.

NEW BUSINESS: 2016 Audit-

Director Mahar has received the completed audit and synopsis. Members will receive a copy through email to prepare questions for the auditor who will be present at the next meeting. She reviewed some of the minor findings and their proposed resolutions.

PUBLIC COMMENT: N/A

AUTHORIZATION TO ENTER EXECUTIVE SESSION TO DISCUSS NEGOTIATIONS OF THE FT AND PT CWA CONTRACT AND TO DISCUSS LIBRARY DIRECTOR EVALUATION

Mike Allegretto moved to enter the session at 4:38pm with a second from Brian Broadley. All were in favor.

Ron Denney moved to exit the session at 5:23pm with a second from Brian Broadley. All present were in favor.

ADJOURNMENT: A motion to adjourn was made by Ron Denney and seconded by Brian Broadley. It was 5:24pm. All present were in favor.

Respectfully Submitted:

Ron Denney, Secretary

RD:bag