

MEETING OF THE BOARD OF TRUSTEES-November 10, 2014

ANNOUNCEMENT OF COMPLIANCE WITH OPML Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting Monday, December 16, 2013. The Annual Schedule of Meetings was advertised in the January 9, 2014 Ocean City Sentinel, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 3:33pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Brian Broadley, Ron Denney, Dr. Connie Pritchard, Dustin Peters, Dr. Kathleen Taylor, Leslie Clarke, Christine Gallagher, Elaine Wilson, Sandy Crescenzo, Kristin Gallagher (Late arrivals: Jon Batastini, Jim Mallon).

APPROVAL OF MINUTES: Brian Broadley moved and Dr. Pritchard seconded to approve the minutes from the October 13, 2014 meeting. All present were in favor by roll call.

TREASURER'S REPORT: Treasurer Broadley reviewed current assets and liabilities of the library. There were no questions.

ACTION ON THE BILLS: Dustin Peters moved to approve and pay the bills with a second from Ron Denney. All present were in favor by a roll call vote.

PRESIDENT'S REPORT: President Shirk began her report by thanking the Maloney Memorial Committee and all who attended the successful dedication ceremony. The Full-Time CWA contract is ready to be signed and non-union employee pay will be examined for the 2015 budget. Dustin Peters will chair the Nominating Committee to determine a slate of officers for 2015.

ACTING DIRECTOR'S REPORT: Acting Director Leslie Clarke commented that Mrs. Maloney was pleased with the dedication ceremony honoring Chris.

The library will be closed to patrons on November 11, 2014 so that new software called "Sierra" may be updated on the server. All meetings and programs will take place as scheduled. The library will have a closing again during the third week in January 2015 (approx.) for technical support.

There was additional staffing as follows: (2) Part-time Reference Librarians at approximately 25 hours/week at \$21.00/hour AND (2) Part-time Library Assistants at approximately 18 hours/week at minimum wage.

There is currently work being done on the roof. Some new leaks have appeared and the work may continue into January 2015.

Interior painting has begun. The proposal by the Friends and Volunteers to add landscaping to the exterior of the building is in the talking stages. Ms. Gallagher offered her assistance with the project. The O.C. Reads Program was a success.

COMMUNICATIONS/CORRESPONDENCE: There was no correspondence.

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo began the report with information regarding a speaker whom they sponsored at the Middle School named Lisa Willover. She was enjoyed by all and the group is considering making this an annual event.

Each year, the group hosts a table on behalf of the library at Welcome Night at the Music Pier. It was a well-attended event again this year.

Volunteer, Elaine Wilson, reviewed the desire of the group to provide landscaping for the exterior of the building and the urgency that the funding be made available by the group before the end of 2014. The group would like to provide a check for \$5,000.00 now so that it is available when the project begins,

possibly earmarked for Spring 2015. A member of the board entertained other ideas/projects for funding for discussion. The Friends group is open to all ideas and some are to be discussed at the upcoming Strategic Planning Meeting.

BUILDING ISSUES: Interior painting projects and the roof repairs have begun. Some new leaks have appeared in the computer center.

OLD BUSINESS: A. Director Update: There was no new news to report. All candidates will have input into the Strategic Plan.

B. Bookmobile Update: The City logo and “Sandals” have been added to the exterior of the vehicle. Insulation was removed from the vehicle and replaced with spray foam for health reasons. A rep will be inspecting the vehicle on November 21, 2014 and the delivery date shall be determined after the inspection.

C. Strategic Plan Update: (3) Three focus groups were conducted including Young Adults, Caregivers of Small Children, and Older Users. Some useful information was obtained from each group’s perspective. New mission and vision statements have been prepared.

D. Signage Update: A meeting was held with WiserLink. Wayfinding signs will be placed inside the building. Banners are planned for the exterior light posts.

NEW BUSINESS: Leslie Clarke will reach out to artist, Nancy Palermo, for the purpose of obtaining sketches of ideas for the blank wall in the Lecture Hall where many publicity photos are taken.

PUBLIC COMMENT: None.

ADJOURNMENT: Mr. Broadley moved to adjourn at 4:32pm with a second from Jennifer Shirk. All present were in favor.