

## **MEETING OF THE BOARD OF TRUSTEES-October 13, 2014**

**ANNOUNCEMENT OF COMPLIANCE WITH OPML** Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting Monday, December 16, 2013. The Annual Schedule of Meetings was advertised in the January 9, 2014 Ocean City Sentinel, posted on the Library's website, and posted on bulletin boards inside the library.

**CALL TO ORDER:** President Jennifer Shirk called the meeting to order at 3:30pm.

**RECORDING OF ATTENDANCE:** (Roll Call) Jennifer Shirk, Brian Broadley, Ron Denney, Dr. Connie Pritchard, Dustin Peters, Mayor Gillian, Fred Marcell, Leslie Clarke, Steve Barse, Elaine Wilson.

**APPROVAL OF MINUTES:** Brian Broadley moved and Dustin Peters seconded to approve the minutes from the September 8, 2014 meeting. All present were in favor by roll call.

**TREASURER'S REPORT:** Treasurer Broadley reviewed current assets and liabilities of the library and noted that there was nothing of concern. There were no questions.

**ACTION ON THE BILLS:** Ron Denney moved to approve and pay the bills with a second from Jennifer Shirk. All present were in favor by a roll call vote.

**PRESIDENT'S REPORT:** President Shirk reported on the Trustee Conference which she recently attended. She stressed the importance of having a social media presence and spoke of the program which she attended entitled, "The Future of Libraries". Policies to be undertaken or revisited include a 3-D Printer Policy, Social Media Policy, and a Book Club Policy.

**ACTING DIRECTOR'S REPORT:** Acting Director Leslie Clarke reported that interviews have been done for employees to replace the two exiting PT Reference Librarians. She also informed the Board that a projected completion date for the bookmobile has been pushed back to the end of October 2014.

**COMMUNICATIONS/CORRESPONDENCE:** Notes of thanks were received for the Summer Jazz Series and for library sponsorship of the City's First Night events.

**FRIENDS AND VOLUNTEERS REPORT:** Elaine Wilson thanked the Board for their sponsorship of the successful Author Luncheon with speaker Carl Bernstein. Elaine also informed members that the group would like to commit up to \$8K for landscaping purposes on the 17<sup>th</sup> Street side entrance. The group does not want to be responsible for installation or maintenance of the landscaping.

**BUILDING ISSUES:** There is no update on the roofing project. Painting scheduled for mid-September has been postponed to mid-October.

### **OLD BUSINESS:**

A. Director Update: Per the CSC, the announcement is currently "under review".

B. Bookmobile Update: The Mayor mentioned some possible sites available for parking of the vehicle. "The Sandals" and web address are to be added to the vehicle due to be completed at the end of October.

C. Strategic Plan Update: To date, three (3) focus groups have been held as well as a patron survey. Dr. Taylor assisted in the completion of student surveys. Interviews with key individuals will be held for feedback. On October 23, three (3) more focus groups are to be held including Young Adults, Caregivers of Small Children, and Older Library Users. A plan should be in place by November allowing time to be included in the 2015 operating budget due to the state in February 2015.

### **NEW BUSINESS:**

A. **Resolution Adopting A Cash Management Plan for the remainder of 2014:** Brian Broadley moved to approve this resolution with a second from Fred Marcell. All were in favor by roll call.

**PUBLIC COMMENT:** None.

**AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS APPROVAL OF THE FULL-TIME CWA CONTRACT WITH POSSIBLE FORMAL ACTION TO BE TAKEN.**

Fred Marcell moved to enter the session with a second from Mr. Broadley where action may or may not be taken. All present were in favor. Mr. Broadley moved to exit executive session and re-enter regular session with a second from Ron Denney. All present were in favor.

**ACTION ON CLOSED SESSION.** Mr. Denney moved to approve the Resolution Ratifying the CBA for 2013-2015 with the CWA for covered FT library employees. The motion was seconded by Mr. Broadley and found all in favor by roll call.

**ADJOURNMENT:** Mr. Broadley moved to adjournment at 4:20pm with a second from Dr. Pritchard. All present were in favor.