

MEETING OF THE BOARD OF TRUSTEES-September 8, 2014

ANNOUNCEMENT OF COMPLIANCE WITH OPML Notice of this meeting was included in the Annual Schedule of Meetings that was approved by the Board of Trustees at their monthly meeting Monday, December 16, 2013. The Annual Schedule of Meetings was advertised in the January 9, 2014 Ocean City Sentinel, posted on the Library's website, and posted on bulletin boards inside the library.

CALL TO ORDER: President Jennifer Shirk called the meeting to order at 3:33pm.

RECORDING OF ATTENDANCE: (Roll Call) Jennifer Shirk, Jon Batastini, Brian Broadley, Ron Denney, Dr. Connie Pritchard, Dustin Peters, Dr. Kathleen Taylor, Fred Marcell, Leslie Clarke, Steve Barse, Sandy Crescenzo, Jim Mallon (entered approx. 3:43pm), Leon Costello, Gene Volpe.

APPROVAL OF MINUTES: Brian Broadley moved and Dustin Peters seconded to approve the minutes from the August 11, 2014 meeting. All present were in favor by roll call.

TREASURER'S REPORT: Treasurer Broadley reviewed current assets and liabilities of the library and noted that there was nothing of concern. One bill did not appear on the list but was presented for payment for \$919.00 to an organization which provides our weekly periodicals. The Treasurer welcomed questions. A question was asked regarding who was the Greater Talent Network, Inc. President Shirk clarified that it is the agent for visiting authors. One payment of \$5,000.00 was for the luncheon author, Carl Bernstein and the other was for author, Robert Kurson for the O.C. Reads program.

ACTION ON THE BILLS: Jon Batastini moved to approve and pay the bills with a second from Ron Denney. All present were in favor by a roll call vote.

NEW BUSINESS: A. Resolution Approving the 2013 Audit- Copies of the audit were distributed and it was reviewed by the auditor in three phases. He noted that it should be completed in February from this point forward. After the summary, he addressed questions from board members.

A motion approving the 2013 audit was made by board member, Broadley. Seconded by member Batastini, the motion passed by a unanimously favorable roll call.

PRESIDENT'S REPORT: President Shirk reported we are still waiting for a list from the state listing candidates for Director. A hiring committee has been assembled consisting of Dr. Pritchard, Brian Broadley, Dr. Taylor and chaired by Fred Marcell.

The Book Club Policy is on hold until next meeting.

Mrs. Shirk was looking into possible trustee training at board meetings when she attends a workshop for trustees.

ACTING DIRECTOR'S REPORT: Acting Director Leslie Clarke reported that all choices have been made for the bookmobile and projected completion date of mid-October has been mentioned. She and Karen Mahar toured the bookmobile and library in Burlington County, receiving ideas for an operating plan and handbook for the vehicle. The library's positive summer statistics were presented. There was a big turnover in part-time staffing and the hourly pay rate was cited as a recruitment/retainment problem.

COMMUNICATIONS/CORRESPONDENCE: There was no correspondence presented.

FRIENDS AND VOLUNTEERS REPORT: Sandy Crescenzo reminded members of the Author Luncheon, featuring Carl Bernstein, to be held at the Flanders on October 9 at \$35 per person. Almost 300 tickets have been sold to date. Mrs. Crescenzo reported that research information on "Maker Spaces" has been placed on the group's website.

BUILDING ISSUES: It was reported that a bid for the roofing project was accepted at an August 14 meeting. The tiling project in the library has been completed. The YA mural has been hung in room N116. Steve Longo will be contacted after Labor Day regarding interior painting. The windows have been washed. Some residue remains and a new product will be tested for its removal. If successful, a quote on doing the rest of the windows will be submitted. There are some carpet tiles to be replaced.

OLD BUSINESS: A. Signage Update- the project has been referred to City Council.

B. Bookmobile Update-“ The Sandals” and web address are to be added to the vehicle’s logo. There are no specifics for an operating plan at this time. A driver will need to be hired. This driver does not need a special license to operate the vehicle but must have a Civil Service title.

C. Strategic Plan Update- A firm to prepare a strategic plan was approved at the last meeting. Three focus groups are to be formed. A survey will be widely distributed to library users for input. Mr. Marcell requested a list of all current library services from Mrs. Clarke.

PUBLIC COMMENT: Dr. Taylor informed the board of a community wide campaign regarding drug awareness. The library’s cooperation in it was discussed.

AUTHORIZATION TO ENTER CLOSED SESSION TO DISCUSS CONTRACT NEGOTIATIONS OF THE FULL-TIME CWA UNION EMPLOYEES AND PERSONNEL

Jim Mallon moved to enter the session with a second from Mr. Denney where action may or may not be taken. All present were in favor. Mr. Batastini moved to exit executive session and re-enter regular session with a second from Ron Denney. All present were in favor.

ACTION ON CLOSED SESSION. There was no formal action taken.

ADJOURNMENT: Mr. Batastini moved to end the meeting at 5:29pm with a second from Mr. Denney. All present were in favor.