

Portable DVD Player Lending Policy

Updated 2/26/07

- Patrons must present a valid library card to borrow portable DVD player. Borrowers must be in good standing with The Ocean City Free Public Library.
- Portable DVD player may be borrowed for up to 3 hours.
- Portable DVD player is available on a first come, first serve basis; it can not be reserved ahead of time.
- Portable DVD player can not be renewed.
- Borrower will not leave the library with the portable DVD player.
- Borrower will not leave the portable DVD player unattended (using restroom, leaving the library to make or take a cell phone call, etc.)
- Borrower will not tamper with the portable DVD player.
- Portable DVD player can be used with library and/or educational materials **ONLY**.
- Borrower will cooperate fully with Library Staff as they inventory components and operations.
- Borrower will return portable DVD player no later than 1 hour before closing.
- When returning the portable DVD player, borrower will physically hand it to a librarian; borrower will not leave it on the desk or put it in the book drop.
- Borrower will report any problems with the portable DVD player immediately.
- The library will not “hold” a checked-out DVD player while a borrower leaves the library.
- Borrower assumes full financial responsibility for the portable DVD player and all its components while in possession of the DVD player.
- Borrower agrees to pay all costs associated with damage to or loss of the Portable DVD player and its component parts (headphones, AC adapter, remote control) as determined by current market rates.
- Borrower agrees that the Library may use any appropriate means to collect amount owed.

By signing this waiver, I acknowledge the aforementioned rules and will abide by them:

Name

Date

Portions of policy adapted from:

<http://www.unhm.unh.edu/policies.html>