

**NEXT PLANNING COMMISSION MEETING:**  
**SEPTEMBER 8, 2015 @ 2:00 PM IN COUNCIL CHAMBERS**

**City of Dover Planning Commission**

**August 26, 2015**

**Meeting Minutes**

**MEMBERS PRESENT:**

Roy Crawford, Zack Deems, Dave Douglas, Mayor Homrighausen, Gary Martin and Richard Kelley.

Ken Bigler was excused.

Chairman Crawford called the meeting to order at 2:10 PM.

Mr. Richard Kelley moved and Mr. Gary Martin seconded a motion to approve the minutes of the August 11, 2015 meeting. The motion carried.

The following items came before the Commission:

**1. LOT SPLIT BETWEEN PARCEL 15-04020-000 A AND 15-04020-000**

Ms. Dawn Leone of McInturf Realty, realtor for Mr. Owen Miller, presented a request regarding a lot split to allow access to both parcels 15-04020-000 A and 15-004020-000 B. Both parcels were previously owned by Mr. Richard Tristano, who utilized the vacant lot on 16<sup>th</sup> Street to access the garage on 17<sup>th</sup> Street. Mr. Owen Miller purchased the properties at a Wallick Auction as two separate parcels. The parcel which fronts East 16<sup>th</sup> Street is being sold to Jan McInturf and the house and garage set on a parcel that fronts East 17<sup>th</sup>. A new survey has been done and now the house on East 17<sup>th</sup> will need to have direct access. Ms. Leone is requesting a lot split that would move highlighted area on the plat provided from the parcel fronting East 16<sup>th</sup> to the parcel fronting East 17<sup>th</sup>.

Mr. Dave Douglas moved and Mr. Zack Deems seconded a motion to approve the request for lot split as presented. The motion carried. Chairman Crawford asked Mr. Douglas about the next step. Mr. Douglas stated that the two new surveys should be presented to his office so that they could be stamped and then recorded at the Courthouse.

**2. INSTALLATION OF AN "ART SPACE" ON CITY PROPERTY**

Mr. Russ Volkert, who was unable to attend the meeting, provided material for review by the Planning Commission which included a narrative, an application for review of artwork, and a sample Certificate of Appropriateness. Chairman Crawford recommended the material be reviewed and that the matter be tabled until the October meeting when the Dover City Law Director will be available to attend as well.

**3. OTHER BUSINESS**

Mr. Dave Douglas thanked the Planning Commission Board for accommodating the special meeting to assist with the lot split request.

**4. ADJOURNMENT**

Mr. Zack Deems moved and Mr. Dave Douglas seconded a motion to adjourn. The motion carried.

Respectfully submitted,

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Eva Newsome, Acting Planning Commission Secretary