FERGUSON TOWNSHIP BOARD OF SUPERVISORS
Monday, October 17, 2016
7:00pm

Worksession Agenda

I. CALL TO ORDER

II. DISCUSSION ITEMS
1. Committee Reports
2. Staff Reports
3. Discussion of Economic Development Contribution

III. ADJOURNMENT

Regular Meeting Agenda

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN'S INPUT

CONSENT AGENDA ITEMS

II. COMMUNICATIONS TO THE BOARD
1. Meeting Procedures

III. PUBLIC HEARINGS – ORDINANCES
1. Amending the Code of Ordinances Chapter 25 Trees

IV. PUBLIC HEARINGS – RESOLUTIONS
1. Establishing a Program and Process to Educate and Mitigate Oak Wilt Infestation
2. Authorizing the Township to Enter into the Memorandum of Understanding with the Centre County Housing and Land Trust

V. ACTION ITEMS
1. Presentation of Government Finance Officers Association Distinguished Budget Presentation Award
2. Third Quarter Financials
3. Appointment of Planning Commission Member
4. Consider Action to Remove Restriction Requiring Township Representation on CBICC Board of Directors
5. Approval of September 2016 Voucher Report
6. Consent Agenda

VI. CALENDAR ITEMS – OCTOBER
1. Fall Economic Development Summit – Wednesday, October 27th, 5:00 p.m., Mt. View Country Club
2. ABC Recognition Dinner – Wednesday, October 19th, 6:00 p.m., Toftrees Resort

VII. MINUTES
1. October 3, 2016 Board of Supervisors Regular Meeting

VIII. ADJOURNMENT

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BOARD OF SUPERVISORS
Monday, October 17, 2016
7:00 PM

Worksession Agenda

One Hour or less with Regular Meeting following

I. CALL TO ORDER

II. CITIZENS INPUT

III. DISCUSSION ITEMS

1. COMMITTEE REPORTS

a. ABC Reports
- **i.** Mr. Lewis Steinberg, Schlow Centre Region Library
- **ii.** Mr. John Spychalski, Centre Area Transportation Authority
- **iii.** Mr. Jonathan Dietz, University Area Joint Authority

b. COG Committee Reports
- **i.** Human Resource Committee
- **ii.** Public Services & Environmental Committee
- **iii.** Public Safety Committee
- **iv.** Finance Committee
- **v.** Parks Capital Committee

c. Other Non-COG Regional Committees

2. STAFF REPORTS

- **a.** Manager's Report
- **b.** Public Works Director
- **c.** Planning & Zoning Director
- **d.** Chief of Police

3. DISCUSSION OF ECONOMIC DEVELOPMENT CONTRIBUTION

NARRATIVE

Provided with the agenda is summary document of information related to the spring 2016 CBICC Economic Summit. Mr. Vern Squire, President and CEO of the CBICC, will be attending to discuss and provide an update on recent economic development activities in the County and region. Further the Board will discuss the 2016 contribution towards economic development efforts and the potential release of allocated funds to the CBICC. The current 2016 appropriation has been held subject to the CBICC meeting to two conditions: a) a semiannual report would be provided to the Board on economic development efforts and b) that the Township receive a Board of Directors appointment on the CBICC Board of Directors. The question for the Board is whether it wants to remove the condition of a Board of Directors seat on the CBICC Board of Directors that has precluded releasing the 2016 CBICC contribution. This action would need to be moved to the regular meeting if the Board so desires.

IV. ADJOURNMENT

Regular Meeting Agenda

8:00 p.m. or Immediately Following Worksession

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

CITIZEN'S INPUT

CONSENT AGENDA ITEMS

II. COMMUNICATIONS TO THE BOARD

1. **Meeting Procedures – Steve Miller**

III. PUBLIC HEARINGS – ORDINANCES

1. **AN ORDINANCE OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AMENDING THE CODE OF ORDINANCES CHAPTER 25 TREES, SECTION 5, HAZARDOUS AND NUISANCE TREES ON PUBLIC AND PRIVATE PROPERTY AND SECTION 10, VIOLATIONS AND PENALTIES**

NARRATIVE
Provided with agenda is a copy of the ordinance advertised for public hearing. The amendment to Chapter 25 – Trees has been recommended by the Tree Commission. On September 6th the Board of Supervisors reviewed draft language to amend Chapter 25 and agreed to the language incorporated in the amended ordinance. Specifically, the amendments provide for the Public Works Director to take immediate action to abate oak wilt disease within an appropriated amount. Second the amendment makes it illegal to prune oak trees during a period of time between April 1st and October 31st. Further it makes it unlawful to climb oak trees with boot spurs or spikes.

Recommended Motion: Move that the Board of Supervisors adopt the Ordinance amending the Code of Ordinances Chapter 25 Trees, Section 5, Hazardous and Nuisance Trees on Public and Private Property. And Section 10, Violations and Penalties

STAFF RECOMMENDATION
That the Board of Supervisors ***adopt*** the ordinance.

IV. PUBLIC HEARINGS – RESOLUTIONS

1. **A PUBLIC HEARING ON RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA ESTABLISHING A PROGRAM AND PROCESS TO EDUCATE AND MITIGATE OAK WILT INFESTATION**

NARRATIVE
Provided with the agenda is a copy of a resolution recommended by the Tree Commission and reviewed by the Board of Supervisors at its meeting on September 6th. The resolution is a companion to the amendments made to the Tree Ordinance Chapter 25. The resolution provides a foundation for educational outreach on the oak wilt fungus and its detrimental impacts on the oak tree species. Further it provides the process and procedures to be followed when the oak wilt fungus is identified.

Recommended Motion: Move that the Board of Supervisors adopt the resolution establishing a program and process to educate and mitigate oak wilt infestation.

STAFF RECOMMENDATION
That the Board of Supervisors ***adopt*** the resolution.

2. A PUBLIC HEARING ON A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA AUTHORIZING THE TOWNSHIP TO ENTER INTO THE MEMORANDUM OF UNDERSTANDING WITH THE CENTRE COUNTY HOUSING AND LAND TRUST, ATTACHED HERETO AS EXHIBIT "A," TO SERVE AS THE THIRD PARTY ADMINISTRATOR IN ACCORDANCE WITH THE FERGUSON TOWNSHIP CODE OF ORDINANCES, CHAPTER 27 ZONING, SECTION 215 WORKFORCE HOUSING.

NARRATIVE

Provided with the agenda is a copy of a resolution authorizing the Township to enter into a Memorandum of Understanding with the Centre County Housing and Land Trust to act a third party administrator of the workforce housing that is required to be constructed with future development phases in the Traditional Town Development Master Plans. The MOU and Schedule of Fees is provided with this resolution.

Recommended Motion: Move that the Board of Supervisors adopt the resolution authorizing the Township to enter into a Memorandum of Understanding with the Centre County Housing and Land Trust to act as a third party administrator of the Township's workforce housing.

STAFF RECOMMENDATION

That the Board of Supervisors ***adopt*** the resolution.

V. ACTION ITEMS

1. PRESENTATION OF GOVERNMENT FINANCE OFFICERS ASSOCIATION DISTINGUISHED BUDGET PRESENTATION AWARD – MR. ERIC ENDRESEN, FINANCE DIRECTOR

NARRATIVE

Provided with the agenda is a copy of the GFOA Distinguished Budget Presentation Award presented to the Township for its 2016 Township Budget. This is the second year in a row that the Township has been recognized by GFOA for the quality of its budget preparation and presentation. GFOA has recognized approximately 400 Governments for their distinguished budget presentation. In Pennsylvania, Ferguson Township is one of 6 municipalities that have received this recognition to date for 2016. The GFOA established the Distinguished Budget Presentation Award Program in 1984 to encourage and assist State and Local Governments to prepare budget documents of the very highest quality, to reflect both the guide lines established by the National Advisory Council on state and local budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that exceed in achieving that goal.

2. THIRD QUARTER FINANCIALS – MR. ERIC ENDRESEN, FINANCE DIRECTOR

NARRATIVE

Provided with the agenda is a copy of the expense and revenue reports. A power point will be presented to inform the Board of the third quarter 2016 financials as compared to budget. Mr. Endresen will present these along with information that is relevant to activities and events which have impacted the financials this third quarter.

3. APPOINTMENT OF PLANNING COMMISSION MEMBER

NARRATIVE

Provided with the agenda is a copy of an application for ABC membership, submitted by Andrea S. Harman 1443 Linn Street, for consideration as the Ward 3 Planning Commission member.

Recommended Motion: Move that the Board of Supervisors appoint Andrea S. Harman to the Ferguson Township Planning Commission with a term expiring December 31, 2018.

STAFF RECOMMENDATION

That the Board of Supervisors ***appoint*** Andrea S. Harman to the Ferguson Township Planning Commission.

4. CONSIDER ACTION TO REMOVE RESTRICTION REQUIRING TOWNSHIP REPRESENTATION ON CBICC BOARD OF DIRECTORS

NARRATIVE
During the review process for the 2016 Township Budget the Board of Supervisors placed two restrictions on the release of the appropriation for economic development to the Chamber of Business and Industry of Centre County. The first restriction was a requirement that the Board receive a semi-annual report on economic development initiatives for which the appropriation would be used and an update on new business growth as it related to the CBICC efforts. A second requirement was the appointment of a Township Supervisor or staff member to the CBICC Board of Directors which has not been accepted by the CBICC.

Recommended Motion: Move that the Board of Supervisors remove the restriction requiring a Township representative be appointed to the CBICC Board of Directors.

5. APPROVAL OF SEPTEMBER 2016 VOUCHER REPORT

NARRATIVE
Provided with the agenda packet information is the September 2016 Voucher Report. If any Board members have questions with regard to any of the payments listed, please advise me prior to the meeting so that I have the opportunity to research your question and answer it appropriately.

STAFF RECOMMENDATION
That the Board of Supervisors ***approve*** the September 2016 voucher list.

6. CONSENT AGENDA

- **a.** September 2016 Treasurer's Report
- **b.** 2015-C16 Fire Trailer Building
- **c.** Crossings at State College – 45 Day Extension Request
- **d.** 2015-C2 Suburban Ave Pay App 2
- **e.** 2015-C2 Suburban Ave Pay App 3 Final
- **f.** Weis Gas-N-Go – 45 Day Extension Request
- **g.** Contract 2015-C26 OGR Basin Two Forebay Repairs

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VII. MINUTES

1. October 3, 2016 Board of Supervisors Regular Meeting

VIII. ADJOURNMENT