

RESOLUTION NO. 2018-28

A RESOLUTION OF THE TOWNSHIP OF FERGUSON, CENTRE COUNTY, PENNSYLVANIA, REPEALING RESOLUTION 2017-29 AND ESTABLISHING A NEW FERGUSON TOWNSHIP SCHEDULE OF FEES FOR 2019.

The Board of Supervisors of the Township of Ferguson hereby resolves:

Section 1. Resolution Number 2017-29 enacted on December 11, 2017, setting various fees to be charged by the Township of Ferguson is hereby repealed.

Section 2. The Schedule of Fees for the Township of Ferguson attached as "Exhibit A" and made a part of hereto is hereby adopted.

RESOLVED, this 10th day of December, 2018.

TOWNSHIP OF FERGUSON

By: 
Peter Buckland, Chairman
Board of Supervisors

[S E A L]

ATTEST:


By: 
David G. Pribulka, Secretary

Exhibit A



Ferguson
Township
Pennsylvania

2019 Fee Schedule



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Administration Department

A. Miscellaneous Charges:

1. Mileage Reimbursement	IRS Allowable Rate
<p>2. Copies* and Open Records Fees:</p> <p>a. Black and White</p> <p>b. Color</p> <p>c. 11" x 17" Print/Copy</p> <p>d. Oversized Print/Copy</p> <p>e. Offsite Copies</p> <p>f. Computer files on CD</p> <p>g. Fax Copies</p> <p>h. Duplication of Electronic Records</p> <p>Note: Prepayment of fees will be required if total fees are estimated to exceed \$100.00</p>	<p>1-10 Copies: \$0.20 per side (page)</p> <p>11-100 Copies: \$0.10 per side (page)</p> <p>101-1000 Copies: \$0.05 per side (page)</p> <p>1-10 Copies: \$0.50 per side (page)</p> <p>11-100 Copies: \$0.40 per side (page)</p> <p>101-1000 Copies: \$0.25 per side (page)</p> <p>\$. 50 per side (page)</p> <p>\$1.00/SF</p> <p>Actual Cost</p> <p>\$5.00 per file</p> <p>\$0.50 per page including cover page</p> <p>Actual cost of duplication</p>
3. Bad Check Charge	\$30.00 per return
4. Late Payment Finance Charge	Up to .5% per month on unpaid balance (simple interest)
5. Daily Meal Allowance**	\$45.00 per day**
6. Meeting Room Usage	\$50.00 per event
7. Municipal Lien Letter	\$10.00
<p>8. Credit/Debit Card Transactions</p> <p>9. Ferguson Township will accept Visa and Mastercard credit and debit cards for payments remitted to the township for services including, but not limited to permits, local taxes, and fines. A fee per transaction will be assessed based on the table to the right.</p>	<p>2.65% of the transaction amount with a minimum fee of \$3.00</p> <p>(Note: The fee for any transaction equal to or less than \$122.45 will be \$3.00)</p>

*Note: Copies over 1,000 are not available through the Township and would be sent out for duplication.

**Note: This amount will be aggregated. For example, a 3-day trip will have a \$135 total meal allowance, to be used as the individual deems necessary.

B. Licensing

1. Liquor License Transfer Application Note: Includes application review and up to three (3) hours of public hearing time	\$1,000.00
2. Additional Public Hearings for Liquor License Transfer Note: Maximum of three (3) hours	\$750.00

C. Peddling, Soliciting, and Transient Retail Permits:

*Soliciting Application Fee (Background check, etc.).....\$22.00 per person

Peddling: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, or promoting a product and/or service door-to-door that will be performed or delivered by the person peddling.

Soliciting: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, or promoting a product and/or service door-to-door, but is not providing the product or service at the time of the solicitation.

Transient: Shall be defined as an individual, person, corporation, etc., that would establish a temporary, defined location to conduct business within the Township.

	<u>Peddling</u>	<u>Soliciting</u>	<u>Transient</u>
1. Per Day	\$10.00 per person	\$10.00 per person	\$50.00
2. Per Week	\$40.00 per person	\$40.00 per person	\$250.00
3. Per Month	\$80.00 per person	\$80.00 per person	\$500.00
4. Per Year	\$200.00 per person	\$200.00 per person	\$1,000.00

D. Documents:

	Hard Copy	CD-ROM
1. Zoning Ordinance	\$0.20 per page per side	\$20.00
2. Subdivision Ordinance	\$0.20 per page per side	\$20.00
3. Sign Ordinance	\$0.20 per page per side	\$20.00
4. Storm Water Management Ordinance	\$0.20 per page per side	\$20.00
5. Road Standards	\$0.20 per page per side	N/A
6. Code of Ordinances	\$0.20 per page per side	\$20.00
7. Code of Ordinances Update	\$0.20 per page per side	\$20.00
8. Zoning Map/Development Review Map/Official Map		
a. 8 ½" x 11" Color	\$0.50	
b. 11" x 17" Color	\$1.00	
c. 24" x 36" Color	Actual Cost	

Note: The above documents can also be accessed via the Township's website

Public Works Department

A. Highway Occupancy, Street Construction, Opening, and Dedication

1. Application Fee for Trenching, Boring, Poles, Other Work in the Public Right-Of-Way Note: Covers cost to review application, issue permit, maintain the permit database, and one-time inspection of work. Additional inspection shall be billed in accordance with A.6. Inspection of Public Improvements.	\$150.00 plus a roadway restoration deposit or other surety amount as required by the Public Works Director based on extent of work
2. Application Fee for Tower and Non-Tower Based Wireless Communications Facilities in the Public Right-Of-Way*	\$150.00 per facility plus a roadway restoration deposit determined by the Public Works Director based on the extent of work
3. Driveway Permits a. Residential When Part of an Approved Subdivision/Land Development Plan b. Commercial/Industrial When Part of an Approved Land Development Plan c. All Other Driveway Permits	\$50.00 \$50.00 \$50.00 plus factor of two (2) times the base wage of the Township Engineer
4. Curb/Shoulder Drainage Deposit	Minimum \$1,000.00 or \$30 per linear foot up to a maximum of \$3,000 deposit
5. Sidewalk Deposit	\$55.00 per linear foot
6. Inspection of Public Improvement(s)	Factor of two (2) times the base wage of the Township Engineer (OR) Actual cost of contracted inspection services
7. Telecommunication and data transmission lines installed in the Public Right-of-Way	\$1.80 per lineal foot per year
8. Compensation for Public Right-of-Way use for Tower and Non-Tower Based Wireless Communications Facilities	\$500 per facility per year

* Fee shall apply only to facilities **not** regulated by the Pennsylvania Wireless Broadband Collocation Act.

B. Incident Response (including street cleaning and debris removal):

1. Labor	Factor of two (2) times the average hourly rates for a Road Worker (OR) actual contracted amount plus 10%
2. Equipment	Hourly rate of Township-owned equipment (OR) actual contractor equipment plus 10%

C. Solid Waste (payable by resident to Advanced Disposal):

Level of Service	Monthly Trash Rate	Monthly Recycling Rate	Monthly Total	Quarterly Billing Total
Curbside Regular Service	\$ 12.23	\$ 3.89	\$ 16.12	\$ 48.36
Curbside Low-Usage Service	\$ 9.18	\$ 3.89	\$ 13.07	\$ 39.21
Door Service (Regular) (+\$2.47/mo.)	\$ 14.70	\$ 3.89	\$ 18.59	\$ 55.77
Door Service (Low-Usage) (+\$2.47/mo.)	\$ 11.65	\$ 3.89	\$ 15.54	\$ 46.62

D. Sewage Enforcement Services – Applications (payable by resident to SEO):

1. New On-Lot System (Approved or Denied)*	\$600.00
2. Replacement or Major Repair/Alteration of Existing System	\$600.00
3. Additional Percolation Test (Per 6-Hole Set) Under Same Application	\$360.00
4. Minor Repair(s) to Existing System	\$400.00
5. Septic Tank Replacement	\$360.00
6. Holding Tank, Privy, or Retention Tank	\$360.00
7. Renew/Reuse or Transfer Permit	\$300.00
8. IRSIS (Spray Irrigation System) and Drip Irrigation	\$1000.00
9. Interim Inspection	\$140.00
10. Final Inspection	\$140.00
11. Holding Tank Escrow	\$1,500.00
12. Existing System Inspections (Not Part of Sewage Management District or Subdivision/Land Development)	
a. Inspections Due to Housing Inspections	\$300.00 (SEO collects fee)
b. Small Flow Treatment Facility Inspection	\$300.00 (Township bills fee)
c. Inspection for any reason other than noted above	\$300.00 (SEO collects fee)
13. On-Lot Sewage Management Program Inspections :**	
a. Complete Site Inspection with Open Tank(s), Per System	\$140.00
b. Walkover Inspection, Per Site or System	\$100.00
c. Open Tank(s) Inspection for Pumping Waiver, Per System	\$140.00
d. Waiver, Inspection Not Required	\$25.00

*Note: Any person owning a building served by an on-lot sewage disposal system shall have the septic tank pumped by a qualified pumper/hauler every 3 years. This is done at the expense of the owner at a price negotiated between the property owner and the qualified pumper/hauler

**Note: In most cases, inspections for on-lot sewage management systems are conducted by the Centre Region Code Agency. However, in certain circumstances (drip irrigations, experimental systems, etc.) the SEO may be asked to conduct the inspections. If so, the SEO fees listed in this section of the schedule are applicable.

E. Sewage Enforcement Services – Design (including stakeout – SEO collects fee)

Inground Gravity Flow System	\$260.00
Inground Pressure Dosed System	\$300.00
Elevated Sand Mount or At-Grade System	\$400.00
Orenco System	\$1200.00

Note: Monies collected by the SEO will be forwarded to the Township at the end of the month with the monthly invoices

F. Sewage Enforcement Services – Subdivision/Land Development/Enforcement/ Small Flow Treatment Facilities Inspections (Developer pays 100%):

1. Primary Sewage Enforcement Officer	\$60.00 per hour
2. Alternate Sewage Enforcement Officer	\$48.00 per hour
3. Administration	\$38.00 per hour
4. Percolation Hole Preparation Including Gravel and Presoak Per 6-Hole Test	\$200.00 per set
5. Percolation Testing, Per 6-Hole Test, Whether Site Passes or Fails Plus Mileage at IRS Allowable Rate	\$350.00 per set plus mileage at IRS allowable rate
6. SEO Providing Water for Testing, Per 6-Hole Test	\$120.00 per test
7. Planning Module Review (Per Review)	
a. Component 1	\$200.00
b. Component 2	\$300.00
8. Technicians	\$32.00 per hour
9. Mileage	IRS allowable rate

G. Sewage Enforcement Services – Municipal Consultation/Enforcement

1. Primary Sewage Enforcement Officer	\$56.00 per hour
2. Alternate Sewage Enforcement Officer	\$46.00 per hour
3. Secretarial Administration	\$36.00 per hour
4. Mileage	IRS allowable rate

H. Fire Suppression – Underground Water Storage Tank

1. Underground Storage Tank Replacement Cost Contribution	\$7,500.00
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Finance Department

A. Standard Fees:

1. Certified Letter Administrative Fee	\$7.50 per letter
2. Certified Tax Letter	\$5.00 per letter per tax
3. Tax Bill Request (First one is free)	\$5.00 per bill

Health Department

A. Health Inspections – Eating & Drinking Establishments

1. Inspection Services & Annual License per Establishment (Include Initial Inspection and One Re-Inspection):	
a. Take-Out Establishments (Including Food Trucks)	\$135.00 annually
b. Establishments with up to 100 Seats	\$160.00 annually

c. Establishments with 101 to 249 Seats	\$200.00 annually
d. Establishments with more than 250 Seats	\$245.00 annually
e. Retail Establishments*	\$80.00 annually
2. Additional Inspections	Actual costs
3. Proctoring a ServSafe Exam to Certify Food Establishment Employees**	\$60.00
4. Bed and Breakfast Establishments	\$80.00 annually
5. Temporary Eating and Drinking Establishments	\$50.00 for one day, \$75.00 for two through five days, and \$25 per day for each day after five
6. Late License Fee***	20% of License Fee**
7. Lost License Fee	\$10.00
8. Facility Plan Review Fee:	
a. New Establishment	\$150.00
b. Change of Ownership Only	\$50.00

Note: *Farmer's Market vendors are the same as a Retail Outlet unless they have a Department of Agriculture license. Vendors must provide a copy to avoid the fee. ALL vendors must fill out the Retail Establishment Application.

**Payable to State College Borough

***The Late License Fee applies to all applications postmarked after the last date of the month that the license is due.

Planning & Zoning Department

A. Escrow Accounts – Review Costs, Inspections, and Incidental Municipal Services

Applicants will be required, at the time of the plan submission, to deposit with the Township an escrow sum of money that will be used to pay for Township staff time or consulting services retained by the Township to complete the review of the submitted plan and to complete inspection of public improvements if sufficient escrow funds remain on deposit. The escrow deposit for Street Cleaning/Municipal Services shall be made at the time of preliminary/final plan signature. Each time an escrow account is reduced by one-half (1/2) of the original deposited amount, the applicant will be required to deposit additional funds in order to restore the initial escrow amount.

For ALL plans, before approval of either preliminary or final plans occurs, the applicant shall pay ALL costs associated with the review of the plan by the Township's Public Works Director, Engineer, Solicitor, or any other professional consultant retained by the Township to review said plan. Fee will be a factor of two (2) times Public Works Director/Township Engineer Base Hourly Wage (OR) actual cost of contracted services. Township staff shall have the flexibility to reduce the minimum required escrow amounts. Escrow monies will not be released until ALL fees associated with a plan have been paid, even if the plan has been recorded.

1. Land Developments Escrow Amounts*

Building Coverage (ft. ²)	No Stormwater or Traffic Study	Stormwater Only	Stormwater and Traffic	Municipal Street Cleaning Services	Lighting Plan Review
Up to 5,000 Square Feet	\$500.00	\$1,500.00	\$3,000.00	\$150.00	\$750.00

5,001 Square Feet to 25,000 Square Feet	\$500.00	\$3,500.00	\$6,000.00	\$300.00	\$750.00
25,001 Square Feet to 50,000 Square Feet	\$500.00	\$5,000.00	\$10,000.00	\$500.00	\$750.00
50,000 Square Feet +	-----	\$6,500.00	\$12,000.00	\$500.00	\$750.00

*Note: Some reviews may exceed required escrow amount and additional funds may be required.

2. Subdivision Escrow Amounts

	No Stormwater or Traffic Study	Stormwater Only	Stormwater and Traffic	Municipal Street Cleaning Services	Septic System Testing (Soil Problems, Perc. Test, etc.)
1-10 Lots	\$500.00	\$1,500.00	\$3,500.00	\$150.00	\$1,000.00
11-40 Lots	\$500.00	\$3,500.00	\$6,000.00	\$500.00	\$1,000.00
41 Lots or More	\$500.00	\$5,000.00	\$10,000.00	\$1,000.00	\$1,000.00
Lot Consolidation	\$200.00	-0-	-0-	-0-	-0-

B. Subdivision Applications*

1. 1-2 Lots	\$300.00
2. 3-5 Lots	\$350.00
3. 6-10 Lots	\$400.00
4. 11-20 Lots	\$450.00
5. 21-30 Lots	\$500.00
6. 31-40 Lots	\$550.00
7. 41+ Lots	\$600.00
8. PRD Tentative Plans	\$2,000.00
9. Final PRD Plans	\$400.00
10. Lot Consolidation Plans	\$50.00
11. Time Extension for Conditionally Approved Plans	\$50.00
12. Modification/Waiver Application	\$50.00
13. Digitizing of Plan Not Submitted in Digital Format	\$25.00 plus actual cost of digitizing service completed by consultant
14. Traditional Town Development General Master Plan	\$2,000.00
15. Traditional Town Development Specific Implementation Plan	
a. Addition or Revision to Existing Structure	\$300.00
b. New Development on Vacant Lot:	

i. < 10,000 Square Feet	\$500.00
ii. > 10,000 Square Feet	\$750.00

*Note: Subdivision Application fees will be due at the time the application is submitted.

C. Land Development Applications*

1. Land Development Applications For:	
a. Addition or Revision to Existing Structure	\$300.00
b. New Development on Vacant Lot:	
a. < 10,000 Square Feet	\$750.00
b. > 10,000 Square Feet	\$1,000.00
2. Minor Alterations to Approved Plans	\$50.00
3. Time Extensions for Conditionally Approved Plans	\$50.00
4. Lighting Plan	\$50.00

*Note: Land Development Application fees will be due at the time the application is submitted.

D. Zoning Permit Fees

1. For ALL Site and Land Development Plans	\$125.00
2. New Home Construction	\$100
3. Decks, Additions, Detached Garage, Renovations, Etc.	\$50
4. Zoning Permits for Commercial/Industrial Uses	\$50
5. Structures Less Than 144 Square Feet	\$25.00
6. Zoning Permit for Pool	\$25.00
7. Home Occupation Permit	\$25.00
8. Restoration Vehicle or Restoration Parts Vehicle Permit	\$25.00 per year (two year max.)
9. Lighting Application	\$50.00 + \$250 escrow
10. Food Truck Permit	\$25.00 per year*

*A \$25.00 permit fee is required for the initial application and \$25.00 for each subsequent year starting in January.

E. Sign Permits

1. Development Review Notice Signs:	
a. Sign Rental	\$10.00 per sign
b. Refundable Security Deposit	\$125.00 per sign
2. Permits (Based on Total Signage Area):	
a. 0-10 Square Feet	\$25.00
b. 11-50 Square Feet	\$35.00
c. 51-100 Square Feet	\$55.00
d. 100+ Square Feet	\$80.00
3. Annual License Renewal:	
a. 0-10 Square Feet	\$20.00
b. 11-50 Square Feet	\$30.00
c. 51-100 Square Feet	\$50.00
d. 100+ Square Feet	\$75.00

4. Sign Lighting Review	\$50.00 + \$250.00 escrow
5. Temporary Signs	\$15.00 per sign

1. Special Sign Permits

1. Special Event/Tent Sale	\$15.00 per application
2. Balloons, Pennants, Streamers	\$15.00 per application

F. Zoning Hearing Board

1. Appeals*	\$500.00
2. Variances**	\$300.00
3. Special Exceptions	\$500.00

*Note: \$500.00 Appeal fee is refundable if applicant prevails in the appeal of a notice of violation

**Note: Zoning Appeals and Variances are separate charges. Variance charges in this schedule are non-refundable. If the applicant prevails in a Zoning Appeal and a Variance, only the Zoning Appeal fee will be refunded.

G. Curative Amendment/Validity Challenge

1. Filing Fee	\$1,250.00 + actual cost of advertising
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H. Conditional Use Hearing

1. Conditional Use Application and Hearing	\$500.00
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I. Rezoning Requests

1. Filing Fees & Escrow Amount	\$250.00 filing fees + \$1,500.00 escrow account to be applied toward actual cost of advertising, posting of property, and administrative fees related to review
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J. Ordinance Amendment

1. Petition for Zoning or Subdivision and Land Development Code Revision	\$250.00
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K. Mobile Home Parks

1. Initial Fee	\$100.00 + \$5.00 per lot
2. Annual Renewal Fee	\$50.00

L. Parkland Fees

1. Parkland Fee In-Lieu	\$1,225.00 per person*
2. Park Master Plan Development Fee when Land is Dedicated for Parkland	\$179.00 per dwelling unit

*Note: Fee based on assumption of 2.54 persons per dwelling unit

M. Inspection of Public Improvements

1. Factor of 2 times Township Engineer base hourly wage or actual contracted amount

N. Grass, Weeds, & Certain Other Vegetation

(Grass, weeds, and certain other vegetation EXCEEDING height provisions of ordinance)

Applicable penalty period is April through October. All violations occurring within the penalty period will be assessed according to this fee schedule, and will not reset until the following penalty period. For example, if a Warning Notice is resolved, any subsequent violations within the same penalty period will result in a 2nd violation penalty.

1. 1 st Notice of Violation	No penalty – Warning notice only
2. Issuance of 2 nd Violation	\$25.00
3. Issuance of 3 rd Violation	\$50.00
4. Issuance of Each Additional Notice of Violation	\$75.00

O. Snow Removal

Applicable penalty period is November through March. All violations occurring within the penalty period will be assessed according to this fee schedule, and will not reset until the following penalty period. For example, if a Warning Notice is resolved, any subsequent violations within the same penalty period will result in a 2nd violation penalty.

1. 1 st Notice of Violation	No penalty – Warning notice only
2. Issuance of 2 nd Violation	\$25.00 + prosecution costs
3. Issuance of 3 rd Violation	\$50.00 + prosecution costs
4. Issuance of 4 th Violation	\$75.00 + prosecution costs
5. Issuance of 5 th Violation	\$100.00 + \$25.00 for each violation after the 5 th up to a maximum of \$300.00 plus costs of prosecution

P. Code Administration Fees

1. Building Code Permits

a. 1 and 2 Family Residential

1. Application Fee	\$35.00
2. New Construction	\$0.0055 x Declared Cost*, OR \$0.0055 x Square Foot Construction Cost x Square Footage (which ever is greater) (Most recent square foot construction cost as published by the International Code Council)
3. Renovation	\$0.0055 x Declared Cost*
4. Minimum Fee	\$55.50
5. Reinspection Fee	\$75.00
6. Demolition Fee	\$55.00

*Note: The CRCA may request documentation supporting the declared project cost

**Note: Most recent square footage construction cost as published by the International Code Council

b. 1 and 2 Family Residential – New Industrialized Housing Only

7. Application Fee	\$35.00
8. New Construction	80% of the following: [\$0.0055 x Declared Cost* (OR) \$0.0055 x Square Foot Construction Cost* x Square Footage (whichever is greater) (Most recent square foot construction cost as published by the International Code Council)]
9. Minimum Fee	\$55.50
10. Reinspection Fee	\$75.00

*Note: The CRCA may request documentation supporting the declared project cost

c. Non-1 and 2 Family Residential

1. Application Fee	\$75.00
2. New Construction, Renovation, or Addition	\$.0.0055 x Declared Cost*,OR \$0.0055 x Square Foot Construction Cost** x Level of Renovation Multiplier x Square Footage (whichever is greater) (Most recent square foot construction cost as published by the International Code Council)
3. Minimum Fee	\$55.50
4. Reinspection Fee	\$75.00
5. Demolition Fee	\$55.50

*Note: The CRCA may request documentation supporting the declared project cost

2. Fire Safety Permits

Annual Permit Fee = T x \$80.00 x R/V (rounded to the nearest dollar)	
R = Reduction Factor = 0.88	
T = Estimated Inspection Time of Property	
<u>Square Feet</u>	<u>Time in Hours</u>
1,000 or less	2
1,001 to 2,500	2.75
2,501 to 10,000	3.5
10,001 to 25,000	4.5
25,001 to 75,000	6
75,001 or more	9.5
V = Inspection Frequency Value	
<u>Life Safety Value (as determined at the time of inspection)</u>	<u>Inspection Frequency</u>
100 or less	5-year interval
101 to 400	3-year interval
401 or more	Annually

3. Rental Housing Permits

1. COG Centre Region Code Single Dwelling Unit, Townhouse, Mobile Home, Apartment, Condominium, or Duplex (per unit) (includes intermittent rentals)	\$37.00 \$3.00
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a. Township Fee (per unit)	
2. COG Centre Region Code Lodging House, Boarding House, Tourist Home, or Rooms (per unit)	\$32.00
a. Township Fee (per unit)	\$3.00
3. COG Centre Region Code Fraternity or Dormitory	
a. With Fewer than 15 Sleeping Rooms	\$350.00
b. With 15-25 Sleeping Rooms	\$400.00
c. With More Than 25 Sleeping Rooms	\$450.00
* Township Fee	\$25.00

4. Well and Borehole Permits

1. Potable Drinking Water Well	\$56.00
2. Base Fee for All Wells and Boreholes Subject to the Centre Region Building Safety and Property Maintenance Code with the Exception of Potable Drinking Water Wells Including up to Five (5) Ground Penetrations	\$150.00
3. Additional Penetrations Beyond the Five (5) Penetrations Covered in the Base Fee for up to and Including an Additional Five (5) Penetrations	\$75.00

5. Permit Expiration and Permit Renewal Fees

The following fees are applicable to permits that are subject to the provisions of PA Act 46 of 2010	
1. Written Verification of Expiration Date	
a. Residential Projects	\$100.00
b. Commercial Projects	\$500.00
Permit Extension Fee Shall be 25% of the Original Base Permit Fee, Not to Exceed \$5,000.00	

6. Plan Review Fees

Upon the second plan submission prior to the issuance of a permit if the plan review comments have not been adequately addressed (OR) if additional comments are required to be generated (OR) any submission of modifications after the issuance of a permit, the following fees will apply	
1. Residential Submission Fee	\$0
2. Commercial Submission Fee	\$150.00
3. Review Fee	\$80.00 x staff time in hours

7. Work Not Covered By Permit Fees

1. Fee	\$80.00 x staff time in hours
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8. Applicant requested accelerated plan review or inspection outside of normal business hours

1. Fee	\$120.00 x staff time in hours
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9. Other Code Administration Fees

1. Carnivals/Fairs	\$25.00 per event
2. Tents and Temporary Structures	\$25.00 per event
3. Re-inspection/Additional Inspection Fee	\$45.00
4. Explosives Permit	\$25.00 per day
5. Demolition Permit	\$40.00
6. Fire Alarm License for Installation	\$20.00 per municipality
7. Fire Alarm Registration Fee (For ALL Alarms, 4 Signals Off-Premises)	\$25.00
8. Fire Alarm User Permit Fee	\$25.00
9. Fire Alarm Installation License	\$20.00
10. Fire Alarm Late Permit Fee for Each Calendar Month of Part Thereof	\$15.00
11. On-Lot Sewage System Inspection Fee Schedule (conducted by Centre Region Code Agency):	\$75.00 paid by property owner
a. Existing System Inspection with Open Tank	\$35.00 paid by property owner
b. Existing System Inspection, Visual Only, Closed Tank	

Police Department

A. Fines (first 72 hours)

1. No Parking Fire lanes	\$50.00
2. No Parking Handicapped Only	\$50.00
3. Prohibited Parking – At All Times	\$15.00
4. Prohibited Parking – At Certain Times	\$15.00
5. Prohibited Parking over 2 Hours	\$15.00
6. Snow Parking Violations	\$15.00
7. No Parking In Bus Stop Area	\$15.00
8. No Parking On Sidewalk	\$15.00
9. No Parking on Crosswalk	\$15.00
10. No Parking at any place where official sign prohibits parking, stopping or standing	\$15.00
11. No Parking More than 12" from curb	\$15.00
12. No Parking against traffic	\$15.00
13. No Parking Blocking Driveway	\$15.00
14. No Parking within 30' of a stop sign	\$15.00
15. No Parking within 15' of a fire hydrant	\$15.00
16. Parking Boot Removal	\$50.00
17. No Valid Residential Parking Permit Displayed in Established Parking Permit Streets	\$15.00
18. No Parking in Intersection	\$15.00
19. No Parking within 20 feet of a Crosswalk	\$15.00
20. Parking Not Wholly within Marked Space	\$15.00

B. Emergency Alarm Fees

1.	First Alarm	None – Notification only
2.	Second Alarm	None – Notification Only
3.	Third Alarm	None - Notification/Warning
4.	Fourth Alarm	\$75.00
5.	Fifth Alarm	\$150.00
6.	Each Additional Alarm	\$300.00

C. Reports

1.	Traffic Crash Reports	\$15.00 each
2.	Local criminal history check	\$15.00
3.	Notarized local criminal history check	\$20.00
4.	Lost or Stolen Property Statement	\$3.00
5.	Specially Prepared Reports (authorized party only)	\$35.00/hr. + \$0.20/page (\$15.00 minimum)
6.	Report Summary Letters(per report) (authorized party only)	\$35.00/hr. + \$.020/page(\$15.00 minimum)
7.	Photos, video, audio reproductions, (authorized party only)	\$75.00/hr. + actual cost of reproduction (\$35.00 minimum)
8.	Report Copies (valid subpoena or court order only)	\$0.20/page

D. Special Events

1.	Permit a. Organizations with 501(c)3 tax exempt status b. All other organizations	Waived \$25.00
2.	Escrow a. Organizations with 501(c)3 tax exempt status b. All other organizations	\$125.00 \$250.00
3.	Staff a. Police Staff b. Public Works Staff	\$75.00/hour subject to a 3 hour minimum \$50.00/hour subject to a 3 hour minimum