

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

**Monday, January 7, 2019
Organizational Meeting Agenda
7:00pm**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG
- III. SEATING OF THE BOARD
- IV. ELECTION OF OFFICERS
- V. ANNUAL APPOINTMENTS
- VI. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)
- VII. APPOINTMENTS TO COG AND/OR REGIONAL COMMITTEES
- VIII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD
- IX. ESTABLISH MEETING DATES FOR 2019
- X. DESIGNATION OF DEPOSITORY
- XI. PUBLIC HEARINGS
- XII. CITIZENS INPUT
- XIII. ADJOURNMENT

FERGUSON TOWNSHIP BOARD OF SUPERVISORS

Monday, January 7, 2019

Organizational Meeting Agenda

7:00pm

I. CALL TO ORDER

The Home Rule Charter requires that the Board of Supervisors organize on the first Monday in January, or the first Tuesday if the Monday falls on a holiday. The Board’s first meeting will be called to order by current Chairman, Peter Buckland.

II. PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

III. SEATING OF THE BOARD

IV. ELECTION OF OFFICERS

The Board of Supervisors will need to designate the Township Manager to act as the Temporary Chair in order to conduct the nominations and election of the Chair of the Board for 2019. A motion will be required to nominate the Township Manager as Temporary Chair. Once appointed Temporary Chair, the Manager will seek nominations for Chairman of the Board of Supervisors. Once the Chair has been elected, he/she will be responsible for conducting the remainder of the nominations and elections of the Vice Chair and the Secretary/Treasurer for the Township. The Manager has historically been appointed Secretary/Treasurer.

Recommended Motion: Move that the Board of Supervisors appoint David Pribulka, Township Manager, as Temporary Chair of the Board of Supervisors.

A. Chair

Recommended Motion: Move that the Board of Supervisors elect _____ as Chair of the Board of Supervisors for 2019.

B. Vice Chair

Recommended Motion: Move that the Board of Supervisors elect _____ as Vice Chair of the Board of Supervisors for 2019.

C. Secretary/Treasurer

Recommended Motion: Move that the Board of Supervisors appoint David Pribulka as Secretary/Treasurer.

V. ANNUAL APPOINTMENTS

The term expiration date for all of the positions listed is December 31, 2018. These positions are annual appointments that need to be made by the Board of Supervisors.

<u>Position</u>	<u>Position Currently Held By</u>	<u>Requests Re-Appointment</u>	<u>Other Candidates</u>
Solicitor	Joseph Green	Yes	Babst Calland
Local Services Tax Collector	Linda Welker	Yes	
Health Officer	Brian O'Donnell	Yes	
Certified Public Accountant – Auditor	Baker Tilly Virchow Krause, LLP	Yes	
Sewage Enforcement Officer	Charles F. Herr, Jr. – Primary Pamela R. Winters - Alternate Tom Bowes - Alternate	No No No	Walt Schneider – Primary Cory Warner – Alternate James Royer- Alternate Robert Royer- Alternate

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Earned Income and Net Profits Tax	Centre Tax Agency	Yes	
Tax Administrator	Eric Endresen	Yes	
Consulting Engineers	Dan Miller, Pennoni Associates, Inc.	Yes	
	Scott Brown, NTM Engineering – Stormwater/Lighting	Yes	

NOTE: The Board can consider these as a group for appointment or individually.

Recommended Motion: Move that the Board of Supervisors appoint _____ (individually) as _____ for the year 2019.

OR

Move that the Board of Supervisors appoint those individuals or agencies as listed in the agenda as Annual Appointments for the year 2019.

VI. APPOINTMENTS TO AUTHORITIES, BOARDS & COMMISSIONS (ABCs)

The Board established a new policy in October for appointments to Township ABCs. Incumbents were contacted about reappointment and an application period was opened up for new candidates. The Board held worksessions on December 13th to interview applicants. Please note, the Board of Supervisors established a policy to ensure, if possible, that all election wards would be represented on the various ABC's. Incumbent candidates whose names are highlighted in red are those who are not requesting reappointment.

ABC & Term Length(s)	Remaining Members & Ward	Incumbent(s) & Ward	Other Candidates for Appointment & Ward	Terms to be Filled
Planning Commission (7 members) 4 Year Term 1 Vacancy	Rob Crassweller-1 Ralph Wheland -1 Lisa Strickland -1 William Keough-1 Erik Scott-2 Jeremie Thompson -3	Marc McMaster -1	Jerry Binney - 2	01/19–12/22
Planning Commission Alternates (3 members) 4 Year Term 2 Vacancies	Shannon Holiday - 3			01/19-12/22
Zoning Hearing Board (5 Members) 5 Year Term 1 Vacancy	Michael MacNeely-1 Swamy Anatheswaran-2 Susan Buda-3 Irene Miller -1	Michael Twomley-1		01/19-12/23
Zoning Hearing Board Alternate (3 Members) 3 Year Term 2 Vacancies		Marc Friedenberg-1	Stefanie Rocco – 1	01/19-12/21
Tree Commission (5 Members) 4 Year Term	Mike Jacobson - 2 Howard Fescemyer-2	Marc McDill -1 Jerry Learn -1 Darlene Chivers -1	Scott Pflumm - 2	01/19-12/22

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3 Vacancies				
Tax Review Board (7 members) 4 Year Term 2 Vacancies	Mark Geleskie-1 Ted Wentz-1 Matthew Patch-2 Vicki Hewitt-2 Stefanie Rocco-1	Thomas Hoy-1 Lisa Rittenhouse-1		01/18-12/21
ICDA (5 members) 5 Year Term 2 Vacancies	Wesley Donahue-2 Rob Crassweller-2 Paul Apicella-1	D. Harner-2	Lisa Rittenhouse - 1	01/18-12/22
Centre Region Park & Rec. Rep 5 Year Term 1 Vacancy		Denise Meyer -1	Bill Keough – 1 Rick Tetzlaff – 3 Randolph Hudson - 1	01/19-12/23
SCBWA Representative 1 Year Term 1 Vacancy		Steven Jackson-1	Wes Glebe - 2	12/2019
C-Net Representative 1 Year Term 1 Vacancy		Thomas Giles -2		12/2019
Parks and Recreation Committee	Shawna Doerksen-2 Niki Tourscher-2 Norris Muth-1 Kathie Vondracek-1 Andrew McKinnon-1 Connie Puckett-1	Laura Moser-3	Denise Meyer - 1	01/18-12/2019

Recommended Motion: Move that the Board of Supervisors appoint _____ (name) to the _____ (Authority, Board of Commission).

VII. APPOINTMENTS TO COG AND/OR REGIONAL COMMITTEES

If meeting dates remain the same as they were in 2018, then the dates listed below would be the scheduled meeting dates for 2019; however, the dates are subject to change. Beginning in 2018, Alternates were appointed to COG Committees by Board members.

Potential Motion: Move that the Board of Supervisors elect alternate Board representatives to the Standing COG Committees.

Current Committee	2018 Meeting Dates & Times	2019 First Meeting Date & Time	2018 Representative	2019 Representative
Executive	12:15pm, Tues. prior to GF	12:15pm, January 22	Mr. Miller	
Public Safety	12:00pm, 2 nd Tuesday	12:00pm, January 8	Ms. Carlson	
Finance	8:30am, 2 nd Thursday	8:30am, January 10	Ms. Carlson	
Human Resources	12:00pm, 1st Wednesday	12:00pm, January 9	Mr. Ricciardi	

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Public Services and Environmental	11:30am, 1st Thursday	12:15pm, January 17	Buckland	
Transportation and Land Use *Serves on Centre County MPO also 2-year Appointment Expires December 2019	12:15pm, 1 st Monday	12:15pm, January 14	Mr. Miller-TLU Mr. Ricciardi-MPO Seybert-Technical	Mr. Miller-TLU Mr. Ricciardi-MPO Seybert-Technical
Parks Capital	12:15pm, 2 nd Thursday	12:15pm, January 10	Ms. Dininni	
Spring Creek Watershed Commission Primary Alternate	Varies		Mr. Buckland (P) Ms. Dininni (A)	
Centre Area Cable Consortium	Varies		Mr. Ricciardi	
Centre County Tax Collection Representative	Varies		Eric Endresen (P) David Pribulka (A)	

VIII. APPOINTMENT TO POLICE PENSION ADVISORY BOARD

The Police Pension Advisory Board is made up of four members, two pension members, a member of the Board of Supervisors, and the Township Manager. This advisory board meets four times per year to review the performance of the pension plan, add or remove investment managers of the pension assets, and keep the plan within the investment policy established by the Pension Trustees. The former Board member appointed to the Police Pension Advisory Board was Steve Miller.

Recommended Motion: Move that the Board of Supervisors appoint _____ as the Board of Supervisors representative on the Police Pension Advisory Board.

IX. ESTABLISH MEETING DATES FOR 2019

It has been the Board's practice to hold its regular meetings at 7:00 p.m. on the first and third Monday of each month, with the exception of December when the Board meets on the first two Mondays because of the holiday season. Additionally, if the regular meeting date were to fall on a holiday, the Board typically held its meeting on the Tuesday following the holiday. The Board has already set the first January meeting on Monday, January 7th. In 2019, there will be two (2) additional regular meeting dates that will need to be held on the Tuesdays following the recognized holidays. Staff recommends that the regular meetings held normally on Monday, February 18th (President's Day) and Monday, September 2nd (Labor Day) be changed to Tuesday, February 19th and Tuesday, September 3rd since all Township offices will be closed on these regular meeting dates in recognition of the stated holidays. Provided with the agenda is a copy of the proposed meeting schedule.

Recommended Motion: Move that the Board of Supervisors establish its regular meeting schedule for 2019 as the first and third Monday of each month except that it will meet on February 19th and September 3rd and on the first two Mondays in December.

X. DESIGNATION OF DEPOSITORY

Staff recommends that the Board appoint as the Township's primary depository Jersey Shore State Bank and any FDIC insured bank and the PA Local Government Investment Trust for investments per Township investment policy.

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Recommended Motion: Move that the Board of Supervisors appoint Jersey Shore State Bank as the township's primary depository and any FDIC insured bank and the PA Local Government Investment Trust for investments per the township's investment policy.

XI. PUBLIC HEARINGS

1. Public Hearing on Resolution Establishing the Agenda Order of Business for 2019

Narrative: Provided with the agenda is a resolution adopting the agenda order of business for 2019. This resolution is presented in compliance with the Administrative Code. The proposed agenda closely follows the agenda set forth in Roberts' Rules of Order.

Recommended Motion: Move that the Board of Supervisors adopt the resolution establishing the agenda order of business for 2019.

2. Public Hearing on a Resolution Adopting the Ferguson Township Board of Supervisors Procedures

Narrative: Provided with the agenda is a resolution adopting the Ferguson Township Board of Supervisors Procedures. The Procedures Manual is not changed from the 2018 version.

Recommended Motion: Move that the Board of Supervisors adopt the resolution adopting the Ferguson Township Board of Supervisors Procedures Manual.

XII. CITIZEN'S INPUT

XIII. ADJOURNMENT