



MINUTES
KEIZER CITY COUNCIL
Monday, January 4, 2016
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Dennis Koho, Council President
Marlene Parsons, Councilor
Amy Ryan, Councilor
Brandon Smith, Councilor
Roland Herrera, Councilor
Kim Freeman, Councilor

Absent:

Youth Councilor Siri Scales

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development Director
Bill Lawyer, Public Works Director
Tim Wood, Assistant Controller
John Teague, Police Chief
Tracy Davis, City Recorder

FLAG SALUTE Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS None

COMMITTEE REPORTS None

PUBLIC TESTIMONY None

PUBLIC HEARINGS

a. Parks And Recreation Master Plan Amendment

Public Works Director Bill Lawyer provided background information regarding the Keizer Rapids Park Master Plan improvements not included in the 2014 Plan. He added that the Chalmers Jones amendment is to adjust boundaries due to development of the Civic Center and noted that the Parks Advisory Board held a public hearing December 8 and unanimously voted to recommend Council approval of the amendments. He clarified that the changes on the Keizer Rapids Park Master Plan are related to a grant application being submitted by the Community Build Task Force.

Mayor Clark opened the public Hearing. With no testimony, Mayor Clark closed the Public Hearing.

Councilor Koho moved that the Keizer City Council direct staff to prepare the appropriate ordinance and resolution to amend the park master plans

for Chalmers-Jones Park and Keizer Rapids Park. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Smith, Ryan, Freeman and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

ADMINISTRATIVE ACTION

a. RESOLUTION – Adopting Policy on News Media Attendance at Executive Sessions

City Attorney Shannon Johnson explained that because, under state law, news media are allowed in most executive sessions, it is appropriate to have policies in place to provide for recognition of news media and their representatives. A draft of those policies has been prepared for Council review. Mr. Johnson then suggested Section 5 be changed to read as follows: *No recording of voice or video shall be permitted in executive sessions, except for the City's official recording of the executive session.*

Discussion took place regarding recognition and review of other news media organizations and qualifications for bloggers.

Councilor Koho moved that Keizer City Council approve a Resolution Adopting Policy on News Media Attendance at Executive Sessions as amended. Councilor Parsons seconded. Motion passed unanimously as follows:

AYES: Clark, Koho, Parsons, Smith, Ryan, Freeman and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

b. ORDINANCE – Adopting the Keizer Marijuana Retailer Permit Process

Mr. Johnson reminded Council that this issue was discussed at the last meeting but did not pass unanimously so is before Council for a second reading. The vote is for the amended ordinance which includes the prohibition of recreational edibles.

Councilor Koho moved that Keizer City Council adopt a Bill for an Ordinance Adopting the Keizer Marijuana Retailer Permit Process, second reading. Councilor Smith seconded. Motion failed as follows:

AYES: Clark and Ryan (2)

NAYS: Koho, Parsons, Smith, Freeman and Herrera (5)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Smith moved that the Keizer City Council adopt a Bill for an Ordinance Adopting the Keizer Marijuana Retailer Permit Process but remove from page 11, line 17, Section 6, sub r: "The marijuana retailer shall have no marijuana in edible form. Councilor Parsons seconded.

Discussion ensued regarding edible regulations and guidelines.

Mr. Johnson clarified that the motion on the floor would delete subsection r. If the motion passes but not unanimously, this would be the first reading and it would come before Council for a second reading at the next meeting.

Motion passed as follows:

AYES: Koho, Parsons, Smith, Freeman and Herrera (5)

NAYS: Clark and Ryan (2)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark noted that because the Ordinance did not pass unanimously it would be considered at the next Council meeting and the Resolution Relating to Marijuana Retailer Permit Application and Investigation Fee would be considered at that time.

CONSENT CALENDAR

A. RESOLUTION – Authorizing the City Manager to Award and Enter Into Agreement with K & E Excavating Inc. for Terrace Green Storm Drain Replacement

B. Approval of December 7, 2015 Regular Session Minutes

Councilor Smith pulled Item A stating that he would abstain from voting due to a potential conflict of interest.

Councilor Koho moved to approve the Item B of the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Smith, Freeman, Ryan and Herrera (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Koho moved to approve the Item A of the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman, Ryan and Herrera (6)

NAYS: None (0)

ABSTENTIONS: Smith (1)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Herrera thanked Clint Holland for his efforts in putting together the Patrick Lamb concert and commended the people who helped with the Miracle of Lights. He will report on food and money collection later. He also reminded everyone of the upcoming First Citizen Banquet.

Councilor Parsons reported that she had attended the Parks Advisory Board and Personnel Policy Committee meetings and the Patrick Lamb concert.

Councilor Koho reminded Council that the January Marion County

Commissioner meeting would be held at Mommy & Maddie's.

Councilor Ryan shared information about the Public Art Commission and announced that the Chamber would be hosting a lunch at the Community Center which will include an emergency management presentation and they are also accepting resumes for a new director.

Councilor Smith announced that he would be attending the Parks Board meeting and the Community Build Task Force meeting.

Councilor Freeman thanked Clint Holland for the Patrick Lamb concert, Keizer Fire for Christmas candy canes, and those who made the roads safe to drive during the recent icy conditions. She urged citizens to check the City website for committee vacancies.

Mayor Clark announced that she had attended the Traffic Safety/Bikeways/Pedestrian Committee meeting and met with the Oregon Transportation Commission on behalf of the Mid-Willamette Area Commission on Transportation. She will be attending the Keizer Economic Development Commission, the Governor's Transportation Visions Task Force, Salem Rental Housing Association, Strategic Economic Development Corporation, and the Salem Chamber Citizen Academy for Candidates meetings. She urged Councilors to mark their calendars for the League of Oregon Cities conference on September 29, 2016. She noted that in 2016 the Keizer Heritage school building turns 100 years old, the Monster Cookie Ride celebrates its 40th anniversary, the 50th senior class will graduate from McNary and the Volcanoes celebrate their 20th anniversary.

OTHER BUSINESS

Chief Teague reported that it was a quiet holiday season.

Mr. Lawyer reported that a car was spotted in the water at Keizer Rapids Park during the recent high water event. It had been stolen in 2014 from Keizer but had Washington plates. It has been removed.

Mr. Brown reported that his department is working on an outline of the issues surrounding the urban growth boundary expansion. A February work session with Council and the Planning Commission is anticipated.

Assistant Controller Tim Wood announced that the City had submitted an application to submit the City Annual Financial Report to the Government Finance Officer Association to receive the Certificate of Achievement in Excellence in Financial Reporting. This will mark the 17th year; it is one of the legacies of Susan Gahlsdorf and is a mark of excellence that she has brought to the City.

Mayor Clark commended Ms. Gahlsdorf and extended thanks and best wishes on behalf of Council. She also announced changes in Council liaisons to committees, boards and commissions: Parks Board – Smith; Planning Commission – Parsons; Traffic Safety/Bikeways/Pedestrian

Committee – Freeman. Discontinued Committees included: Economic Development and Government Affairs and Community Build Task Force Fundraising Committee. Mayor Clark will also serve on: Mid-Willamette Homelessness Initiative with Councilor Freeman; Mid-Willamette Valley Council of Governments Board of Directors Executive Committee and League of Oregon Cities Board of Directors.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

January 11, 2016

5:45 p.m. – City Council Work Session
Phase II Storm Water Permit

January 19, 2016 (Tuesday)

7:00 p.m. – City Council Regular Session

January 23, 2016 (Saturday)

1:30 p.m. – City Council Special Work Session
Tour of Marion County Jail

February 1, 2016

7:00 p.m. – City Council Regular Session

February 23, 2016 (Tuesday)

5:45 – City Council Work Session
Tour of Liberty House

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:55 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Dennis Koho

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Brandon Smith

Minutes approved: 01-10-16