



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Tuesday, January 17, 2017**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Marlene Parsons, Councilor  
Kim Freeman, Councilor  
Roland Herrera, Councilor  
Bruce Anderson, Councilor  
Laura Reid, Councilor  
Amy Ryan, Councilor

**Staff:**

Chris Eppley, City Manager  
Shannon Johnson, City Attorney  
Nate Brown, Community Development  
Bill Lawyer, Public Works Director  
Tim Wood, Finance Director  
Lt. Lance Inman, Police  
Tracy Davis, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS OF BUSINESS** None

**COMMITTEE  
REPORTS**

Councilors Reid and Herrera announced their appointments:

**a. Volunteer**

Position #1, Councilor Reid appointed Clay Rushton  
Position #4, Councilor Herrera appointed Jesse Cuomo

**Coordinating  
Committee  
Appointments –  
2017-2019**

*Josh Eggleston*, Keizer, reported that the Planning Commission held a Public Hearing and approved changes in the Development Code regarding Planned Unit Developments and recommended those changes to Council. Community Development Director Nate Brown explained that the PUD would provide flexibility to generate different site characteristics.

*Matt Lawyer*, Keizer, provided a history of Claggett Creek Watershed Council accomplishments and plans for future projects including removal of invasive species, educational sessions, partnering with Salem, Marion County and corporate partners and the Civic Center clean-up event.

Mr. Lawyer then provided an update regarding the community based outreach related to parks funding. He explained that a small group has set aside 4 weekends to meet at City Hall and then canvass the community to promote participation in the survey. They plan on attending various area meetings and hope to gather sports groups together for a meeting as well.

**PUBLIC  
TESTIMONY**

None

**PUBLIC  
HEARINGS**

**a. Liquor License  
Change of  
Ownership  
Application –  
7- Eleven  
Corporation –  
5550 River  
Road North,  
Keizer**

City Manager Chris Eppley reported that an application was submitted for a Change of Ownership for the liquor license for 7-Eleven #17762D, located at 5550 River Road North, Keizer, Oregon. A background check was done and calls for service are within the city recommended standards. Staff recommends that Council review the application and forward a recommendation to the OLCC for approval.

*Mayor Clark opened the Public Hearing.*

Councilor Ryan reported that the new owners are a family out of Eugene who own 11 stores. Mr. Eppley added that the previous owner retired.

*With no further testimony Mayor Clark closed the Public Hearing.*

Councilor Parsons moved that the Keizer City Council approve the application for a Change of Ownership under the guidelines established by ORS 471.178 and the Ordinances of the City of Keizer. This recommendation shall then be forwarded to the Oregon Liquor Control Commission for final approval. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**b. RESOLUTION –  
Exemption of  
Rafael Avenue  
Storm Drain  
Outfall Repair  
Contract From  
Competitive  
Bidding and  
Awarding  
Contract to  
Michels  
Corporation**

Public Works Director Bill Lawyer explained the needed repairs and the process required by city ordinance for securing quotes for the work. He noted that although staff attempted to get the necessary three quotes, because the work is so specialized they were unable to locate three qualified companies. Two were found but only one submitted a quote. Funds are available in the FY16-17 Stormwater Fund budget.

*Mayor Clark opened the Public Hearing.*

Mr. Lawyer noted that Michels is based in Salem and does this kind of work throughout the state and region; they have performed work for Keizer in the past and the price quoted is competitive.

*With no further testimony Mayor Clark closed the Public Hearing.*

Councilor Parsons moved that the Keizer City Council adopt a Resolution Exemption of Rafael Avenue Storm Drain Outfall Repair Contract From Competitive Bidding and Awarding Contract to Michels Corporation. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**ADMINISTRATIVE ACTION**

**a. ORDINANCE – Amending Ordinance Providing for Public Art and Public Murals**

City Attorney Shannon Johnson explained that this action was in response to direction from Council to allow student art shows to exhibit art without going through the Keizer Public Arts Commission review process.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Ordinance Providing for Public Art and Public Murals; Amendment of Ordinance No. 2015-735. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**RESOLUTION – Amending the Keizer Public Arts Commission (KPAC)**

Councilor Parsons moved that the Keizer City Council adopt a Resolution Amending the Keizer Public Arts Commission (KPAC) Amending Resolution R2015-2552; Repeal of Resolution R2015-2569. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

**CONSENT CALENDAR**

- A. RESOLUTION – Authorizing the City Manager and Chief of Police to Sign Memorandum of Understanding No. 5 Relating to 2015-2018 Collective Bargaining Agreement
- B. Approval of December 19, 2016 Regular Session Minutes
- C. Approval of January 3, 2017 Regular Session Minutes

Councilor Reid pulled item B.

Councilor Parsons moved for approval of Items A and C of the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Parsons moved for approval of Item B of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: Reid (1)

ABSENT: None (0)

## **COUNCIL LIAISON REPORTS**

Councilor Anderson provided information on the work being done by the Claggett Creek Watershed Council, voiced appreciation for the dedicated volunteers, and announced the upcoming First Citizen Banquet.

Councilor Herrera shared information regarding the Together Towards Tomorrow breakfast and the West Keizer Neighborhood Association meeting. He announced upcoming events including the First Citizen Banquet, the fundraiser for the SMART (Start Making a Reader Today) Program, and the lunch meeting with Career Technical Education Center.

Councilor Parsons reported on meetings she had attended including the Chamber Board and Traffic Safety/Bikeways/Pedestrian Committee.

Mayor Clark announced that a project for a crosswalk near Orcutt Way has been approved for funding. Mr. Brown added that this is not a standalone project but part of a larger group.

Councilor Reid reported that she had attended a McNary away basketball game and the visitor section was as full as the home section showing the support students give their teams. She announced that she was recruiting for the youth councilor and liaison positions, had assisted in distribution of Park Survey, and had toured the city with Bill Lawyer and got excellent information that will help as she serves on the Storm Water Advisory Committee. She announced that a third Keizer student has died and expressed sympathy to the family and friends; support services are being offered to students and families.

Councilor Freeman thanked Dave Walery and his crew for taking down the Christmas lights and thanked Councilors Parsons and Herrera for covering her meetings while she was in Washington, DC. She announced the upcoming Mid-Willamette Homeless Initiative Task Force meeting, and the First Citizen Banquet and openings on City Committees. She added that she would miss the next two Council meetings due to work.

Councilor Ryan provided information regarding the Public Arts Commission and announced that she had spoken about the survey at the Chamber luncheon and attended Coffee with Cathy. She added that she had spoken with Winco who assured her that they are on target for opening in August.

Mayor Clark reviewed meetings/events she had attended including the Mid-Willamette Area Commission on Transportation (MWACT) and the Together Toward Tomorrow breakfast. Upcoming commitments included the Heritage Board Long Range Planning meeting, the Keizer Fire District Awards Reception, Salem-Keizer Area Transportation Study meeting and the Council of Governments dinner. Additionally a request has been received for a volunteer to judge on a panel for an oratorical session. Volunteers should contact her. City Hall Day at the Capital is on February 8; those wishing to attend should contact her or Tracy.

## **OTHER BUSINESS**

Lieutenant Inman reported that the murder investigation is continuing; the suspect was arraigned this afternoon. It is an isolated incident and the community is not at risk. Additionally, Officers Farnes and McCowan have both been assigned to day shift; a conditional job offer has been made to a lateral officer. KPD has 36 officers, 5 fewer than in 2008. They have prepared an information sheet to describe the positions needed and the costs associated with that: Twelve cents per day per dwelling and business. Copies are available.

Public Works Director Bill Lawyer announced that with the news of the weather changing and potential flooding, there are sandbags available at the Parks Shop. The gate is open 24 hours a day.

Community Development Director Nate Brown requested that Council consider allowing a banner type sign on the fencing at Lockhaven and River Road.

Councilor Parsons moved to suspend the rules to consider this issue. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Parsons moved that the Keizer City Council approve a banner at the corner of Lockhaven and River Road for the purpose of a governmental sign announcing the Park Survey. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mr. Brown then alerted Council that they will be seeing a master plan amendment to construct an additional office building adjacent to the Kaiser Permanente building at Keizer Station. The Permit Specialist position recruitment closed on Friday. There are 11 applicants. Also, he is participating with the Salem-Keizer School District to update their facilities plan. He explained that he had pointed out to the district the importance of the High School in Keizer and the community identity that it gives to Keizer.

## **WRITTEN COMMUNICATIONS**

Mayor Clark read a letter received from Mr. Wilbur Bluhm urging that instead of imposing a park fee a Park District be formed.

## **AGENDA INPUT**

**January 23, 2017** - 5:45 p.m. – City Council Work Session

- Keizer Community Food Bank Tour - Postponed

**February 6, 2017** – 7:00 p.m. – City Council Regular Session

**February 13, 2017** – 5:45 p.m. – City Council Work Session  
• 2017-2019 Goal Setting

**February 21, 2017 (Tuesday)** – 7:00 p.m. – City Council Regular Session

**ADJOURNMENT** Mayor Clark adjourned the meeting at 8:24 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Roland Herrera

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Councilor #2 – Kim Freeman

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Councilor #5 – Amy Ryan

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Councilor #3 – Marlene Parsons

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Councilor #6 – Bruce Anderson

Minutes approved: 02-06-17