



MINUTES
KEIZER CITY COUNCIL
***Monday Tuesday, February 16, 2016**
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Amy Ryan, Councilor
Brandon Smith, Councilor
Roland Herrera, Councilor
Youth Councilor Siri Scales

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community
Development Director
Bill Lawyer, Public Works Director
Tim Wood, Interim Finance Director
John Teague, Police Chief
Tracy Davis, City Recorder

Absent:

Dennis Koho, Council President
Kim Freeman, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

**a. West Keizer
Neighborhood
Association
Annual Report**

Gary Blake, President of the West Keizer Neighborhood Association, provided information about the Association including households served, boundaries, notifications, and meetings. He listed new board members: Gary Blake, President; Rhonda Rich, Vice President; Carolyn Holman, Secretary; Carol Doerfler, Clint Holland and Sara Head, Board members.

Vice President *Rhonda Rich* provided additional information, reviewed the Association's Annual Report and thanked individuals who had contributed to efforts of the Association.

Councilor Parsons moved that the Keizer City Council accept the Annual Report of the West Keizer Neighborhood Association and extend recognition for 2016. Councilor Smith seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Smith and Herrera (5)

NAYES: None (0)

ABSTENTIONS: None (0)

ABSENT: (2) Koho and Freeman (2)

**COMMITTEE
REPORTS**

Mark Caillier provided the following reports:

Miracle of Christmas: Gubser Neighborhood Association managed the

snow cops, Highway Specialties refurbished them with LED lights and batteries, amounting to a donation of approximately \$2500. 37,000 candy canes were handed out costing \$1200 which came out of the money donated. It is hoped that next year the candy canes will be sponsored. New attendance records were set with traffic lines extending to Keizer Station on some evenings.

Community Center Clean-up is scheduled for March 12. The event is sponsored by the City of Keizer, Keizer Rotary, Claggett Creek Watershed Council and Lakepoint Community Church.

Claggett Creek Watershed Council is holding a “Discover Your Watershed” night from 6 to 9 pm on April 27. A movie called “Up-River” will be shown and there will be informational booths.

Girls’ Dugouts at McNary: Danielle Bethel, President of the Boosters Club, is leading the effort to improve these by providing concrete dugouts with storage and amenities starting with the varsity field.

Richard Walsh explained that the **Parks Advisory Board** has been considering options to address the underuse of Palma Ciega Park, decided not to reduce the Board membership, and is hoping to develop the sports courts at Keizer Rapids Park when money becomes available or perhaps, use the unused portion of the land acquisition matching funds to apply for a grant to accomplish this project. The Board was told that the budget is status quo but that cost of seasonal workers has gone up. Public Works Director Bill Lawyer interjected that he and Interim Finance Director Tim Woods determined that the Materials and Services and Capital Outlay portion of the Parks Budget would be ‘status quo’ but not the Personnel Services. This will give the Parks about an \$8,000 increase in operational funding for the parks.

Councilor Smith pointed out that it appeared that the first place that is cut in the Parks Budget is the matching grant program but that program has energized the Parks Board this past year and has helped accomplish many projects. Mr. Walsh provided details on some of those projects and plans for future projects.

Mr. Walsh completed his Parks Board report noting that the Board had made a recommendation to Council that \$50,000 of SDC funds be allocated as a match for the Oregon Parks and Recreation Department Grant.

Regarding the **Willamette Water Trail Committee** report, Mr. Walsh listed people who attended the recent meeting and reviewed subjects that were discussed including grant and work programs.

Jerry Wade and *Paul Pfinister*, representing Community Emergency Response Teams (CERT) provided an overview of work that CERT does, reported on 2016 events, submitted a 2015 report, and provided details on upcoming training classes and disaster drills.

PUBLIC TESTIMONY

**PUBLIC
HEARINGS
a. 2016 Liquor
License
Renewals**

City Manager Chris Eppley explained that each year the Oregon Liquor Control Commission requires liquor establishments to renew their license to sell alcoholic beverages. The City has an ordinance that outlines guidelines for the annual review. Staff recommends Council open the public hearing, receive testimony, close the public hearing and forward a recommendation for renewal to the Oregon Liquor Control Commission. Establishments renewing their liquor licenses are:

- ◆ 7-Eleven Store #2362-17727G (south)
- ◆ 7-Eleven Store #2362-17762C (north)
- ◆ Abby's Pizza
- ◆ AJ's Hideaway Bar and Grill
- ◆ Albertson's #562
- ◆ All Stars Sports Grill
- ◆ B&S Market
- ◆ Bi Mart #624
- ◆ Birdie's Bistro
- ◆ Chen's Dynasty
- ◆ Cherry Ave Market and Deli
- ◆ Cherry's Nagani
- ◆ Chipotle Mexican Grill
- ◆ Coopers Deli & Pub
- ◆ Cost Plus World Market
- ◆ DJ Bar and Grill
- ◆ Delany Madison Grill
- ◆ Dim Sum Restaurant
- ◆ El Patron
- ◆ Elks Lodge #2472
- ◆ Full Monty's Bistro & Tap House
- ◆ Good Times 1
- ◆ Grownl Movement
- ◆ Gustav's Bargarten Keizer
- ◆ JC's Pizzeria
- ◆ Jade Garden
- ◆ John's Chinese Restaurant
- ◆ Keizer Food Market
- ◆ Keizer Mart
- ◆ Keizer Shell Food Mart
- ◆ Keizer Sub Shop
- ◆ Kolby's Restaurant Bar & Billiards
- ◆ La Hacienda Real
- ◆ La Sonorensense
- ◆ Los Dos Hermanos
- ◆ Mario's Bar
- ◆ Mariscos La Sirenita
- ◆ McNary Restaurant
- ◆ Mommy and Maddi's
- ◆ Nancy's Burgers & Fries
- ◆ Neighborhood Market
- ◆ Outback Steak House
- ◆ Pat's Cigs and Gifts Galore
- ◆ Plaza Morelia
- ◆ Red Ginger Restaurant
- ◆ Ringo's Tavern
- ◆ Rite Aid #5364
- ◆ Round Table Pizza #964
- ◆ Royal Pub
- ◆ Safeway Store #1516
- ◆ Shari's of Keizer
- ◆ Sweet Home Thai Cuisine
- ◆ Target Store #2110
- ◆ Tequila Nights Bar & Grill
- ◆ Teriyaki Town and Sushi
- ◆ Thai Lotus
- ◆ That Food Guy
- ◆ The Pub
- ◆ Town and Country Lanes Inc
- ◆ Truax #2 (5135 River Rd N)
- ◆ Truax #2 (3510 River Rd N)
- ◆ US Market #125
- ◆ Walgreens #04230

Mayor Clark opened the Public Hearing. Hearing no testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council recommend renewal of the listed establishments and forward this recommendation to the Oregon Liquor Control Commission. Councilor Smith seconded.

Motion passed as follows:

AYES: Clark, Parsons, Smith, Ryan and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Freeman (2)

**b. Keizer
Development
Code Text
Amendment –
Day Care
Standards**

Community Development Director Nate Brown explained that the changes in the City's Development Code regarding day care were made in order to comply with state statutes.

Mayor Clark opened the Public Hearing. Hearing no testimony Mayor Clark closed the Public Hearing.

Councilor Parsons moved that the Keizer City Council direct staff to prepare an ordinance with findings to adopt the proposed revisions.

Councilor Smith seconded. Motion passed as follows:

AYES: Clark, Parsons, Smith, Ryan and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Freeman (2)

**ADMINISTRATIVE
ACTION**

**a. ORDINANCE –
Amending
Ordinance
Adopting the
Keizer Medical
Marijuana
Facility Permit
Process**

City Attorney Shannon Johnson explained that edible marijuana is allowed in recreational shops, the current ordinance regarding medical marijuana prohibits them and Council had indicated a desire to revisit that prohibition. Additional changes are recommended to match State statutes and Keizer ordinances.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Amending Ordinance Adopting the Keizer Medical Marijuana Facility Permit Process; Amendment of Ordinance No. 2014-702; Repeal of Ordinance No. 2014-704 and Ordinance No. 2015-731. Councilor Smith seconded. Motion passed as follows:

AYES: Clark, Parsons, Smith, Ryan and Herrera (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Koho and Freeman (2)

**CONSENT
CALENDAR**

- a. RESOLUTION – Authorizing the City Manager to Sign Engineering Services Contract with AKS Engineering and Forestry, LLC
- b. RESOLUTION – Declaring the City's Intent to Initiate a Street Lighting Local Improvement District (Bowden Meadows) and Directing the City Engineer to make a Survey and File a Written Report with the City Recorder
- c. RESOLUTION – Authorizing the Mayor and City Manager to Enter Into Amendment Number 01 to Local Agency Agreement Surface Transportation Program – Urban (Verda Lane at Chemawa Road)

- d. Approval of January 19, 2016 Regular Session Minutes
- e. Approval of February 1, 2016 Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar. Motion passed as follows:

AYES: Clark, Parsons, Smith, Ryan and Herrera (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Koho and Freeman (2)

COUNCIL LIAISON REPORTS

Councilor Herrera reported that he had attended the Volcano Spring Winter Sports Banquet, and the start-up meeting for the Kennedy Leadership Program, and will be participating in the Community Conversation with Corbin University on March 8.

Councilor Parsons reported that she had attended the Traffic Safety/ Bikeways/Pedestrian Committee for Councilor Freeman. The committee is pursuing the 'Bicycle Friendly City' designation for Keizer and exploring the implementation of a pedestrian crossing flags program.

Councilor Ryan announced that she had attended the Volcano Spring Winter Sports Banquet, she is working with the Boys & Girls Club in Keizer to increase their presence in Keizer, the Keizer Art Commission is preparing for the mural project this spring and looking for artists, and the Keizer Chamber is planning for the 2016 Iris Festival and is close to selecting a new director.

Councilor Smith announced that this would be his last Council meeting. He explained that an opportunity has come up to move to downtown Salem where he can walk to work and services. He added that he was sad to leave and thanked staff and fellow councilors.

Youth Councilor Siri Scales reported she will be running the upcoming elections for the Associated Student Body. The talent show is February 26 at 7 pm. Tickets are available at the door.

Mayor Clark provided information about meetings she had attended including: "Together Toward Tomorrow", Mid-Willamette Area Commission on Transportation (MWACT), Oregon Municipal Planning Organizations Consortium (OMPOC), Volcano Spring-Winter Sports Banquet, Town Hall at Scotts Mills, the Library Tea, Heritage Board of Directors, and the Marion County Commissioners' State of the County Address. Upcoming meetings include a Town Hall with Congressman Kurt Schrader, the Homelessness Initiative Task Force, Greater Gubser Neighborhood Association, and League of Oregon Cities Board of Directors meetings.

OTHER BUSINESS

Chief John Teague alerted the public to a scam wherein residences and businesses are called by someone professing to be the electric company who tells them they are behind and asks for a prepaid card number. He

added that the department is working on a couple of high profile crime investigations in recent weeks and is 'busting at the seams' with evidence. Regarding the recent shooting at Keizer Station, Chief Teague assured the public that there is no reason to be fearful; there is no danger in living in Keizer or shopping at Keizer Station.

City Attorney Shannon Johnson explained that at the March 7 meeting he would have a resolution formally declaring Councilor Smith's position vacant along with a timeline for the process.

Mayor Clark reported that she had received an email from a concerned citizen regarding grocery stores in Keizer. She will be responding and will reiterate that Keizer is prepared for businesses of that nature to come to Keizer. She explained that Creekside Shopping Center is part of litigation and until that is resolved the property will remain as is.

WRITTEN COMMUNICATIONS

AGENDA INPUT

February 23, 2016 (Tuesday)

5:45 – City Council Work Session - Tour of Liberty House

March 7, 2016

7:00 p.m. – City Council Regular Session

March 14, 2016

5:45 p.m. – City Council Work Session - Emergency Management

March 21, 2016

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:38 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Absent ~

Councilor #1 – Dennis Koho

Councilor #4 – Roland Herrera

~ Absent ~

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Brandon Smith

Minutes approved: 03-07-16

* Strikeouts indicate corrections made at 3/7/16 meeting.