



**MINUTES**  
**KEIZER CITY COUNCIL WORK SESSION**  
**Monday, March 14, 2016**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 5:55 pm. Roll Call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Marlene Parsons, Councilor  
Amy Ryan, Councilor  
Kim Freeman, Councilor  
Roland Herrera, Councilor  
Youth Councilor Siri Scales

**Staff:**

Chris Eppley, City Manager  
Shannon Johnson, City Attorney  
Bill Lawyer, Public Works Director  
Jenniffer Warner, Permit Specialist  
Tracy Davis, City Recorder

**Absent:**

Dennis Koho, Council President  
One Position Vacant

**DISCUSSION**

**a. Emergency Management**

Public Works Director Bill Lawyer provided information regarding the following:

- Council Role in the Emergency Operations Center (EOC): Council does not have a role in the EOC but will be updated regularly by the Incident Commander.
- Actions City Council will Likely Need to Take: Declaration of emergency, establishment of curfew, limit the number of persons allowed in designated emergency area, evacuate persons from designated areas and suspend standard procurement procedures
- Emergency Management Partners: Marion County Emergency Management, Keizer Fire District, City of Salem, Oregon Water/Wastewater Agency Response Network (ORWARN), Citizens Emergency Response Team (CERT)

Mr. Lawyer announced that currently all staff has completed the minimum emergency training requirements. Certificates of training have not been received from Councilors Koho or Ryan. KARES and EVAK are no longer active groups.

Jenniffer Warner provided details regarding a Cascadia Earthquake emergency training exercise June 7 and 8 and noted that the Hazard Mitigation Plan is being updated with Marion County.

Discussion followed regarding training exercises, emergency management, and preparing for a shooting emergency. Councilor Freeman reviewed a presentation given by Anne Marie Storms with the Keizer Fire District regarding emergency preparedness and urged organizations to arrange to have her speak at their meetings. Mayor Clark urged everyone to read the Emergency Plan.

**ADJOURNMENT** Mayor Clark adjourned the meeting at 6:40 pm.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

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~ Absent ~

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Councilor #1 – Dennis Koho

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Councilor #4 – Roland Herrera

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Councilor #2 – Kim Freeman

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Councilor #5 – Amy Ryan

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Councilor #3 – Marlene Parsons

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Councilor #6 – Vacant

Minutes approved: 4-4-16