



MINUTES
KEIZER CITY COUNCIL
Monday, March 21, 2016
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Dennis Koho, Council President
Marlene Parsons, Councilor
Kim Freeman, Councilor
Roland Herrera, Councilor

Staff:

Chris Eppley, City Manager
Nate Brown, Community
Development Director
Tim Wood, Interim Finance Director
Jeff Kuhns, Deputy Police Chief
Tracy Davis, City Recorder

Absent:

Amy Ryan, Councilor
One Position Vacant
Youth Councilor Siri Scales

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

None

**COMMITTEE
REPORTS**

Hersch Sangster, Keizer, reported that the Planning Commission held a Public Hearing on lot line adjustments and pre-application conferences and approved the proposed changes unanimously.

Mr. Sangster also reported that the Traffic Safety/Bikeways/ Pedestrian Committee is pursuing the 'Bicycle Friendly Community' designation; applications will be available April 1 and a subcommittee will fill in the form with the assistance of Mike Griffin. The committee is also working on a Travel Oregon grant for cyclist signage (which they will submit for Council approval when complete) and is working with the Keizer Festivals Advisory Board to host a joint presentation on bicycle tourism with Alex Phillips from Oregon Parks and Recreation and Travel Oregon.

**PUBLIC
TESTIMONY**

None

**PUBLIC
HEARINGS**

None

ADMINISTRATIVE ACTION

City Manager Chris Eppley reminded Council that they had directed staff to prepare an ordinance approving changes to the Development Code regarding Day Care. That Ordinance is before Council for approval.

- a. **ORDINANCE – Amending Keizer Development Code Regarding Sections 2.102, 2.103, 2.104, 2.105, 2.106, 2.107, 2.108, 2.110, 2.113, 2.119, 2.303, and 2.407; Amending Ordinance 98-389**

Councilor Koho moved that the Keizer City Council adopt a Bill for an Ordinance Development Code Regarding Section 2.102 (Single Family Residential), Section 2.103 (Limited Density Residential), Section 2.104 (Medium Density Residential), Section 2.105 (High Density Residential), Section 2.106 (Residential Commercial), Section 2.107 (Mixed Use), Section 2.108 (Commercial Office), Section 2.110 (Commercial Mixed Use), Section 2.113 (Industrial Business Park), Section 2.119 (Employment General), Section 2.303 (Off-Street Parking and Loading), and Section 2.407 (Home Occupations); Amending Ordinance 98-389. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman and Herrera (5)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Ryan and One Position Vacant (2)

CONSENT CALENDAR

- a. RESOLUTION – Authorizing the City Manager to Enter Into the City of Keizer Street and Right of Way Landscape Maintenance Services Contract with Cascade Grounds, Inc.
- b. RESOLUTION – Approving the City Engineer’s Report; Declaring the City’s Intent to Form Bowden Meadows Street Lighting Local Improvement District; Providing Notice and Setting Hearing
- c. RESOLUTION – Restating the City of Keizer Governmental Money Purchase Plan and Trust Adoption Agreement Under Section 401A of the Internal Revenue Code
- d. RESOLUTION – Authorizing the Community Development Director to Apply for an Integrated Land Use and Transportation Planning Grant
- RESOLUTION – Authorizing the Community Development Director to Apply for Community Education and Outreach Assistance
- e. Approval of March 7, 2016 Regular Session Minutes

Councilor Koho moved for approval of the Consent Calendar. Councilor Parsons seconded. Motion passed as follows:

AYES: Clark, Koho, Parsons, Freeman and Herrera (5)
 NAYS: None (0)
 ABSTENTIONS: None (0)
 ABSENT: Ryan and One Position Vacant (2)

COUNCIL LIAISON REPORTS

Councilor Freeman commended the 26 volunteers who worked on the Community Center cleanup event on Saturday. Volunteers came from Lakepoint Church, Keizer Rotary, West Keizer Neighborhood Association and many youth. She reported that Anne Marie Storm had given a presentation about emergency preparedness at the last WKNA meeting

and suggested that others seek her out. She also thanked citizens who pick up trash while on their walks and urged everyone to check out the oral history interviews on K-23.

Councilor Parsons announced that she had attended the Marion County Commissioners breakfast.

Councilor Koho reported that he had been recovering for the last 6 weeks.

Councilor Herrera announced that he had attended the Community Conversation, the Kennedy Book Fair, and the Leadership Club. There are currently two vacancies on the Keizer Points of Interest Committee. March 31 is a day of remembrance and service to honor and celebrate César Chávez Community Service Day, March 22 is the First Baptist Church Homeless Connect, and March 24 is the Latino Mixer which mixes different non-profits with community people. Councilor Herrera also reported that a citizen had attended the recent Parks Board meeting and had voiced the opinion that city parks were unsafe.

Mayor Clark reported that she had attended the Heritage Board and Strategic Economic Development Corporation meetings and the kick-off for 'Lemonade Day' which helps youth plan and implement new business ventures. Salem Keizer Education Foundation is sponsoring this and prospective mentors should contact them. Upcoming meetings/events included: Salem-Keizer Area Transportation Study (SKATS), Willamette Heritage Center Awards Night, Colored Pencil Art Show at the Heritage Center, and the Rotary banquet.

OTHER BUSINESS

Deputy Chief Jeff Kuhns, reported that there have been six serious incidents in the last 35 days so staff is working very hard to hold those accountable for committing crimes in the community.

WRITTEN COMMUNICATIONS

Mayor Clark announced that she had received a note from the Local Government Personnel Institute (LGPI) Director and Silverton Health.

AGENDA INPUT

April 4, 2016

6:00 p.m. – City Council Special Session

- City Council Position #6 Vacancy – Candidate Presentations

7:00 p.m. – City Council Regular Session

April 11, 2016

6:00 p.m. – Long Range Planning Task Force

April 18, 2016

7:00 p.m. – City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 7:36 pm.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Dennis Koho

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

~ Absent ~
Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Vacant

Minutes approved: 4-4-16