



MINUTES

KEIZER CITY COUNCIL

Monday, July 18, 2016

Keizer Civic Center, Council Chambers

Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
Tim Wood, Finance Director
John Teague, Police Chief
Debbie Lockhart, Deputy City Recorder

Absent:

Position #1 Vacant

FLAG SALUTE

Scout Cameron Schwabauer led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

None

COMMITTEE REPORTS

Jim Taylor, Keizer, reported that the Parks Board has been discussing stabilized funding options for the parks and hopes to have something to submit to Council after the August meeting. He urged Councilors to review the table showing master plan improvements remaining to be accomplished in the City's parks and provided an update on completed improvements at the Keizer Little League fields and those remaining.

Josh Eggleston, Keizer, reported that the Planning Commission had a Public Hearing on private access easements. He reviewed the amendments noting that the Commission had unanimously recommended them for Council approval.

PUBLIC TESTIMONY

Jim Taylor, Keizer, stated that several people had complained to him about jet skis being used on the portion of the Willamette served by Walsh Landing. He noted that complaints have been made to Polk County but they have indicated that they do not have the resources to patrol that part of the river. Discussion took place regarding restrictions and the difficulty of enforcing them. Mr. Taylor suggested that jet skis be prohibited in that

part of the river due to its close proximity of residences. Mayor Clark responded that the Marine Board funded the boat ramp to accommodate all marine vehicles which would include jet skis so that prohibition would likely not be an option. City Manager Chris Eppley indicated that he would research whether or not prohibition of jet skis would be possible. Councilor Ryan suggested that perhaps signage saying laws will be enforced would be effective.

PUBLIC

HEARINGS

a. Keizer Development Code Text Amendment (Sections 2.110 – Commercial Mixed Use, Section 2.434 – Mobile Food Vendor, Section 1.200 Definitions, Section 2.308 Signs)

Mayor Clark opened the Public Hearing.

Community Development Director Nate Brown explained that the proposed revisions relate to standards governing mobile food vendors. The Planning Commission voted unanimously to recommend the proposed amendment after extensive review. The amendment allows food vendors to operate under special permitted use with a specific standard applying to mobile food units. Sign Code revisions are part of this. Currently mobile food vendors are allowed for 90 days. In the past this has proven to be a significant limitation. The amendment would allow mobile food vendors using an annual permit with various requirements. He reviewed the requirements and discussion followed regarding permanent covered eating structures, portable toilets, operating on school property, the location of the commercial mixed use zone, pods, enforcement and education.

With no further testimony Mayor Clark closed the Public Hearing.

Councilor Parsons moved that Keizer City Council direct staff to prepare an ordinance with findings to adopt Keizer Development Code text amendments to Sections 2.110 – Commercial Mixed Use, Section 2.434 – Mobile Food Vendor, Section 1.200 Definitions, Section 2.308 Signs.

Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Position #1 Vacant (1)

ADMINISTRATIVE ACTION

a. Waiver of Community Center Fee – Alyssa Malchow Breast Cancer Fundraising Event

Mr. Eppley reminded Council that they had been asked at the last meeting to waive the Community Center fees for this fundraising event. He read significant portions of the staff report from Community Center Manager Tracy Davis and discussion followed regarding options available.

Councilor Parsons moved that Keizer City Council waive all fees except for the \$140 staffing and the \$100 for security and the refundable cleaning deposit. Councilor Herrera seconded.

Mayor Clark indicated that she was in support of this event but offered a friendly amendment to charge the \$500 discounted rate. Councilors Parsons and Herrera accepted the amendment.

Clarification: event will pay: \$500 + Cost for security if alcohol is served + \$140 for staffing costs + the refundable cleaning deposit.

Motion passed as follows:

AYES: Clark, Parsons, Freeman, Herrera and Anderson (5)

NAYS: Ryan (1)

ABSTENTIONS: None (0)

ABSENT: Position #1 Vacant (1)

b. Municipal Judge Report – Councilor Check In

Councilor Herrera reported that he had twice observed Attendance Court and found the Judge interaction with the parents and students commendable; the Judge’s goal is to fix the problem not to punish. Councilor Herrera added that the school administrator was there to work with the students and their parents.

Chief Teague explained that the Attendance Court program is a 2 year old pilot project in Keizer that will hopefully be rolled out to the rest of the district in the future. He explained that the Police Department is not in the business of parenting kids, but that this is a public safety issue because when kids are in school it improves their lives, reduces crime and increases public safety.

c. RESOLUTION - Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing R92-556

City Attorney Shannon explained that this is a pass-through account with funds going to Salem. Keizer has agreed to pay whatever fees Salem adopts and they recently raised their rates. He noted that because this is a fee increase it is necessary for Council to ask for comment.

Mayor Clark asked if there were any comments. No one responded.

Councilor Parsons moved that Keizer City Council adopt a Resolution Establishing the Amount of the Sewer System Development Charge for Wastewater Treatment Facilities; Repealing R92-556. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Position #1 Vacant (1)

CONSENT CALENDAR

- a. RESOLUTION – Amending the City’s Deferred Compensation Plans to Include VantageTrust II Multiple Collective Investment Funds Trust
- b. RESOLUTION – Authorizing the City Manager to Purchase 2017 Ford Transit Connect Cargo Van for the Public Works Department and Authorizing Disposition of Surplus Property
- c. RESOLUTION – Authorizing the City Manager to Enter Into Lease Agreement with Ricoh USA Inc. for Council Chambers, Municipal Court, Police Evidence, and Human Resources Copiers
- d. Approval of July 5, 2016 Regular Session Minutes

**COUNCIL
LIAISON
REPORTS**

Mayor Clark pulled item d.

Councilor Parsons moved for approval of items a, b and c of the Consent Calendar. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Position #1 Vacant (1)

Mayor Clark made a correction on the July 5, 2016 Regular Session Minutes. ('Councilor' to 'Mayor')

Councilor Parsons moved for approval of item d of the Consent Calendar as corrected. Councilor Freeman seconded. Motion passed as follows:

AYES: Clark, Parsons, Ryan, Freeman, Herrera and Anderson (6)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Position #1 Vacant (1)

Councilor Freeman reported on the Traffic Safety/Bikeways/Pedestrian Committee meeting and thanked Mike Griffin and Trevor Wenning for their responsiveness to the committee requests/questions. She added that she had attended the Keizer Chamber Board meeting and an Affordable Housing Committee meeting and explained that this committee is part of the Homeless Task Force and would be combining with the Finance Committee. She announced National Night Out on August 2 and urged volunteers to apply for several City committee openings.

Councilor Anderson reported on the Salem Water Wastewater Task Force meeting noting that the main issue centered on an exemption for Creekside Golf Club and making things more equitable without impacting other rate bearers.

Councilor Ryan provided a progress report on the mural at Town & Country Lanes and congratulated the Police Department on the recent Blast Camp urging that it be expanded next year.

Mayor Clark, speaking for the Council, added that thoughts and prayers are with the communities that have seen such negative and horrific loss of life. She noted that Keizer Police and citizens are neighbors and they take care of each other; Keizer citizens love their police.

Councilor Parsons announced that she had attended the Marion County Commissioner breakfast and the Chamber Board installation luncheon. She added that she had sent an email to the Post Office to get a zip code specific to Keizer only and to get the postal service machine back at the Keizer branch.

Councilor Herrera reported that he had attended the Latino Business Alliance with Danielle Bethel and watched former Keizerite Austin Biben-

Dirkx pitch for the Round Rock Express. He added that the San Diego chicken will be at the Thursday Volcano game.

Mayor Clark reported on a recent Mid-Willamette Valley Area Commission on Transportation meeting and Marion County Fair, urged everyone to attend the Keizer Rotary Amphitheater concerts and Back to School night at the Keizer Heritage Center and announced that the Keizer Heritage Board of Directors has new members. She reviewed upcoming events including Strategic Economic Development Corporation Board of Directors and Homeless Task Force meetings, Oregon Mayors' Conference and Keizer Homegrown Theater Shakespeare in the Park.

OTHER BUSINESS

Chief John Teague announced National Night out on August 2 and urged neighborhoods to register on the Police Department website. He provided details on the recent Blast Camp, announced an upcoming Child Safety Seat Clinic and a Healing Service between the faith community and Police.

Public Works Director Bill Lawyer provided an update on the roundabout construction.

Community Development Director Nate Brown reported that he would be going to a training session put on by FEMA relating to the new District Court decision that links the Floodplain Management Program to the Endangered Species Act. He added that there may be significant ramifications.

City Attorney Shannon Johnson reminded Council of the Special Council meeting on August 2 at 6 p.m. for selection of a Councilor to fill Position #1.

Mayor Clark formally appointed Councilor Bruce Anderson to the Salem Water Wastewater Task Force and thanked him for attending the recent meeting.

WRITTEN COMMUNICATIONS

None

AGENDA INPUT

August 1, 2016

- 6:00 p.m. – City Council Special Session
 - City Council Position #1 Appointment
- 7:00 p.m. – City Council Regular Session

August 8, 2016

- 5:45 p.m. – City Council Work Session
 - Police Staffing

August 15, 2016

- 7:00 p.m. – City Council Regular Session

ADJOURNMENT Mayor Clark adjourned the meeting at 9:00 pm.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

~ Vacant ~
Councilor #1 –

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved: 08-01-16