



MINUTES

KEIZER CITY COUNCIL

Monday, August 1, 2016

Keizer Civic Center, Council Chambers

Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Amy Ryan, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Nate Brown, Community Development Director
Bill Lawyer, Public Works Director
Tim Wood, Finance Director
John Teague, Police Chief
Tracy Davis, City Recorder

Absent:

Position #1 Vacant

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

SPECIAL ORDERS OF BUSINESS

City Attorney Shannon Johnson administered the oath of office to Mark Caillier after which Councilor Caillier took his position at the dais.

a. Council Position Number One – Oath of Office

b. Presentation from Making Keizer Better Foundation

Lyndon Zaitz, Keizer, President of Making Keizer Better Foundation announced the termination of the Foundation and donations of \$2500 each to the Keizer Police Department K-9 Program and the Keizer Community Food Bank. Checks were gratefully accepted by Keizer Police Chief John Teague and Food Bank volunteer and director Curt McCormack with each recipient providing a brief overview of their programs.

COMMITTEE REPORTS None

PUBLIC TESTIMONY

Colleen Bush, Keizer, announced that she was working with others to resurrect the Southeast Keizer Neighborhood Association (SEKNA). Boundaries will be Alder to Cherry to the Parkway to Dearborn. She invited everyone to the first association activity: National Night Out.

Judy DeSpain, Keizer, urged that Council give consideration to people with fixed or small incomes before adding a park fee.

Clint Holland, Keizer, reported on Keizer Little League field improvements and requested that the four fields below the concession stand be lighted so that tournaments can use them. He noted that the Parks Board supports this request and asked for Council approval adding that he anticipated getting donations for the majority of the cost. Mayor Clark asked that staff come back with the feasibility assessment for lighting the fields.

Charles Anderson, Keizer, explained that he had gotten 71 of 75 residents to sign a paper describing their concern about traffic hazards and nuisance of school traffic in his neighborhood. He suggested that the gates on Sandy and Robindale be opened, that a gate be put in to Celtic Way on the south side where Orchard is, and that restricted parking signs be put on Max Court and McArthur and part of Newberg Drive prohibiting McNary parking from 7:30 to 4:30. Mayor Clark asked that the Police Department provide additional information so that Council could evaluate the feasibility of these suggestions. Discussion took place regarding enforceability of restrictions and who would be responsible for opening the gates on Sandy and Robindale.

PUBLIC HEARINGS None

ADMINISTRATIVE ACTION

a. ORDINANCE – Regulating the Maintenance, Reconstruction, Alteration and Repair of Sidewalks; Repealing Ordinance No. 86-0741.200 Definitions, Section 2.308 Signs)

City Attorney Shannon Johnson explained this Ordinance would more accurately align with state statutes, clarify liability and protect Keizer from slip and fall lawsuits. Major repairs would require a construction permit of \$70 which is addressed in the Resolution. Discussion followed regarding the permit fee, damage caused by trees, and areas in need of repair.

Councilor Parsons moved that the Keizer City Council adopt a Bill for an Ordinance Regulating the Maintenance, Reconstruction, Alteration and Repair of Sidewalks; Repealing Ordinance No. 86-0741.200 Definitions, Section 2.308 Signs). Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mayor Clark asked if there was any input from the audience regarding the Permit Fee. There was no response.

RESOLUTION – Establishing Permit Fee Relating to Alteration, Reconstruction, or Repairs of Sidewalks

Councilor Parsons moved that the Keizer City Council adopt a Resolution Establishing Permit Fee Relating to Alteration, Reconstruction, or Repairs of Sidewalks. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

CONSENT CALENDAR

- A. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicles)
- B. RESOLUTION – Authorizing Disposition of Surplus Property (Police Department Vehicles)
- C. RESOLUTION – Authorizing the City Manager to Enter Into An Agreement with Emery and Sons Construction Inc. for Otter Way Storm Drain Outfall Repair
- D. RESOLUTION – Designating Contract Signers for Banking Services and Authorizing Finance Director and City Manager to Designate Signers for Other Banking Functions: Repealing R2006-1663
RESOLUTION – Authorizing the Finance Director to Sign Master Service Agreement (Governmental Entities) and Other Financial Documents with U.S. Bank
- E. Approval of July 18, 2016 Regular Session Minutes

Councilor Parsons moved for approval of the Consent Calendar.

Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Caillier announced Greater Gubser Neighborhood Association National Night Out event and neighborhood garage sale.

Councilor Herrera reported that he would be riding with an officer on National Night Out. He urged everyone to come to the Bridging the Gap event and reported on Volcano host family activities.

Councilor Parsons announced that the Keizer Festivals Advisory Board talked about what the Parks Foundation is going to do for the 2017 Solar Eclipse.

Councilor Ryan reported that she was looking forward to National Night Out and Bridging the Gap. She thanked Art Commission members who had worked on the mural, voiced enthusiasm about artwork coming to the gallery and reported on the 'Wake the World' foster children event.

Councilor Anderson reported that Tim Wood had attended the Water Wastewater Task Force which continues to discuss the Creekside Golf Club issue. Next meetings are August 11, 25 and September 8.

Councilor Freeman reported on the Homelessness Task Force and thanked Keizer Times for the good newspaper article. She praised the Keizer Strong video reaching out to the Latino population, announced upcoming events including National Night Out and Personnel Policy Committee, and Traffic Safety/Bikeways/Pedestrian Committee meetings, urged everyone to donate school supplies to Salem-Keizer Education Foundation, and announced vacancies in various city committees.

Mayor Clark reported on the Mayors' Conference, the Homelessness Initiative Task Force and Salem-Keizer Area Transportation Study meetings, thanked organizers of the summer reading program at Clear Lake elementary, and announced the upcoming Economic Development Commission meeting and Keizer Rotary Amphitheater concert.

OTHER BUSINESS

Finance Director Tim Wood explained that attending the Salem Water Wastewater Task Force meetings will give staff a feel on what will happen with sewer rates for the next two years.

Chief John Teague reported that National Night Out has grown to 45 participating neighborhoods this year. He provided information on the Police Fleet Service volunteer noting that the department is going to hire a Community Relations Specialist in order to allow Lieutenant Copeland time to do police work. He also provided information regarding the Bridging the Gap event.

Public Works Director Bill Lawyer provided an update on the Chemawa/Verda Roundabout construction noting that it is on schedule and should open September 2. Regarding the Keizer Station Area C project, Chemawa Road from Lockhaven to McLeod will be closed for paving from 9 to 3 for two days during the week of August 15.

Community Development Director Nate Brown reviewed projects being considered for funding through the Salem-Keizer Area Transportation Study organization including (1) improvements to Verda Lane from Dearborn to the Parkway, (2) Transportation Impact for Growth Study, and (3) a Signal Interconnect for River Road. He noted that today was the closing day for the record for the Herber property. A few items have been submitted and will be posted on the website. He reviewed the schedule noting that this will come back to Council for a decision in September.

COMMITTEE LIAISON ASSIGNMENTS

Mayor Clark appointed the following Councilors to vacancies:

Keizer United - Councilor Ryan

Chamber Board - Councilor Anderson

Stormwater Advisory Committee - Councilor Caillier

Salem Housing Urban Development – unassigned

Southeast Keizer Neighborhood Association – Councilor Caillier

WRITTEN COMMUNICATIONS

Mayor Clark shared a thank you note from Nancy Boyer, former director of the Council of Governments. She also brought attention to a letter Councilors received from Cyndy Michael and Deanna Hart regarding requirements in locating marijuana retailers and medical marijuana facilities. They are asking Council to re-examine those requirements. Discussion followed regarding the 1000 foot restriction. Council agreed that they wanted more information on what other cities are doing and how Keizer's regulations differ from those of the State.

AGENDA INPUT

August 8, 2016

5:45 p.m. – City Council Work Session

- Police Staffing

August 15, 2016

7:00 p.m. – City Council Regular Session

September 6, 2016 (Tuesday)

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 9:00 pm.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Mark Caillier

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved:_____