



MINUTES
KEIZER CITY COUNCIL
Monday, October 3, 2016
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll Call was taken as follows:

Present:

Cathy Clark, Mayor
Marlene Parsons, Councilor
Kim Freeman, Councilor
Roland Herrera, Councilor
Bruce Anderson, Councilor
Mark Caillier, Councilor
Amy Ryan, Councilor

Staff:

Chris Eppley, City Manager
Shannon Johnson, City Attorney
Bill Lawyer, Public Works Director
Tim Wood, Finance Director
Jeff Kuhns, Deputy Police Chief
Tracy Davis, City Recorder

FLAG SALUTE

Members of Boy Scout Troup #67 led Council in the pledge of allegiance.

**SPECIAL
ORDERS OF
BUSINESS**

**a. Swearing in of
Planning
Commissioner**

City Attorney Shannon Johnson issued the Planning Commission Oath of Office to Michael DeBlasi.

Mr. Johnson explained that because of expiring terms and the next meeting being the joint meeting with Salem, the swearing in was done at the Council meeting instead of a regular Planning Commission meeting.

**b. Volunteer
Coordinating
Committee
Recommendation
for
Appointment –
Keizer Public
Arts
Commission**

City Manager Chris Eppley reported that following publication of notice of a vacancy on the Keizer Public Arts Commission and acceptance of testimony from the applicant, the Volunteer Coordinating Committee unanimously recommended Suesann Abdelrusal to fill one of the vacancies.

Councilor Parsons moved that the Keizer City Council accept the recommendation of the Volunteer Coordinating Committee to appoint Suesann Abdelrusal to position #2 on the Keizer Public Arts Commission to serve the remainder of a term ending June 30, 2017. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COMMITTEE REPORTS None

PUBLIC TESTIMONY None

PUBLIC

HEARINGS

a. Heritage Tree Designation – 301 Dennis Lane North, Keizer

Mayor Clark opened the Public Hearing.

Public Works Director Bill Lawyer referred to a city ordinance that provides a means to designate a Heritage Tree noting that a tree with that designation cannot be cut, pruned or topped without permission from the City. He explained that although the tree being considered is tall, it does not meet other criteria in the current ordinance for the designation.

Roberta Schmechel, Keizer, extolled the beauty of the tree and urged that it be preserved and designated as a Heritage Tree.

Kathy Philbrick, Keizer, urged that the living environment of Keizer be preserved by retaining trees of significant merit. She urged that Keizer plant trees in parkways, provided examples of neighborly compromise, and explained the importance of landscaping.

Discussion followed regarding the verbiage in the ordinance, preservation of trees which will benefit the City's stormwater NPDES Permit, and neighborly conduct.

With no further testimony, Mayor Clark closed the Public Hearing.

Council discussed regulating what can be done with a tree that is on private property, options available to both neighbors, and the need for more information.

Councilor Parsons moved that the Keizer City Council direct staff to bring back an Order denying the request for a heritage tree. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Council agreed by consensus to provide mediation and tree care resources to the parties involved and directed staff to move forward with flushing out the heritage tree ordinance.

b. RESOLUTION – Forming Keizer Station Center Area C Street Lighting Local Improvement

Mayor Clark opened the Public Hearing.

Chris Eppley provided the history of the formation of this Street Lighting Local Improvement District and noted that the Public Hearing was to consider remonstrances to the project and objections to proposed assessments. Staff recommendation is that City Council open a Public Hearing to consider oral objections and written remonstrances to the formation of Keizer Station Center Area C Street Lighting Local Improvement District and if there are no objections, close the public

District

hearing and consider adoption of the resolution forming the district and the proposed assessment ordinance.

Alicia Singh, Keizer, objected to the assessment noting that the assessments should be paid by Bonaventure and Mountain West because the lighting is directly related to their project.

Mr. Lawyer explained that the lighting cost assessments are only for the street lights on McLeod and not Chemawa. They do not include any lighting internal to the Bonaventure/Mountain West properties. He explained that this district is different than a typical subdivision district so the division of assessments is based on square footage rather than lots; larger lots pay a larger share.

Mr. Eppley explained the process to Ms. Singh adding that the district will benefit her property and enhance future development of her property by adding value. Mayor Clark added further explanation noting that adequate street lighting makes an area safe and more livable.

Joe Salis, Keizer, verified that the assessments were only for McLeod Lane.

With no further testimony, Mayor Clark closed the Public Hearing.

Councilor Parsons moved to adopt a Resolution Forming the Keizer Station Center Area C Street Lighting Local Improvement District. Councilor Freeman seconded.

Discussion took place clarifying which lights the City is paying for and which ones are included in the assessment to property owners.

Mr. Johnson and Mr. Eppley provided detailed explanation regarding the distribution of the assessments.

Motion passed unanimously as follows:

- AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)
- NAYS: None (0)
- ABSTENTIONS: None (0)
- ABSENT: None (0)

**ORDINANCE –
Spreading
Assessments
to Keizer
Station Center
Area C Street
Lighting Local
Improvement
District**

Councilor Parsons moved to adopt a Bill for an Ordinance Spreading Assessments to Keizer Station Center Area C Street Lighting Local Improvement District. Councilor Freeman seconded. Motion passed unanimously as follows:

- AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)
- NAYS: None (0)
- ABSTENTIONS: None (0)
- ABSENT: None (0)

**ADMINISTRATIVE
ACTION**

None

CONSENT CALENDAR

- a. RESOLUTION – Disposition of Unclaimed Found Personal Property
- b. RESOLUTION – Authorizing the City Manager to Sign Oregon Parks and Recreation Department Local Government Grant Program Agreement for Keizer Rapids Park Big Toy Phase 2 Project.
- c. Approval of September 12, 2016 Work Session Minutes

Councilor Parsons moved to approve the Consent Calendar. Councilor Freeman seconded. Motion passed unanimously as follows:

AYES: Clark, Caillier, Parsons, Ryan, Freeman, Herrera and Anderson (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

COUNCIL LIAISON REPORTS

Councilor Caillier reported on the Southeast Keizer Neighborhood Association (SEKNA) meeting noting that the next meetings will be October 14 and November 18.

Councilor Herrera reported on the Cavazos Coalition for Latino Youth & Families reception, the Community Dinner, the League of Oregon Cities (LOC) conference and the governor's debate.

Councilor Parsons announced upcoming events including the special Planning Commission meeting to be held jointly with several local agencies and the West Keizer Neighborhood Association meeting.

Councilor Ryan reported on sessions she had attended at the LOC conference and the Percey fundraising event and commended local businesses who had recently invested in the community by remodeling. She announced that the liquor store would be moving on October 9 and Full Monty's has new owners.

Councilor Anderson reported on the opening ceremony to the Oregon State Trooper Memorial at the State Capitol and sessions he had attended at the LOC conference. He announced the Family Building Blocks luncheon and noted that Start Making a Reader Today (SMART) is in need of a site coordinator at Cummings Elementary.

Councilor Freeman reported on sessions she had attended at the LOC conference and on the recent ServFest event. She urged everyone to attend the upcoming Fire District Open House and announced that she would be attending the West Keizer Neighborhood Association and Traffic Safety/Bikeways/Pedestrian Committee meetings.

Mayor Clark announced that she had attended the Liberty House luncheon and the Southeast Keizer Neighborhood Association meeting, presented at the LOC conference and testified at the Joint Task Force on Transportation. She showed the bronze Safety Award given to the City of Keizer from the League of Oregon Cities and City/County Insurance; announced upcoming the upcoming Strategic Economic Development Corporation Board of Directors, Council of Governments Board of

Directors, Oregon Municipal Planning Organizations Consortium meetings; and invited everyone to the Keizer Fire District open house.

**OTHER
BUSINESS**

Finance Director Tim Wood announced that the PERS Board had approved the rates for 2017-2019; the increase will cost the City \$250,000 more next year. He has been advised that this increase will likely happen the next two go-arounds as well. This will use up the majority of the City's property taxes.

Deputy Chief Kuhns announced that Community Emergency Response Team (CERT) is looking for volunteers. Training is scheduled for October 15-16 and November 5-6.

Chris Eppley announced that October is Breast Cancer Awareness Month.

WRITTEN COMMUNICATIONS None

AGENDA INPUT

October 10, 2016

5:45 p.m. – City Council Work Session - Cancelled

October 12, 2016

6:00 p.m. – Special Session with Salem, Marion & Polk Counties

- Urban Growth Boundary Issue Pertaining to Willamette River Crossing

October 17, 2016

7:00 p.m. – City Council Regular Session

November 7, 2016

7:00 p.m. – City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:46 pm.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Mark Caillier

Councilor #4 – Roland Herrera

Councilor #2 – Kim Freeman

Councilor #5 – Amy Ryan

Councilor #3 – Marlene Parsons

Councilor #6 – Bruce Anderson

Minutes approved: _____

