

TEMPORARY CRIME CONTROL AND PREVENTION DISTRICT BOARD MEETING

AUGUST 4, 2014

5:30 PM

Presiding Officer Jerry Wester called the meeting to order at 5:30 p.m. on August 4, 2014, in the City Commission Chambers of the City of Ennis Municipal Building, 115 W. Brown, Ennis, Texas 75119

PRESENT: Board members Jerry Wester, Tony Sinclair, Rhonda Aycock, James Sanders and Eddie Salazar. Also present were City Manager Ewings, Chief Erisman, Captain Anthony and several members of the City Commission.

Eddie Salazar made a motion to approve the minutes of the July 28, 2014 meeting, Tony Sinclair seconded the motion, all board members in attendance voted in favor of the motion.

Presiding Officer Wester opened the Public Hearing on the two year Crime Control Budget and Plan. Copies of the plan were made available at the entrance to the Chambers prior to and during the meeting.

No one rose to speak during the Public Hearing.

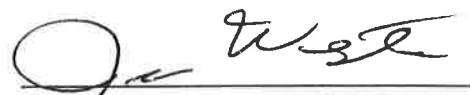
Presiding Officer Wester requested a motion to close the Public Hearing, James Sanders made the motion and it was seconded by Rhonda Aycock. All board members in attendance voted in favor of the motion.

Presiding Officer Wester adjourned the meeting at 5:33 p.m.

ATTEST:



David Anthony, Police Captain



Jerry Wester, Presiding Officer

**CITY OF ENNIS
Crime Control and
Prevention District
Plan**



2015/2016

**City of Ennis
Crime Control and Prevention District
Executive Summary**

Texas Local Government Code, Chapter 363, provides an opportunity for a municipality to create a Crime Control and Prevention District (CCPD or District), and to impose a sales and use tax to finance the district, upon voter approval. The purpose of the District is to enhance the capability of law enforcement and to further crime prevention programs.

On July 21, 2014, the Ennis City Commission proposed a Resolution, and by majority vote, approved the creation of the City of Ennis Crime Control and Prevention District. In addition, the City Commission appointed seven members who reside in the District to serve on the required CCPD Temporary Board. The temporary board members include:

Rhonda Aycock
Carol Brazier
Kenneth Martin
Tony Sinclair
Eddie Salazar
James Sanders
Jerry Wester

The CCPD Temporary Board is charged, by law, with formulating and approving a two-year crime control and prevention plan and a two-year budget plan prior to calling an election on the creation of the District. In accordance with Section 363.061 of the Texas Local Government Code, the Crime Control Plan is required to include a detailed list of the crime control and crime prevention strategies to be supported by the district, along with the method of annually evaluating the effectiveness and efficiency of individual crime control and crime prevention strategies. The budget portion of the plan is to include the amount of money budgeted by the district for each crime control and crime prevention strategy; the amount of money budgeted by the district and the percentage of the total budget of the district for administration, with individual amounts showing the cost of the administration that would be conducted by the district and cost of the administration that could be conducted by private or public entities; the estimated amount of money available to the district from all sources during the ensuing year; the amount of balances expected at the end of the years for which the budget is prepared; and the estimated tax rate that will be required.

The goals for the Temporary Board are to enhance the crime fighting tools for the Ennis Police Department through the construction of facilities, acquisition of personnel, and new equipment and technology. Additionally they are to address the mission of the Ennis Police Department:

The Ennis Police Department will diligently and lawfully endeavor to improve the quality of life for the citizens we serve. We will continue to keep Ennis a safe city in which to live, raise a family, work or own a business. We will strive to serve our community and ensure that all people that have interaction with the Ennis Police Department are treated with courtesy and respect. We will develop strategic relationships with the citizens of Ennis to identify and address safety issues and criminal matters. We will promote an environment of equality, responsibility and accountability by implementing the following strategies:

- *Identify and recognize exceptional performance*
- *Provide training and educational resources to develop stronger employee and leadership development programs*
- *Provide innovative technology and training to maximize performance*
- *Attain a balance of personnel and workload*
- *Use all available resources to assess the effectiveness of our policing practices*
- *Foster an environment that produces working partnerships with external law enforcement agencies*

It is imperative that each proposed plan and program are monitored for fiscal accountability as well as effectiveness and efficiency. As such, each initiative has specific goals and objectives and specific spending plans for the accomplishment of each. Periodic monitoring of each initiative will be conducted to ensure the goals and objectives are being achieved in accordance with expected outcomes. Costs associated with the administration and evaluation of the Crime Control Plan and Budget Plan are to be absorbed by the CCPD. The sole source of funds budgeted to finance the CCPD is derived from a 1/4% sales and use tax.

At the direction of the Temporary Board, on November 4, 2014, the voters of the City of Ennis will be asked to create the City of Ennis, Texas Crime Control and Prevention District and to impose a sales and use tax at a rate of 1/4% to finance the CCPD. If the citizens approve its creation and the imposition of the sales and use tax, the local sales and use tax rate will increase by 1/4%.

In accordance with Chapter 363.061 of the Texas Local Government Code, the Crime Control Plan presents the results of the preliminary needs assessment conducted by the Temporary Board and proposes a budget accordingly. It specifically addresses the first two years of the initial five-year term of the Crime Control and Prevention District. The income and expenditures for the proposed initiatives are projected at \$450,000 for the first nine months, and \$725,000 for the second twelve months; the totals to be derived from tax proceeds.

In accordance with State Law, should voters approve the creation of the CCPD on November 4, 2014; a permanent board will be appointed by City Commission. The permanent board will annually develop the CCPD Plan and Budget in cooperation with the Ennis City Commission. Chapter 363 of the Texas Local Government Code, the same law that establishes the Crime Control and Prevention District for a period of five years, requires a continuation referendum at the end of this term. A referendum election may not be held earlier than the fourth anniversary of the date the district was created or earlier than the third anniversary of the date of the last continuation or dissolution referendum. If a referendum is not called, the district automatically sunsets and the sales and use tax levy ceases to be collected.

Approval of the proposed 1/4% sales and use tax increase is essential to provide the facilities, personnel, equipment and technology needed to facilitate the mission of the Ennis Police Department, which is to provide the highest quality of police service in order to improve the quality of life for the citizens of Ennis

Questions, comments, or a need for clarification may be addressed to Captain David Anthony of the Ennis Police Department at 972-875-4462, and/or any of the other Temporary Board members. Temporary CCPD Board members may be reached through Chief John Erisman at 972-875-4462.

2014-2016
Crime Control and Prevention District Plan

Initiatives, Goals and Objectives

Goal: Develop strategic relationships with the citizens of Ennis to identify and address safety issues and criminal matters

Objectives: Add a Crime Prevention Officer position by the end of FY 14/15

The Ennis Police Department currently does not have a Crime Prevention officer. Many of the crime prevention duties are handled by various members of the Patrol Division who have no specific Crime Prevention Training. The Patrol Division currently oversees the Neighborhood Watch program.

The proposed Crime Prevention officer would consolidate many functions that are currently underserved through many different officers. The Crime Prevention officer will focus on problems and programs that have emphasis on reducing crime in the city, as well as reaching out to a greater extent in order to enhance the communication and partnerships between our citizens, businesses and the police department. The Crime Prevention officer will be responsible conducting appropriate crime prevention initiatives on a local level, in coordination with the National Crime Prevention Council.

The Crime Prevention officer will also study trends of crimes that are generally considered preventable and develop procedures and programs to reduce their occurrence and minimize the loss associated with crime; consult with other police officers, supervisors, Investigative personnel and the Administration to gather information concerning trends in crime, and the public and police response to crime; and collaborate with beat officers and detectives to resolve community issues. The Crime Prevention officer will establish a working relationship with government and non-government crime prevention programs to exchange information on past, current and planned crime prevention activities.

Proposed CCDP funding will provide salary and benefits for one Crime Prevention officer. Salary and benefit costs are as follows:

Crime Prevention Officer

Salary	\$53,872.00
FICA	4,121.21
Retirement	10,132.10
Health Ins	8,976.00
Unemployment	207.00
Work Comp	642.33
DEPT INS	<u>609.76</u>
	\$78,560.40

CCPD Proposed Budget

Year 1: \$40,000 (½ year)

Year 2: \$80,000

Objective: Purchase a vehicle and related equipment

With the addition of a Crime Prevention Officer, this officer will need a special purpose vehicle to to effectively carry out their duties. This vehicle will be assigned to the Crime Prevention Officer and will be a fully functioning police unit. This vehicle will have an enhanced graphics package along with a full complement of police gear (console, lightbar, radio, computer) This vehicle will also be useful to assist with the traffic safety initiative detailed later in this plan.

CCPD Proposed Budget

Year 1: \$ 37,000

Year 2: \$0

Objective: Provide funding for Crime Prevention Officer Programs and Training

With the addition of a Crime Prevention Officer there are many ongoing costs associated with a successful Crime Prevention Program This funding would be used for the various programs and activities that are conducted by the Crime Prevention Officer; programs including neighborhood watch, property identification programs, and public education. This would also fund training and certification programs for the Crime Prevention Officer.

CCPD Proposed Budget

Year 1: \$12,000

Year 2: \$24,000

Objective: Purchase a Robotronics KC and Cruiser robot

The Crime Prevention Officer will be responsible for many public presentations that specifically target younger audiences. Public safety agencies including the Ennis Fire Department have had success with Robotronic robots that engage younger audiences.

KC & Cruiser™ is an exciting police robot for teaching safety awareness and crime prevention. KC the German Shepherd is ideal for drawing audiences to your safety education venue, while providing invaluable public exposure to your commitment to promoting safe neighborhoods and safety education for children. Audiences will be entertained and delighted when KC drives up in his Cruiser and turns his head, winks and blinks, and moves his mouth automatically while carrying on a two-way conversation with those around him, all by remote control.

KC can be used with great success for community policing in many venues, such as station tours, amusement parks, state and local fairs, classrooms, assemblies, mall and store exhibits, neighborhood watch meetings and other appropriate activities. His top unlatches and is easy to

remove in seconds, making KC easy to transport and store. A controls carrying case is included for your convenience.

KC is just the right size for teaching small children about crime prevention, because he can communicate with them on their level. He is agile enough to maneuver easily in restricted areas, and can turn on his own radius. KC will make your safety education and crime prevention programs more fun and effective.

This purchase is included in the budget for Crime Prevention Programs and training.

CCPD Proposed Budget

Year 1:\$13,000

Year 2: \$ 0

GOAL: Keep Ennis a safe city in which to live, raise a family, work or own a business.

Objective: Purchase a trained Narcotics Detection Canine

The Ennis Police Department has seen a rise in narcotics use and trafficking over the past several years. The Ennis Police Department does have a Detective Sergeant whose primary responsibility is narcotics enforcement. When patrol officers or the narcotics officer need to utilize a narcotics detector dog, they must contact another police agency to respond and conduct the search.

This plan would provide funding for the purchase of a fully trained and certified narcotics detection canine that would enhance the safety of our citizens by providing for enhanced detection capabilities that are currently not available at the department.

The budget would provide for the purchase of a trained detection canine and related training in the first year. It will also provide for equipment necessary to customize a K9 squad car. Continued funding for ancillary items would be provided in year 2.

CCPD Proposed Funding

Year 1: \$25,000

Year 2: \$2,000

Objective: Add Narcotics Officer / Canine Handler

With the addition of a Narcotics detection canine, we would establish a Narcotics Unit and assign the Canine Handler to the unit. This officer would be primarily responsible for working narcotics cases and assisting other officers with the use of the narcotics detection canine. The Narcotic Officer/Canine Handler would work under the supervision of the Detective Sergeant assigned to the Narcotics Unit.

Narcotics Officer / Canine Handler

Salary	\$53,872.00
FICA	4,121.21
Retirement	10,132.10

Health Ins	8,976.00
Unemployment	207.00
Work Comp	642.33
DEPT INS	<u>609.76</u>
	\$78,560.40

CCPD Proposed Budget
Year 1: \$40,000 (½ year)
Year 2: \$80,000

Objective: Provide funding for the start of a Police Bicycle Patrol Unit.

The Ennis Police Department views the addition of a bicycle patrol unit as an effective way to enhance the patrol function. There are several advantages to Bicycle patrol. Bicycle patrol can provide greater visibility in higher crime areas and areas such as apartment complexes, retail parking areas, and sport facilities. Officers have easier access to congested areas than officers in motor vehicles, and can cover a larger area than officers on foot. Bicycles offer an effective approach to crime surveillance due to their decreased visibility.

Historically, community and public relations have been improved through the use of bicycles. One major advantage to bike patrol is the ability to interact with the community more frequently than the officers in patrol cars. The bike patrol would be utilized specifically during the Bluebonnet and Polka Festivals and other community events.

Each year of this plan we would purchase 4 Police Mountain Bikes with Police equipment, racks to be able to transport the bikes, and bike patrol uniforms. We would send 4 officers per year to specialized Police patrol bike training. This funding would pay for 400 hours of overtime for the specially trained officers to provide additional manpower and enhanced patrol capabilities the first year and 800 hours the second year.

Bike Patrol Duties may include:

- Patrol support
- Response to calls for service
- Narcotics enforcement
- Community policing
- Special details
- Bicycle safety education
- Crime Deterrence

CCPD Proposed Funding
Year 1: \$ 28,400
Year 2: \$ 48,800

Objective: Increase Traffic Safety

The Ennis Police Department routinely is notified by citizens and elected officials of areas that they believe need enhanced traffic enforcement and have vehicles exceeding the speed limit. The normal procedure for addressing this issue is to assign an officer to specifically monitor that area and take enforcement action when appropriate, this is a special assignment for part of a shift and the assigned officer is not available for other calls during this time. There are many areas, especially residential, that are not advantageous to a marked unit running radar or monitoring traffic speeds and counts.

This plan would purchase 2 digital speed display trailers that could be deployed in or along a roadside to alert drivers of their actual speed. The majority of thoroughfares in Ennis have a speed limit of 30 mph, but officers routinely see speeds of 40+ on these roadways. The most common reason given is the driver was unaware they were travelling that fast. The digital speed display trailers would enhance awareness and compliance thereby making the roadway safer.

This plan would also purchase 2 pole mount speed and vehicle count units that can be deployed alongside a roadway to monitor the speed of vehicles and determine the volume of traffic on the specific roadway. This can help our directed traffic enforcement program.

A laptop would also be purchased under this plan to program and download data from both the trailers and the pole mount unit.

CCPD Proposed Funding

Year 1: \$25,000

Year 2: 0

GOAL: Provide funding for a New Police Facility

Objective: Fund the construction of a New Police Facility

The current Ennis Police Department building will be in use for 100 consecutive years on 2015. The Police Department occupies 3 floors of the 99 year old building and many times the building limits our ability to meet the needs of the public we serve. The building must be entered using stairs and is not ADA compliant. The Department has outgrown the facility and the need for a new facility has been known for years.

The proposed plan funding would be used to begin the process of accumulating funds to pay for pre-construction related costs including a needs assessment, site selection and possibly fund issuance of bonds to pay for a new Police Facility.

CCPD Proposed Funding

Year 1: \$200,000

Year 2: \$425,000

Method of Measurement/Evaluation:

The District Board requires this plan include the method of annually evaluating the effectiveness and efficiency of individual crime control and crime prevention strategies. Annually, the Administrative Division Commander will provide a report to the Chief of Police documenting the effectiveness and efficiency of each goal based on a wide variety of methods including observation, data analysis, needs assessment, and/or cost/benefit analysis in order to improve delivery methods to be more efficient and verify that we are achieving the outcome desired.

The proposed rate for the district sales and use tax is 0.25% or one-fourth of one percent.

SUMMARY OF PROPOSED ENNIS CCPD REVENUE AND EXPENDITURES

	Revenue	Expenses
YEAR 1 (2015)	\$450,000	\$420,400
YEAR 2 (2015/16)	\$725,000	\$684,800

City of Ennis Crime Control and Prevention District Budget

	YEAR 2015	YEAR 2015-16
Specific Control and Prevention Plans		
Crime Prevention Officer Salary	\$26,931.00	\$53,862.00
CPO Benefits (Retirement, Health Ins., etc.)	\$13,069.00	\$26,138.00
Vehicle for the Crime Prevention Officer	\$37,000.00	\$0.00
Crime Prevention Programs and Training fund	\$25,000.00	\$24,000.00
Narcotics Canine Unit	\$25,000.00	\$2,000.00
Narcotics Officer / Canine Handler Salary	\$26,931.00	\$53,862.00
Narc / K9 Ofcr Benefits (Retirement, Health Ins., etc.)	\$13,069.00	\$26,138.00
Patrol Bicycle Program and Overtime	\$28,400.00	\$48,800.00
Traffic Safety Plan	\$25,000.00	\$0.00
New Law Enforcement Facility	\$200,000.00	\$450,000.00
<i>District Administration</i>	\$0.00	\$0.00
TOTALS	\$420,400.00	\$684,800.00
Summary of Expenditures		
Personnel Salary & Benefits (2 officers)	\$80,000.00	\$160,000.00
Overtime	\$20,400.00	\$40,800.00
Equipment	\$105,000.00	\$4,000.00
Programs and Training	\$15,000.00	\$30,000.00
New Law Enforcement Facility	\$200,000.00	\$450,000.00
	\$420,400.00	\$684,800.00
Estimated Revenue from Sales and Use Tax	\$450,000.00	\$725,000.00
Estimated Balance at the end of the year	\$29,600.00	\$40,200.00

Proposed sales tax rate of 0.25% or one-fourth of one percent.

