

CITY OF ENNIS COMMISSION WORKSHOP

SEPTEMBER 16, 2013

6:00 P.M.

Mayor Thomas called the workshop to order at 6:00 p.m. on September 16, 2013, in the City Commission Chambers of the City of Ennis Municipal Building, 115 W. Brown Street, Ennis, Texas 75119.

PRESENT: Mayor Thomas, Commissioners Salik, Frazier, Haupt, Walker, Searcy, and Holley, City Manager Howerton, City Attorney Wilson, Chief Erisman, City Secretary Batchler, and News Media.

CITY OF ENNIS POLICE DEPARTMENT

Police Chief John Erisman presented an overview of the daily operations of the City of Ennis Police Department. The Ennis Police Department is one of 1,913 law enforcement agencies in the State of Texas. It is made up of forty employees, thirty-four are police officers, four are telecommunicators and two are clerks. The Ennis Police Department is made up of three divisions: Patrol, Criminal Investigations and Administrative. Each division has units that specialize in certain law enforcement categories. The Patrol Division is made up of one division commander, four patrol sergeants, four patrol corporals and sixteen patrol officers. There are four patrol shifts. Each shift works a 12 hour workday with two shifts per day providing for 24 hour protection year round. The main responsibilities of the Patrol Division are to answer calls for service, crime prevention, traffic enforcement and accident investigation. The Criminal Investigation Division (CID) is made up of one division commander and six detective sergeants. Each detective is responsible for investigating crimes that are reported by the Patrol Division. They prepare assigned arrest cases for trial, obtain arrest warrants, serve evidence subpoenas and obtain and serve warrants. The Administrative Division is made up of one division commander and four telecommunicators. The Administration Division answers 911, dispatches Police/Fire/EMS, data entry for calls for Service, 911 software and hardware. This division is responsible for maintaining and scheduling departmental training.

PROJECTS AND PROGRAMS

WEST NILE VIRUS

On September 26, 2013 the spraying for mosquitos will end provided that the mosquitos trapped in the next week do not test positive for the virus. The city has been spraying since June 23rd.

LAKE BARDWELL REPORT

Lake Bardwell's level is at 415.9 Mean Sea Level. It is within 3 feet of being at its lowest in the last ten years. If it should drop to 414.00 Mean Sea Level mandatory Conservation Stage 2 will be implemented. Without the needed rain this level could be reached sometime in late November or early December.

2014 STREET BOND PROGRAM

The City Manager reviewed the street program with the Commission and urged that they prioritize their projects by the next meeting. Freese and Nichols have indicated that the contingency estimate for possible utilities relocation has been decreased to twenty percent.

AUGUST 2013 BUDGET REPORT

With 91.67 percent of the Budget Year elapsed, 98.00 percent of General Fund Revenues have been collected. General Fund Expenditures totaled 87.60 percent of the annual budget. 83.00 percent of Utility Fund Revenues have been collected. Utility Fund Expenditures totaled 85.10 percent of the annual budget.

SALES TAX REPORT SEPTEMBER 2013

Sales Tax revenue for September 2013 received was \$207,744.61. Revenue is near the collections experienced before the economic downturn.

CITY RECEIVES FINANCIAL AWARD

The Certificate of Achievement for Excellence in Financial Reporting has been awarded to the City of Ennis by the Government Finance Officers Association of the United States and Canada for its most recent (FY 2012) comprehensive annual financial report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting.

TDA DISASTER RELIEF FUND

The Texas Department of Agriculture (TDA) has approved a Disaster Relief Fund program award for the City of Ennis in the amount of \$150,873 in support of debris clearance activities resulting from the May 16, 2013 tornado.

RATIFICATION OF THE PROPERTY TAX INCREASE IN THE BUDGET.

Commissioners will be asked to ratify the property tax increase in revenue by an amount of \$188,833.00, which is a 1.96 percent increase from last year's budget.

SECOND READING OF ORDINANCES

ORDINANCE 13-09-01 ADOPTING THE CITY OF ENNIS, TEXAS BUDGET AND APPROPRIATING RESOURCES FOR THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013. The Budget estimate for the revenue and expenditures for the City of Ennis, Texas, was presented by the City Manager for the fiscal year beginning October 1, 2013, and ending September 30, 2014. The sum of \$17,223,723.00 is appropriated out of the General Fund as follows:

For Operating Expenses	\$13,423,388.00
Capital Outlay	\$ 323,352.00
General Obligation	
Bond Debt	<u>\$ 3,476,983.00</u>
TOTAL	\$17,223,723.00

The sum of \$8,568,206.00 is appropriated out of the Water and Sewer Fund as follows:

For Operating Expenses	\$ 6,118,295.00
Capital Outlay	\$ 231,814.00
I & S	<u>\$ 2,218,097.00</u>
TOTAL	\$ 8,568,206.00

The sum of \$5,815,279.00 is appropriated out of the General Obligation Bond Interest and Sinking Fund for the payment of bonds and interest coupons maturing within the year.

The sum of \$2,218,097.00 is hereby appropriated out of the Revenue Bond Interest and Sinking Fund for the payment of bonds and interest coupons maturing within the year.

ORDINANCE NO. 13-09-02 AN ORDINANCE OF THE CITY OF ENNIS, TEXAS, FIXING THE TAX RATE FOR THE CITY OF ENNIS, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2013

City Manager Howerton presented the ordinance as follows: There is hereby levied and shall be assessed for the tax year of 2013-2014 an ad valorem tax of sixty-nine and fifty one hundredths cents (\$0.695) on each one hundred (\$100.00) valuation of property within the limits of the City of Ennis and subject to taxation, that such ad valorem tax shall all be appropriated to the General Fund and Interest and Sinking Fund as follows:

For the General Fund	\$ 0.448714
For the Interest & Sinking Fund	<u>\$ 0.246286</u>

TOTAL

\$ 0.695000

THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 0.188447 PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$8.26.

The Tax Collector for the City of Ennis is hereby directed to levy for the 2013-2014 tax year the rates and amounts herein levied, and when such taxes are collected the City of Ennis is to distribute the collections in accordance with this ordinance.

Taxes are due and payable beginning October 1, 2013 through January 31, 2014 and all taxes become delinquent on February 1, 2014 with interest and penalty applied on and after that date.

NEW BUSINESS

RESOLUTION 13-09-03 AUTHORIZING AND APPROVING THE FY 2013-2014 ENNIS ECONOMIC DEVELOPMENT CORPORATION BUDGET WITH "PROJECTS PURSUANT TO THE TEXAS LOCAL GOVERNMENT CODE, SECTION 505.151 – 505.158 (USE OF 4B SALES TAX REVENUE).

The City Manager presented the Economic Development Corporation Budget for Fiscal Year 2013-2014 as follows:

REVENUE

Unrestricted Fund Balance FY 2012-2013	\$1,017,510.00
Restricted Fund Balance for Industrial Park Development FY 2012-2013	\$5,725,471.00
Restricted Fund Balance for Future Airport Development FY 2012-2013	\$1,938,500.00
Anticipated Sales Tax Revenue FY 2013-2014	\$1,269,605.00
Anticipated Revenues from Use of Money and Property	\$ 22,897.00
Bond Proceeds – Restricted for Industrial Park Development	\$ 590,567.00
TOTAL REVENUE	\$10,564,550.00

EXPENDITURES

DEBT SERVICE

Sales Tax Revenue Bonds, Series 2003 (Sterilite Rd. and Rudd Rd.)	\$ 147,068.00
Sales Tax Revenue Bonds, Series 2004 (Ennis Industrial Park III)	\$ 106,482.00
Sales Tax Refunding Bonds, Series 2008	\$ 499,720.00
DEBT SERVICE TOTAL	\$ 753,270.00

FUNDED COMMITMENTS

Certificates of Obligation, Series 1998 (2012 Refunding)	\$ 120,200.00
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Texas Capital Fund Repayment	\$ 22,794.00
FUNDED COMMITMENTS TOTAL	\$ 142,994.00

OPERATING AND CAPITAL EXPENDITURES

Christmas Lights (Pierce Park: \$20,000; Lights of Ennis Grant: \$15,000)	\$ 35,000.00
Economic Development Activities (Operations & Marketing)	\$ 80,000.00
Maintenance of Property and Facilities	\$ 290,561.00
Restricted for Future Airport Development	\$ 1,938,500.00
Restricted for Industrial Park Development (Capital – Sysco: \$2,000,000 of total)	\$6,733,658.00
OPERATING AND CAPITAL EXPENDITURES TOTAL	\$9,077,719.00

BOND PROCEEDS – RESTRICTED FOR INDUSTRIAL PARK DEVELOPMENT	\$ 590,567.00
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TOTAL EXPENDITURES	\$10,564,550.00
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RESOLUTION 13-09-04 PROVIDING FOR THE APPROVAL OF THE 2013 TAX ROLL FOR THE CITY OF ENNIS, ELLIS COUNTY, TEXAS, PURSUANT TO SECTION 26.09(e), TEXAS PROPERTY TAX CODE. City Manager Howerton presented the Resolution:

A RESOLUTION PROVIDING FOR THE APPROVAL OF THE 2013 TAX ROLL FOR THE CITY OF ENNIS, ELLIS COUNTY, TEXAS, PURSUANT TO SECTION 26.09(e), TEXAS PROPERTY TAX CODE; AND APPROVAL AND AN EFFECTIVE DATE THEREFORE.

The Chief Appraiser for the Ellis Central Appraisal District has appraised the real and personal property in the City of Ennis, Ellis County, Texas, for the year 2013, pursuant to Section 26.01, Texas Property Tax Code and in conformance with other applicable provisions of the Texas Property Tax Code; and

The Chief Appraiser for the Ellis Central Appraisal District has certified the appraisal of the real and personal property in the City of Ennis, Ellis County, Texas, for the year 2013 and forwarded same to the Assessor for the City of Ennis, in compliance with Section 26.01, Texas Property Tax Code; and

The Assessor for the City of Ennis, Texas, has submitted the certified appraisal roll for 2013 to the governing body of the City of Ennis, Texas, pursuant to Section 26.04, Texas Property Tax Code; and

The Assessor for the City of Ennis, Texas, has determined the amount of tax on the certified appraisal roll for real and personal property for 2013 and submitted same for approval by the City Commission of City of Ennis, Texas, under the provisions of Section 26.09, Texas Property Tax Code.

That the value used in the 2013 Tax Roll calculation is the 2013 Certified Taxable Value, \$1,411,761,140.00 certified by the Chief Appraiser for the Ellis Central Appraisal District on July 16, 2013.

That the amount of tax for 2013 is \$9,811,739.92, said amount having been calculated by the Assessor for the City of Ennis under the provisions of Section 26.09 of the Texas Property Tax Code by applying the duly adopted tax rate for 2013 of \$0.6950 to the certified appraisal roll for 2013, under the provision of the Texas Property Tax Code.

AMENDMENT #1 TO ARCHITECTURAL AND ENGINEERING SERVICES AGREEMENT
(FREESE & NICHOLS, TORNADO RECOVERY SERVICES).

The City Manager presented Amendment #1 to the Architectural and Engineering Services Agreement with the engineering firm Freese & Nichols to provide professional architectural and engineering services in response to the damage due to tornadic activity in Ennis on the morning of May 16, 2013.

NOMINATIONS FOR THE BOARD OF DIRECTORS OF THE ELLIS CENTRAL
APPRAISAL DISTRICT.

Nominations must be submitted to the Ellis Appraisal District before October 15, 2013. No action will be taken.

OLD BUSINESS

APPOINTMENTS TO CITY OF ENNIS BOARDS AND COMMISSIONS:

No action will be taken.

Mayor Thomas adjourned the workshop at 6:49 p.m.

Donna Batchler, City Secretary

