

CITY OF ENNIS COMMISSION WORKSHOP

October 21, 2013

6:00 P.M.

Mayor Thomas called the meeting to order at 6:02 p.m., on October 21, 2013, in the City Commission Chambers of the City of Ennis Municipal Building, 115 W. Brown Street, Ennis, Texas 75119.

PRESENT: Mayor Thomas, Commissioners Salik, Frazier, Haupt, and Walker, City Manager Howerton, City Attorney Wilson, Chief Erisman, City Secretary Batchler, and News Media. Commissioners Searcy and Holley were not in attendance.

PROGRAMS AND PROJECTS

SEPTEMBER 2013 BUDGET REPORT

With 100.00 percent of the Budget Year elapsed, 106.68 percent of General Fund Revenues have been collected. General Fund Expenditures totaled 93.60 percent of the annual budget. 101.00 percent of the Utility Fund Revenues have been collected. Utility Fund Expenditures totaled 90.50 percent of the annual budget.

4TH QUARTER MANGEMENT BY OBJECTIVES (MBO) REPORT (FY 2012-2013) The City Manager presented the 4th Quarter Management by Objectives Report (FY 2012-2013). The progress report details departmental performance against fifty-three (53) objectives for FY 2012-2013. The more significant accomplishments through the 4th Quarter are as follows: In the Police Department, 55 compliance checks/sting operations were performed to assure local alcohol/tobacco retailers are in compliance with state/local laws (114% of the annual objective). In the Fire Department, 800 public fire hydrants were pressure checked and flushed (100% of the annual objective). In the Inspection Department, 799 code compliance inspections within the residential zoned districts of the City were performed. (166% of the annual objective). In the Health Department, 544 food inspections were completed (181% of the annual objective). In the Tourism Department, 63 broadcast placements were generated (117% of the annual objective). In the Library Department, 75,682 items of print and audiovisual items were circulated (93% of the annual objective). In the Parks Department, 10 picnic shelters were serviced and repaired in Jaycee and Lions Parks (166% of the annual objective). In the Street Department, 251,100 linear feet of streets were cracked sealed (259% of the annual objective). In the Sanitation Department, 300 miles of road rights-of-way were cleaned (100% of the annual objectives). In the Equipment Services Department, 246 pieces of equipment received preventive maintenance on the assigned day (100 % of the annual objectives). In the Utility Department, 15,900 feet of sanitary sewer was maintained through scheduled cleaning (113% of the annual objective).

WASTEWATER DEPARTMENT.


The City Manager presented a brief overview of the wastewater department. The Oak Grove Wastewater Treatment Plant was constructed in 1961. Major expansions occurred in 1973, 1994, 2000, 2002, and 2007. The treatment plant has a capacity of treating 3.1 million gallons per day. The treatment process is aeration, primary clarifier, secondary clarifier, final clarifier, sludge processing,

wastewater effluent chlorination and discharge. The process controls are 30 tests and documentation of those test completed daily, an additional 53 tests performed twice weekly and an additional 49 Bio-Monitoring test required once per quarter. The plant operates under an EPA mandated level 2 risk management plan that requires operator training, system evaluation, and documentation on a daily, monthly, and annual basis for the chemical feed system. The wastewater collection system has 114 miles of wastewater mains gravity and force, main sizes are 8 inches to 20 inches, 1500 manholes, 7000 service taps, and 22 lift stations.

AGENDA ITEMS

2014 STREET BOND PROGRAM

The 2014 Street Bond Program consists of sixty-three (63) blocks of streets, approximately fourteen (14) miles of asphalt overlay. It is a six million dollar project and in the Spring of 2014 when final bids are awarded each Ward will be allocated approximately 1.2 million dollars in total authorized projects. After receiving final bids, if all the streets listed cannot be funded the prioritized streets in each Ward with the larger number identified by them will be the street that will fall out of the program.

STREET BOND PROGRAM 2014 WARD 1							"APPROVED 10-21-13"
STREET	SEGMENT	LENGTH	TRAFFIC COUNT	STRUCTURE COUNT	ESTIMATED COST	ESTIMATED COST/LF	
2014 PROGRAM							
3 OLD TELICO	LUMPKIN TO BRANNAN	665	120	7	\$ 53,650.00	\$ 81.00	
2 LUMPKIN	OLD TELICO TO END	1,275	160	18	\$ 138,280.00	\$ 108.00	
4 E BROWN	RR TO MULBERRY	3,133	2,168	51	\$ 360,870.00	\$ 115.00	
6 LAUREL	ENNIS TO LAMPASAS	1,661	1,341	17	\$ 196,700.00	\$ 118.00	
7 E MILAM	RR TO LAUREL	2,177	1,185	40	\$ 288,640.00	\$ 133.00	
1 S ELM	E BURNETT TO CREECHVILLE	1,471	329	20	\$ 117,940.00	\$ 80.00	
5 MULBERRY	E BURNETT TO CREECHVILLE	1,471	654	22	\$ 126,820.00	\$ 86.00	
8 SUNRISE	ELM TO S MULBERRY	529	126	7	\$ 41,620.00	\$ 79.00	
9 CENTENNIAL	SH 34 E TO CARROL	809	783	4	\$ 90,300.00	\$ 112.00	
SUBTOTAL		13,191	6,866	186	\$ 1,414,820.00	\$ 107.00	
							

**STREET BOND
PROGRAM 2014
WARD 2**

"APPROVED 10-21-13"

STREET	SEGMENT	LENGTH	TRAFFIC COUNT	STRUCTURE COUNT	ESTIMATED COST	ESTIMATED COST/LF
2014 PROGRAM						
5 W CROCKETT	HALL TO CARLTON	880	236	6	\$ 81,870.00	\$ 93.00
4 S McKINNEY	CROCKETT TO MILAM	310	2,435	2	\$ 37,160.00	\$ 120.00
14 N SHERMAN	ENNIS TO W KNOX	376	5,908	26	\$ 48,200.00	\$ 128.00
6 S GAINES	W LAMPASAS TO W BROWN	1,081	684	18	\$ 138,070.00	\$ 103.00
1 AVE C	FM 1183 TO 4TH	1,221	583	26	\$ 114,990.00	\$ 94.00
7 CARLTON	W MADISON TO ANTHONY	895	388	23	\$ 106,960.00	\$ 120.00
3 ANTHONY	W MADISON TO EDGEWOOD	958	527	28	\$ 113,220.00	\$ 118.00
8 CARLTON	ENNIS TO W BROWN	272	1,223	1	\$ 28,140.00	\$ 103.00
12 W BROWN	CARLTON FOR 295' EAST	295	964	4	\$ 34,490.00	\$ 117.00
13 W BROWN	CARLTON TO HALL	825	223	118	\$ 79,140.00	\$ 96.00
2 ANN	W MADISON TO EDGEWOOD	943	349	30	\$ 96,500.00	\$ 102.00
9 W MADISON	SW MAIN TO CLAY	2,092	1,384	6	\$ 181,990.00	\$ 87.00
10 W BURNETT	SW MAIN TO MERIOTT	1,573	111	11	\$ 137,180.00	\$ 87.00
11 W MILAM	CARLTON TO HALL	835	99	12	\$ 73,210.00	\$ 88.00
SUBTOTAL		12,556	15,114	311	\$ 1,271,120.00	\$ 99.00



**STREET BOND PROGRAM
2014
WARD 3**

"APPROVED 10-21-13"

STREET	SEGMENT	LENGTH	TRAFFIC COUNT	STRUCTURE COUNT	ESTIMATED COST	ESTIMATED COST/LF
2014 PROGRAM						
13 ALEXANDER	PRESTON TO CLAY	846	134	12	\$ 70,780.00	\$ 136.00
13 N GAINES	ALEXANDER TO BALDRIDGE	1,007	113	16	\$ 92,660.00	\$ 92.00
1 PARK	BLUEBONNET HILL TO WOODLAWN	2,228	5,287	10	\$ 273,030.00	\$ 123.00
2 PHILLIPS	WOODLAWN TO 200' S OF LINDA	2,640	568	77	\$ 305,600.00	\$ 116.00
3 LINDA	CASA LINDA TO PHILLIPS	2,551	496	66	\$ 285,940.00	\$ 112.00
4 LYNDALE	BALDRIDGE TO NICHOLS	1,687	569	40	\$ 187,810.00	\$ 111.00
5 LOUISE	PARK TO CASA LINDA	861	383	18	\$ 96,850.00	\$ 112.00
6 GLENEAGLES	ST ANDREWS W 500'	435	377	6	\$ 75,980.00	\$ 88.00
13 HILLCREST	FM 1722 TO SUNSET	745	260	13	\$ 83,220.00	\$ 112.00
13 LARU	FM 1722 TO E END	341	127	9	\$ 51,150.00	\$ 150.00
6 CRESTRIDGE	BALDRIDGE TO AUSTIN	1,296	285	28	\$ 133,780.00	\$ 103.00
7 RED OAK	BALDRIDGE TO AUSTIN	792	189	17	\$ 82,490.00	\$ 104.00
9 LOY LANE	LYNDALE TO NICHOLS	868	222	21	\$ 90,320.00	\$ 104.00
10 LYNN CT	LYNDALE TO NICHOLS	862	191	17	\$ 90,430.00	\$ 105.00
11 CRAIG	PHILLIPS TO LINDA	322	119	4	\$ 33,850.00	\$ 105.00
12 LYNN CR	LYNN TO S END	148	33	5	\$ 15,500.00	\$ 105.00
SUBTOTAL		17,629	9,353	359	\$ 1,969,390.00	\$ 111.00




**STREET BOND
PROGRAM 2014
WARD 4**

"APPROVED 10-21-13"

STREET	SEGMENT	LENGTH	TRAFFIC COUNT	STRUCTURE COUNT	ESTIMATED COST	ESTIMATED COST/LF
2014 PROGRAM						
13 JONES	FREEMAN TO BELKNAP	2,310	118	10	\$ 196,300.00	\$ 85.00
7 E BAYLOR	RR TO E END	1,850	4,211	24	\$ 190,100.00	\$ 103.00
6 WASHINGTON	NW MAIN TO KAUFMAN	740	278	7	\$ 56,410.00	\$ 76.00
8 WASHINGTON	CRISP TO E END	1,107	546	10	\$ 84,450.00	\$ 76.00
2 JONES	CRISP TO WASHINGTON	778	193	15	\$ 59,310.00	\$ 76.00
1 FAULKNER	CRISP TO WASHINGTON	555	303	6	\$ 41,530.00	\$ 75.00
3 RIPLEY	CRISP TO WASHINGTON	363	101	5	\$ 27,100.00	\$ 75.00
12 LINDEN	KAUFMAN TO RIPLEY	1,353	170	11	\$ 120,280.00	\$ 89.00
4 FREEMAN	NW MAIN TO DAFFAN	1,474	128	24	\$ 111,550.00	\$ 76.00
5 FREEMAN	RIPLEY TO JONES	632	126	3	\$ 47,340.00	\$ 75.00
9 E BELKNAP	RR TO RIPLEY	2,170	427	21	\$ 198,710.00	\$ 92.00
11 LOGGINS	KAUFMAN TO JONES	1,961	325	24	\$ 145,460.00	\$ 74.00
10 E DECATUR	NW MAIN TO FAULKNER	2,372	366	35	\$ 212,730.00	\$ 90.00
SUBTOTAL		17,665	7,292	195	\$ 1,491,270.00	\$ 84.00



STREET BOND PROGRAM						
2014						
WARD 5						
"APPROVED 10-21-13"						
STREET	SEGMENT	LENGTH	TRAFFIC COUNT	STRUCTURE COUNT	ESTIMATED COST	ESTIMATED COST/LF
2014 PROGRAM						
9 ENNIS PARKWAY	LANEVIEW TO W END	2,813	517	6 \$	228,320.00 \$	81.00
8 W KNOX	CEMETERY W END - 560' WEST	560	277	0 \$	75,868.80 \$	135.48
1 LANEVIEW	SH 34 W TO N END	3,166	278	16 \$	258,210.00 \$	82.00
2 OLD BARDWELL	HALL TO SH 34 W	3,903	990	39 \$	351,340.00 \$	90.00
7 JOLY	HALL TO W BURNETT	1,330	738	41 \$	133,940.00 \$	101.00
3 W BURNETT	HALL TO JOLY	1,052	778	28 \$	99,470.00 \$	95.00
4 WILLOWGLEN	YORKSTOWN TO LAKEWAY	338	606	4 \$	42,900.00 \$	127.00
6 WILLIAMSBURG CR.	WILLIAMSBURG TO E END	211	73	6 \$	26,960.00 \$	128.00
5 FREDERICKSBURG	BALDRIDGE TO S END	188	83	6 \$	23,910.00 \$	127.00
10 FINCHER	ANTHONY TO CHATFIELD	780	266	3 \$	52,040.00 \$	102.00
12 METROPOLITAN	HALL TO CARLTON	580	226	2 \$	53,070.00 \$	92.00
11 MADISON	HALL TO W END	951	137	11 \$	92,980.00 \$	99.00
SUBTOTAL		15,872	4,969	162	\$ 1,439,008.80	\$ 91.00



SECOND READING OF ORDINANCES

ORDINANCE 13-10-01 APPROVING A NEGOTIATED RESOLUTION BETWEEN THE ATMOS CITIES STEERING COMMITTEE AND ATMOS ENERGY CORP., MID-TEX DIVISION, REGARDING THE COMPANY'S 2013 ANNUAL RATE REVIEW MECHANISM. There have been no changes since the first reading of the Ordinance on October 7, 2013. Staff recommends approval.

NEW BUSINESS

RESOLUTION 13-10-3 REGARDING ELECTION AND CASTING VOTES TO ELECT BOARD MEMBER FOR THE ELLIS CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS FOR THE YEARS 2014-2015. The City's Voting Entitlement for 2014 is 207 votes. C. T. (Tom) Abram was nominated by the City Commission at the October 7th meeting.

PROFESSIONAL SERVICES AGREEMENT FOR THE 2014 STREET BOND PROGRAM FREESE AND NICHOLS. Freese and Nichols, Inc.'s proposed contract for design and construction phase services for the 2014 Street Bond Program. Sixty-three (63) streets have been identified as candidates for inclusion in the program, totaling more than fourteen (14) miles of roadways. The total cost of the program will be \$6,000,000.00.

RESOLUTION NO. 13-10-04, A RESOLUTION OF THE CITY OF ENNIS, APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE HELD ON THE 7TH DAY OF MAY, 2013, IN CAUSE NO. 19,072-TX ENNIS ISD VS. ESTATE OF DOROTHY SIMS, 703 E. LATIMER STREET, ENNIS, TEXAS. Proposed bid \$1300.00, City of Ennis Delinquent Taxes \$877.18, City amounts extinguished if bid is accepted \$877.18.

RESOLUTION NO. 13-10-05 A RESOLUTION OF THE CITY OF ENNIS, APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE HELD ON THE 7TH DAY OF MAY, 2013, IN CAUSE NO. 19,072-TX ENNIS ISD VS. ESTATE OF DOROTHY SIMS, 705 E. LATIMER STREET, ENNIS, TEXAS. Proposed bid \$1300.00, City of Ennis Delinquent Taxes \$108.06, City amounts extinguished if bid is accepted \$108.06.

RESOLUTION NO. 13-10-06 A RESOLUTION OF THE CITY OF ENNIS, APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE HELD ON THE 5TH DAY OF FEBRUARY, 2013, IN CAUSE NO. 19,060-TX ENNIS ISD VS. ESTELLA EDWARDS, 1502 PITTSFIELD STREET, ENNIS, TEXAS. Proposed bid \$1300.00, City of Ennis Delinquent Taxes \$876.85, City amounts extinguished if bid is accepted \$876.85.

RESOLUTION NO. 13-10-07 A RESOLUTION OF THE CITY OF ENNIS, APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORECLOSURE SALE HELD ON THE 3RD DAY OF JUNE, 2013, IN CAUSE NO. 18,757-TX ENNIS ISD VS. JOHNNIE ANDERSON, 307 W. WACO STREET, ENNIS, TEXAS. Proposed bid \$1500.00, City of Ennis Delinquent Taxes \$1951.10, City amounts extinguished if bid is accepted \$1,831.12, the City will realize \$116.98.

EXECUTIVE SESSION PURSUANT TO SECTION 551.087 OF THE TEXAS GOVERNMENT CODE, ANN. (DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS – NATIONAL REGISTER HISTORIC DOWNTOWN DISTRICT REDEVELOPMENT PROJECT).

APPOINTMENTS TO CITY OF ENNIS BOARDS AND COMMISSIONS: No action will be taken.

Mayor Thomas adjourned the workshop at 6:29 p.m.

Donna Batchler, City Secretary

