



RESIDENTIAL RENTAL PROPERTY REGISTRATION APPLICATION

CITY OF ENNIS - DEPARTMENT OF HEALTH SERVICES

OFFICE PHONE – 972/875-6442 • FAX – 972/875-8540 • EMAIL – healthdept@ennistx.gov

Please check if there has been a change in occupancy or tenants since the last registration date.

Address of Rental Property:		
Primary Tenant Name:		
Tenant's Phone:		
Date of Occupancy:		Number of Occupants:
Please complete the appropriate information below:		
INDIVIDUAL OWNER		
Owner's Name:		
E-mail Address:		
Address:		
Phone:	24/7 Emergency Contact:	(Work/ Cell)
PARTNERSHIP		
Partnership/Company Name:		
List the name, business address and phone number of each partner:		
CORPORATION		
Corporation Name:		
Is this a Foreign Corporation? YES <input type="checkbox"/> NO <input type="checkbox"/>		Place of Incorporation:
Incorporated under the State of Texas Laws? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Mailing Address:		
Business Location:		
Local Person in Charge:		Phone Number:
Email Address:		
List the names of all officers, directors and trustees:		
PROPERTY MANAGEMENT COMPANY		
Property Management Company:		
Address:		
Email Address:		Phone:
Agent's Name:		24/7 Emergency Contact:
Signature of Owner/Agent		Date
Mail to: City of Ennis, Dept. of Health Services, 105 S. Preston Street Ennis, TX 75119	Fax to: 972-875-8540 or Email to: healthdept@ennistx.gov	A penalty (max \$2,000) for failure to register the property or for providing false information.
FOR OFFICE USE ONLY		

Rental Permit Rate Table:

Single - Family Dwelling Units \$20.00/ Per Unit
Duplexes - Per Building \$20.00/ Per Unit Annually
Multi - Family Dwelling (3+ Units) - Per Unit \$15.00/ Per Unit
Initial Late Registration 1st month \$150.00

Rental Permit Rate Table Continued:

Late Registration each month thereafter the initial late fee charge \$50.00
Initial Inspection NO CHARGE
1st Re-inspection NO CHARGE
2nd Re-Inspection \$75.00
Subsequent Re-Inspection(s) \$150.00