



# RESIDENTIAL RENTAL PROPERTY REGISTRATION APPLICATION

CITY OF ENNIS - DEPARTMENT OF HEALTH SERVICES

OFFICE PHONE – 972/875-6442 • FAX – 972/875-8540 • EMAIL – healthdept@ennistx.gov

Please check if this is a single family home       Please check if this is a multi-family home (3+ Units on same property)

<b>Address of Rental Property:</b>			
*Primary Tenant Name:		<i>*Note: This section does not apply to Multi-Family Dwelling Units</i>	
Tenant's Phone:		<i>See Rental Permit Rate Table Below For Calculations:</i>	
Date of Occupancy:	Number of Occupants:	Amount Due:	
<b>Please complete the appropriate information below:</b>			
<b>INDIVIDUAL OWNER</b>			
Owner's Name:			
E-mail Address:			
Address:			
Phone:	24/7 Emergency Contact:	(Work/ Cell)	
<b>PARTNERSHIP</b>			
Partnership/CompanyName:			
List the name, business address and phone number of each partner:			
<b>CORPORATION</b>			
Corporation Name:			
Is this a Foreign Corporation?	YES	NO	Place of Incorporation:
Incorporated under the State of Texas Laws?	YES	NO	
Mailing Address:			
Business Location:			
Local Person in Charge:		Phone Number:	
Email Address:			
List the names of all officers, directors and trustees:			
<b>PROPERTY MANAGEMENT COMPANY</b>			
Property Management Company:			
Address:			
Email Address:		Phone:	
Agent's Name:		24/7 Emergency Contact:	
<b>Signature of Owner/Agent:</b>		<b>Date:</b>	
<b>Mail to:</b>		<b>Fax to:</b>	
City of Ennis,		972-875-8540	
Dept. of Health Services,		<i>A penalty (max \$2,000)</i>	
105 S. Preston Street		<i>for failure to register the</i>	
Ennis, TX 75119 or Email to: healthdept@ennistx.gov		<i>property or for providing</i>	
		<i>false information.</i>	
		FOR OFFICE USE ONLY	

**Rental Permit Rate Table:**  
 Single - Family Dwelling Units - \$20.00/ Per Unit Annually  
 Duplexes – \$20.00/ Per Unit Annually  
 Multi – Family Dwelling (3+ Units) – \$15.00/ Per Unit Annually  
 Late Registration 1st month \$150.00

**Rental Permit Rate Table Continued:**  
 Late Registration each month thereafter the initial late fee charge - \$50.00  
 Initial Inspection NO CHARGE  
 1st Re-inspection NO CHARGE  
 2nd Re-Inspection - \$75.00  
 Subsequent Re-Inspection(s) - \$150.00