

DERBY BOARD OF APPORTIONMENT & TAXATION MEETING
February 24, 2010 – DERBY CITY HALL
ALDERMANIC CHAMBERS
SPECIAL MEETING
MINUTES

Call to Order: Chairwoman Szewczyk called the meeting to order at 7:00 p.m.

Pledge of Allegiance

All rose and pledged allegiance to the flag.

Roll Call: Present: Tim Conlon, James Butler, Frank Lazowski, Anita Dugatto, Judy Szewczyk, Jeremy Bell and Nelson Cummings, Mark Nichols arrived at 7:07 p.m. and Carolyn Duhaime arrived at 8:00 p.m.

Absent: Carlo Malerba.

Also Present: Mayor Staffieri, Henry Domurad - Finance Director, Phil Robertson - Chief Administrative Assistant, Ron Culmo - Public Works Superintendent and Dr. Stephen Tracy - Superintendent of Schools.

Additions, Deletions & Corrections to Agenda

There are no changes.

Public Portion

No one from the public spoke.
PUBLIC PORTION CLOSED.

Approve Minutes of January 19, 2010

A MOTION by Ms. Dugatto with a second by Mr. Conlon, all in favor, **motion carries**.

Hosted E-mail System Bid Waiver

Digital Back Office will maintain the servers and will guarantee 99% uptime. There are E-Rate savings. The school system will save money from not renewing the software licenses. The vendor is on the state contract list. **A MOTION** by Mr. Lazowski with a second by Mr. Conlon to approve the bid waiver pending approval by the absent board members, all in favor, **motion carries**.

City Assessor Reimbursement

A MOTION to table until the next meeting by Mr. Lazowski, second by Mr. Butler, all in favor, **motion carries**.

General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems

Mr. Robertson addressed the board regarding the permit required by DEP for storm water for small municipal separate storm sewer systems. Municipalities that are urbanized areas as determined by the U.S. Census Bureau requires a substantial amount of testing which Milone & McBroom have done. If this is not paid there will be a fine of \$2,500.00. Money goes into a supplemental environmental project. It is a new program where the state is trying to educate people about the dangers of putting things into the storm water.

A MOTION to create a new line item to be determined by the Finance Director under department 8600 (City Engineering) for the Discharge of Storm Water by Mr. Conlon, second by Mr. Butler, discussion.....Ms. Dugatto questioned if this was required, it sounds like a membership, Mr. Robertson said Derby's participation is mandated, Mr. Butler asked if anything has been published, Mr. Roberston stated the testing has been going on, all in favor...Mr. Conlon, Mr. Bell, Ms. Szewczyk, those opposed....Mr. Nichols, Ms. Dugatto, Mr. Lazowski, **motion fails.**

A MOTION to table this item until the next meeting for more information by Mr. Nichols, second by Mr. Butler, all in favor, **motion carries.**

Flood Control Levee Re-Certification

Mr. Domurad said at an earlier meeting, Mr. DiSorbo put a caveat on the re-certification of up to \$17,500.00 and questioned Ansonia's involvement. Subsequent to that meeting Mr. Domurad spoke with Mike Joyce who told him FEMA has directed the project into three phases. The first phase is a joint involvement with Derby and Ansonia. A study is required and the last two phases involve Ansonia.

Mayor Staffieri said there was a meeting last week with the Army Corp of Engineers, FEMA and state officials. In the past, the Naugatuck River didn't have a dike system. After the big flood, the Army Corp of Engineers made the dike system and they have to be re-certified and to change the old river bed before it was flood prone. Now it is not. If we do not do this people will have to pay for flood insurance like Stop & Shop, Shoprite and McDonald's. Ansonia agreed to do their part along the Naugatuck River, (the first phase). They have two other phases.

Mr. Domurad said the request tonight is for up to \$17,500.00 for the study.

A MOTION by Mr. Conlon to increase line item 6300-270-0270 re-certification account from \$12,340.00 to \$17,500.00 based on additional information provided from special working balance and to allow payment of the bill(s)of the initial part, second by Mr. Lazowski, all in favor , **motion passes.**

Fire Marshall Convention Expenses, Staff Membership Dues, and Staff Computer

A MOTION to table by Mr. Conlon with a second by Mr. Lazowski, all in favor, **motion passes.**

Overtime Special Storms

Ms. Szewczyk asked Mr. Culmo if he had any money in any of his line items he could transfer the money from. Mr. Culmo stated he has \$10,000.00 in overtime sanitation wages he could use to make the transfer. Mr. Nichols said it may require two board approval. Ms. Szewczyk asked if they could transfer from one department to another department or with only seven votes they could move it to the general fund and then right back out again to the other department. Mr. Domurad stated that would be unprecedented.

A MOTION by Mr. Lazowski with a second by Mr. Conlon to move \$10,000.00 out of sanitation overtime wages into the special working balance and then immediately move from special working balance into overtime special storms, all in favor, **motion carries.**

Mr. Domurad stated this is not how it was done before and is unprecedented. Ms. Szewczyk stated if there is an issue of in- propriety, then they would put it back and then follow a different route to do accomplish the same thing. In the name of public safety, the roads are still safe.

Sand and Salt

Mr. Culmo is out of money. They have 2/3'nds of the pile left., but they have outstanding bills for \$44,750.00. He is requesting \$50,000.00 to pay the bills and have a buffer in case they use anymore sand and salt for the rest of the year. They are just doing hills and intersections.

A MOTION to move \$30,000.00 from working balance and \$14,750.00 from special working balance by Mr. Lazowski, second by Mr. Butler and move to 4100-460-0464 sand and salt, all in favor, **motion passes**.

Civil Defense Transfers

A MOTION by Mr. Butler with a second by Mr. Nichols to move: \$300.00 from radio purchase 3300-440-0441 to data service 3300-220-0220, \$300.00 from building maintenance 330-480-0480 to data service 3300-220-0220 and \$400.00 from general supplies 3300-390-0390 to data service 3300-220-0220, all in favor, **motion carries**.

City Hall Hot Water Heater

A MOTION by Mr. Nichols, second by Ms. Duhaime to transfer \$880.00 from working balance into the City Hall account 8100-340-0340 not to exceed \$880.00, all in favor, Ms. Dugatto opposes, **motion passes**.

4th of July State Police Protection

A MOTION by Ms. Duhaime, second by Mr. Conlon to transfer \$328.12 from working balance into 8200-390-0398 Fireworks, all in favor, **motion passes**.

Police Command Trailer

A MOTION by Ms. Duhaime with a second by Mr. Bell to increase 6000-240-0245 by \$22,500.00 and create a miscellaneous capital for Police Command Trailer for \$22,500.00, all in favor, **motion passes**.

Budget Session Update

There have been some changes to the schedule. March 17th to March 18th. May 10th to May 11th. Final deliberations will be March 25th.

Adjourn

A MOTION to adjourn by Mr. Nichols, second by Mr. Conlon, all in favor, **motion carried** at 8:35 p.m.

Respectfully Submitted,

Denise Cesaroni

Recording Secretary

****These minutes are subject to the approval of the Board of Apportionment and Taxation at their next meet