



City of Derby WPCA
Special Meeting
November 13, 2012

Richard Bartholomew
Leo DiSorbo – Chairman
Carolyn Duhaime

John Saccu
James Gildea

Meeting Called to Order: 6:08pm

Roll Call: Leo DiSorbo, Chairman, John Saccu, Jim Gildea Carolyn Duhaime. Also present Lindsay King, Plant Superintendent; Tony DeSimona from Weston & Sampson.

Public Portion.

No one from public spoke.

Mr. Bouchard- of Cedric Ave.

Mr. Bouchard not present.

Sewer System Evaluation Study

Document put together by Weston & Sampson about the SSES, this a phase II of the I & I project. It will identify which catch basins need to be fixed. There is approval of 55% reimbursement. The WPCA budgeted \$150,000.00 this year for this, which is paid over two years. The total cost is \$581,278.14 the city's cost is \$261,575.16 and the State will pay 319,702.98.

Year 1

DEP \$183,333.33

WPCA \$150,000.00

Year 2

DEP \$136,369.65

WPCA \$111,575.16

We have to do the same application as the I & I project.

The benefit of this is that the average daily flow will go down, and we will have more available capacity, and there will be less issues at the plant, and saving money. It will improve the wear and tear at the plant.

Weston and Sampson will get everything ready for the next meeting, for the application process.

There is an agreement for services owners responsibilities. The WPCA will appoint a person to communicate with W&S, which will be Lindsay King. The WPCA promises to give W&S all available information. Pay application and permit fees. Arrange for access for private lands. The WPCA will give W&S a letter authorizing them to on their property. Corporation Council wanted Dan to go over this with the Board so they understand their responsibility. W&S will give the WPCA a list of everyone working on the project, name phone #'s, Badges, they will be communicating with the police department, and the fire department, the WPCA and Lindsay King. There will be an 800 # for appointments. This will start in the spring. W& S recommends the WPCA do some press releases.

Inflow is when it rains you have rain water going into a catch basin and getting into the system, infiltration is ground water entering through a cracked pipe into the system. Inflow is a bigger concern for us.

Capital Projects

Mr Saccu put together and unrestricted cash evaluation for the purpose of determining if WPCA needs to take the bridge loan of \$190,000.00 approved by the Tax Board at this time.

Trying to get a handle on the fund balance. He talked to Carol and spent time with Keith. Fund balance has been understood as money that we gave som discresonary account we have that we can use for emergency purposes. But there realy is no fund balance. At the end of October we had \$2.3 million in unrestricted cash we have rebaits going back in the amount of \$230,000.00. Balance of unrestricted cash of 2.1 million. Receivables for current year is \$430,000.00 just from 2012. That is 95% of what we billed this year. From 2011 still due us \$65,000.00 still out standing expect to collect 50% which is \$65,000.00. Add two together add it back to the #2.1 million and you get \$2.6 for the year. Our total budget is \$2.5 million. We are into our budget four months so it is less than that. Our Hawthorne budget line we have approx. \$100,000.00 in that line. We spent about \$220,000.00 for that project. Should we take the loan? Mr. Saccu believes we do not need to take the loan. If we collect \$644,841.37 for 2010, 2011 and 2012. If we add it to the \$2.1 million we would have cash balance of \$2.48 million for use of emergency repairs.

Ms. Duhaime will report to the Tax Board saying that there is no need right now to take the bridge loan, and no need for the oversight. Carol will mention that the bill came in under what was anticipated.

Thanks to Mr. Saccu for working on this.

Belt Filter Press

Belt press broke down last week. This takes the water out of the sludge. It was fixed. Lindsay brought in pictures to show the Board. All the parts are seriously worn, all the drums are worn, the entire machine is on its last leg. This machine saves us 3 to 4 thousand dollars a year. Just to replace the machine is \$400,000.00. There are companies that will let you finance it over a period of time. This is in the referendum. Mr. Saccu will do an analysis.

Approval of Minutes

Motion to approve October 17, 2012 minutes by Mr. DiSorbo and second by Mr. Gildea. All in favor.

Approval of Expenditures

Marcy will create a spread sheet of the Hawthorne Ave. bills. Motion to approve Oct, 19, 2012 through Nov. 9, 2012 expenditures by Mr. Gildea, second by Mr. Saccu. All in favor.

Budget transfers

None

Engineer Report

Schedule for the facility plan is done.

Office Report.

Delinquent statements just when out, hopefully we will get a response from them. We could get send some accounts to the collection agency the accounts that are three years or more.

Superintendent Report

None

Executive Session-personnel matter

Motion to go into executive session at 7:25pm, and invite Mr. King by Mr. DiSorbo, second by Mr. Gildea. All in favor.

Motion to come out of executive session at 7:33pm. By Mr. Gildea, second by Mr. DiSorbo. All in favor.

Adjourn

Motion to adjourn by Mr. Gildea, second by Mr. DiSorbo at 7:35pm. All in favor.

Respectfully Submitted

Marcy McGuire



City of Derby WPCA
Capital Workshop
November 13, 2012

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Leo DiSorbo – Chairman
Carolyn Duhaime

John Saccu
James Gildea

Meeting Called to Order: 7:35pm

Roll Call: Leo DiSorbo, Chairman, John Saccu, Jim Gildea Carolyn Duhaime. Also present Lindsay King, Plant Superintendent; Tony DeSimona from Weston & Sampson.

Public Portion.

No one from public spoke.

At last meeting we went over some information that would help us determine how to present some questions for referendum. Mr Saccu had discussions with Joe Coppola and Keith McLiverty concerning what our goal should be for this workshop.

When we talked about our priorities, we talked about priority 1A which is the pump station; 1B the piping system to the plant. We would format a question that would include 1A and 1B. And the second priority would be the plant. Mr. DeSimona said RT 34 was priority 2, so we should have the money when the State did the road.

Mr. DeSimona said the WPCA was going to combined 1-4 into one question. Mr. Saccu said he thought the plant the pump station and the piping was one question 1A and 1B as one question. Then the others another question. Then we have to figure out the cost for all this, then we have to break out what it is that we could go out to bid on. We want our tax payers to get the best value. Mr. DeSimona said WPCA projects are usually not done that way.

Mr Gildea asked if we get a grant and we appropriated \$750 via referendum can you use the funds else were. The answer is no.

Mr. Saccu said we are going to have to demonstrate how this is going to be paid and what period of time and what the impact is going to be for them.

We will go for Roosevelt Drive, Rt 34 and the Plant, 1A, 1B and the plant all in one question.

Mr. DeSimona said with the Rt. 34 project the state is putting in two lanes the sewer is in the middle of two travel lanes, to work on it you will have to get a bunch of cops to close that portion of Rt.34. When you look at it from a liability stand point it increases your liability.

Mr. Saccu said will go with 1A, 1B and 4. Get a question formulated, see what the componates we can bid out, then we can give the information to Joe Coppola to formulate a question. Then we'll let Keith McLiverty do the financing on the cost over time and we'll see what that looks like.

The referendum will be in April.

Motion to adjourn at 8:03pm by Ms. Duhaime and second by Mr. Saccu.

Respectfully Submitted

Marcy McGuire