



**City of Derby
Board of Apportionment & Taxation
Joan Williamson Aldermanic Chambers
MINUTES
MONDAY, DECEMBER 17, 2014**

James Butler –Chairman
Lawrence Bussell
Christopher Carloni
Jason Cronk
Richard Dziekan

Edwin Fiallos
Carlo Malerba, Jr
Sabatino Pollastro, Jr.
Judith Szewczyk
James Watson

Chairman James Butler opened the meeting at 7:00 pm with the Pledge of Allegiance.

Roll Call

Present were: Larry Bussell, James Butler, Jason Cronk, Richard Dziekan, Edwin Fiallos, Carlo Malerba, Jr and Judy Szewczyk.

Absent were: Christopher Carolini and Sabatino Pollastro, Jr.

Additions, Deletions and Corrections to the Agenda

Two additions were added to the agenda.

- #7 Adoption of the Meeting Schedule of 2015 for the BOAT.

A motion to add these to the agenda was made Mr. Watson and seconded by Mr. Dziekan. **Motion Carried.**

- #11 Chief Narowski wants to transfer \$1975.00 to add software for a state mandated accident report system.

A motion to add this to the agenda was made by Mr. Watson and seconded by Mr. Bussell.

Public Portion

Mr. Michael Kelleher said he was there tonight to move monies in his budget, but he did want the board to be aware that Engine #14 Hotchkiss Hose Company, which was purchased on 11-20-2009 broke down on the way to a house fire on 11-21-14., the shut engine light came on. He gave the dates because the warranty expired by one day. The fire truck was brought to Tracy's garage where it still sits. He is contact with Cummings out of Rocky Hill regarding the problem. They came down to check the situation and said it is probably an engine rebuilt. He is negotiating with the company trying to get them to extend the warranty as the bill for fixing this truck could be as high as \$15,000.00. If they do not agree, he plans to be very vocal about this. The fire truck has been in the garage for 3 weeks., will be out of commission for at least 6 weeks. His questions for the company if it gets repaired are why it failed in the first place. He will advise the board on what will be happening and thanked the board for all their support.

Approval of of November 17, 2014 Minutes

One correction is to be made to the November 17, 2014 minutes as the date was incorrect on the report. However, there were not enough members present so the minutes will be put on file.

Treasurer's Report

Mr. McLiverty addressed the board and told them that with the sale of the water company, we have already allocated \$600,000 to various projects which leaves 1.8 million dollars that is being added to the fund balance.

The tax sale netted 1 million dollars, which makes the fund balance fully funded and we are alive and well, and puts us in 9-10% of our revenue in our fund balance which is a great position for us to be in.

We are proceeding with the note sales which is the first round of borrowing. WPCA has asked for 6.6 million and Mr. DeFala has asked for 1.0 Million for the design in the roads. I am waiting for the infrastructure committee to be put in place and hopefully what will take place this Thursday at Board of Alderman meeting, to oversee the expenditures of the WPCA money. I will have a level of comfort knowing that this committee is in place when we have people spending 6.6 million dollars. I have issues with the way the expenditure rate of what I call the burn rate is in place for the WPCA, where the engineering seems to get all the money up front, and that concerns me, because the design should take about 18 months, and we are paying for work before a shovel is even put into the ground. We do not know what we will find once we start digging up these roads. We should keep the cash in our pockets until the work is done.

A motion to accept the Treasures report was made by Mr. Malerba and seconded by Mr. Bussell. **Motion Carried.**

Approval of the Board of Apportionment & Taxation for 2015

A motion to accept the calendar for 2015 was made by Mr. Watson and seconded by Mr. Dziekan. **Motion Carried.**

Derby Fire Department (3200) Transfer \$6,000.00

- From Account (001-3200-270-0272-0000) (\$4,000.00)
- To Account (001-3200-330-0334-0000) (\$4,000.00)
- From Account (001-3200-330-0330-0000) (\$2,000.00)
- To Account (001-332-330-0334-0000) (\$2,000.00)

A motion to accept was made by Mr. Bussell and seconded by Mr. Watson. **Motion Carried.**

Health Services Department (5400) (\$21,987.20)

- To Account (001-5400-270-0004-0000) C-Med (\$21,987.20)
- From Account (001-8400-390-0391-0000) Special Working Balance (\$21,987.20)

A motion to accept was made by Mr. Watson and seconded by Mr. Malerba Mr. Thompson explained to the board that this money was needed to get to the end of the year. Discussion followed and Mr. Kelleher explained that most all the towns in the area were going with NW Ct Public, as C-Med had pulled out and no longer covers any of the towns. Mr. Thompson will create a new line item for this company. Mr. Dziekan asked if we were charged by the size of city, and Mr. Kelleher said we pay per capita. Our contract is for 2 or 3 years not sure what the BOA had agreed on, and we had no other option. The BOA approved this, and so BOAT has to fund it. **Motion Carried.**

Data Processing Department (1700) Transfer (\$20,000.00)

- To Account (001-1700-470-0477-0000) Upgrades/New Equipment (\$20,000.00)
- From Account (001-8400-390-0391-0000) Special Working Balance (\$20,000.00)
- To Account (001-8400-390-0391-0000) Special Working Balance (\$10,000.00)
- From Account (001-8300-370-0370-0000) Gasoline City (\$10,000.00)

A motion to accept was made by Mr. Dziekan and seconded by Mr. Malerba.

Discussion followed and Mr. Thompson explained that we prepaid our gasoline, saving \$700.00 on the prepayment. Mr. Thompson started to explain the money requested to be moved, and turned the questioning over to Mr. Domurad. Mr. Domurad was asked to explain why more money was needed for the upgrades and purchases of new computers for City Hall. Mr. Domurad explained that all the upgrades are completed. However, when they started to work on all the computers in City Hall, they found many problems with getting different departments, i.e. Finance Department, Tax Collectors, Town Clerk, Assessors, Building Department, and the Fire Department, would not work with the new software. The email in the city was shut down for 3 months; bills had to be paid for computers purchased by the Senior Center, etc. There were old users that had to be removed, passwords that couldn't be found, along with many other obstacles. Now, the system is running all day long with no problems. and the system is monitored 24/7. The question was asked if the company was liable for all the problems and Mr. Domurad said they did not recharge us for all the corrections and fixes done. Mr. Butler asked if the fire companies can now be connected and the answer was yes. Mr. Domurad said they are going to try to get some of the money back from WPCA and the Senior Center. Everything is documented and not like the past when no one knew what was going on. **Motion Carried.**

Police Department (3100) Transfer (\$1,975.00)

Chief Narowski asked that the board transfer \$1,975.00 from the Special Working Balance so that he could install software. On November 20th, 2014 he was informed by the State that the our data bases needed to be upgraded. For 25 c-licenses at \$79.00 each. This offer of \$1975.00 is good until December 19th, 2014, and this will upgrade our software to the new versions. Why do we have to do this, because the State of Connecticut has mandated that we to come up with a new accident report system, which is an unfunded mandate, and we need to field this in the month of January. I did not have this in my budget, as a remedy for this, I did not realize that the ticket receipts from "distracted driving" which goes into the general fund amounted to \$5,000.00, and we are looking at another possible \$15,000.00 coming in also. My suggestion is to take the money from the general fund and put it into the special working balance and move the money from there to my computer maintenance line item to pay for this mandated request. Mr. Butler wanted to table this to the next meeting so Chief Narowski could bring more information. Chief Narowski wanted to put on record that if I spend this money I will not make my budget, as \$13,000 in my budget is a monthly expenditure that goes out for software and if I steal from "Peter", I cannot pay "Paul". Mr. Mclivery said that we will have unanticipated revenue that will be coming in from Distracted Driving on the revenue side. My suggestion is to create a new line item for District Driving on the revenue side and put \$20,000.00 in there, and then the money can be move to the

Police Department expense side. After much more discussion, it was agreed to make the following motion.

A motion was made by Ms. Szewczyk to move \$1,975.00 from the special working balance to a new line item which will be created by Mr. Thompson. On the revenue side, the account is 3100-460-0464-0000. At the next meeting, all the proper information will be brought to the board with all the correct accounts to move this money.

The motion was made by Ms. Szewczyk and seconded by Mr. Bussell. **Motion Carried.**

Adjournment

A motion to adjourn was made by Mr. Malerba and seconded by Mr. Watson at 8:00 pm.

Respectfully Submitted,

Louise Pitney

Recording Secretary

*** These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.