



**City of Derby  
Board of Apportionment & Taxation  
Joan Williamson Aldermanic Chambers  
MINUTES  
MONDAY OCTOBER 19, 2015**

**James Butler –Chairman  
Lawrence Bussell  
Christopher Carloni  
Jason Cronk  
Richard Dziekan**

**Edwin Fiallos  
Carlo Malerba, Jr  
Sabatino Pollastro, Jr.  
Judith Szewczyk  
James Watson**

**Chairman James Butler opened the meeting at 7:04pm with the Pledge of Allegiance.**

**Roll Call**

**Present were: Mr. Bussell, Mr. Butler, Mr. Carloni, Mr. Cronk, Mr. Dziekan, Mr. Pollastro, Ms. Szewczyk and Mr. Watson.**

**Absent were: Mr. Fiallos and Mr. Malerba.**

**Immediately following the roll call was taken, Mr. McLiverty smelled gas as did other members, so the building was evacuated. The Fire Department was called and after checking, declared the building safe so we were allowed back into the building.**

**The meeting was reconvened by Chairman Butler at 7:35pm.**

### Additions, Deletions and Corrections to the Agenda

There was one addition to the agenda, #14, Police Department. A motion to accept the change was made by Mr. Watson and seconded by Mr. Carloni.

### Public Portion

No one spoke.

### Approval of Minutes September 21, 2015

A motion to approve the minutes was made by Mr. Watson and seconded by Mr. Watson. Motion Carried.

### Treasurer's Report

I want to give you an update on 2 things. In July we received the Bond Upgrade. We went to the bond market in September. While we were refinancing the 2006 Road Bond, which was sitting at 4% interest rate, we were also issuing some short term notes for sewers and roads, and 8 million dollars of permanent debt. That week in late August, the Chinese currency was devalued, the bond rate went below 2% and everyone was scurrying as Municipal Bonds were also dropping. We went to market, and it was almost perfect, in short, the bottom line, just the Bond Rate alone saved us 50 basis points, which is 1/2 a percentage point. As a result, in 2015-2016, there is a true savings in the budget of \$205,000, and in 2016-2017 the budget will be down, and we will have \$300,000 sitting in the bank. Over 18 months, we realize a savings of \$500,000.

In addition, we will be saving over \$280,000 in interest over the next 10 years as we refinanced from 4 to 2.9% and that is a savings of another \$300,000 spread over 10 years.

The other two things I have are the two bond projects.

Let's take the Middle School. The way the Bond project works is that they pay 70% of the costs they consider to be eligible costs. Once the bond is closed, there is no more reimbursement. At the Middle School, everything was done, except for the electronic messaging sign. There was no regulation for this in the P&Z codes, and this was the last thing that had to go in. How bright should it be, how often to change the signs. Attorney Coppola tried to help us by checking with other towns. Dr. Conway went to P&Z to allow for this type of sign and it was finally installed on June 11, 2015. As a result, all codes were met, all costs will be reimbursed. 28 Million was approved, we spent 27.7 million, we came in under budget.

The school roofs were budgeted for 5.955 million, we finished at 5.89 million, 366,000 under budget. There are some trees at the Derby High School that have to be cut down as they are very close to the roof and they may cause some problems. We had some drainage problems, along with some leaks in the flashing and beams. We have one bill left to be paid, and Dr. Conway wants to leave this Bond project open, so any other expensed will be covered.

Both of these were huge savings.

A motion was made to accept the report by Mr. Cronk and seconded by Mr. Watson.  
Motion Carried.

**Insurance (2200) Increase (\$7,931.00)**

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance (\$7,931.00)
- Increase Account (001-2200-270-001) Liability (\$7,931.00)

A motion to accept was made by Mr. Watson and seconded by Mr. Bussell. The board questioned this change, and Mr. Coppola answered that the Insurance company did a supplemental audit and found more equipment than we have originally thought we had, so therefore the increase was needed. Motion Carried.

**Legal Services (1600) Increase (\$525,811.92)**

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance (\$5,000.00)
- Increase Account (001-1600-250-0251) Tax Sale (\$5,000.00)

A motion to accept was made by Mr. Bussell and seconded by Mr. Cronk. This was questioned and Attorney Teodosio explained that where there are sub-contractors involved, doing the title searches these expenses need to be paid. He went on to explain that when the property is eventually sold or whatever, the money will come back to the city. All monies are reimbursed unless the City takes the property. Motion Carried.

- Increase Account (001-6000-690-6918) Appropriate From Fund Balance (\$500,000.00)
- Increase Account (001-1600-250-0252) Legal Contract Property (\$500,000.00)

A motion to accept was made by Mr. Cronk and seconded by Mr. Watson. Attorney Teodosio explained that property in question, Derby Feed was under contract to be purchased. They had to be sure the property was not contaminated. He said there was an additional \$6,837.00 needed. The original price was \$600,000, from that the back taxes and remedial work was subtracted. Mr. Butler asked for a friendly amendment to increase the total amount to \$506,837.00. A motion was made by Mr. Watson and Seconded by Mr. Cronk. The transfer was approved. Motion Carried.

- Increase Account (001-6000-660-6617) Insurance Reimbursements (\$4,431.92)
- Increase Account (001-1600-270-0271) Extra Legal Services (\$4,431.92)

A motion to accept was made by Mr. Cronk and seconded by Mr. Carloni. This was litigation on BJ's Property, and it was money received from Travelers. Motion Carried.

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance (\$16,380.00)
- Increase Account (001-1600-290-0251) Tax Sale (\$16,380.00) (Legal notices of sale)

A motion was made by Mr. Watson and seconded by Mr. Pollastro. Motion Carried.

**Payroll Taxes, (2600) Increase (\$5,000.00)**

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance (\$5,000.00)
- Increase Account (001-2600-270-0271) Unemployment Compensation (\$5,000.00)

A motion to accept was made by Mr. Carloni and seconded by Mr. Watson. Ms. Szewczyk questioned why everything was coming from the Fund Balance. Mr. Domurad answered that they were taking it from there because there should be monies coming in. She went on to say that when the budget was done, there was nothing in there for a Tax Sale. Mr. Domurad said that was one person receiving unemployment now and there is one potentially that will be receiving. Motion Carried.

**Recreation Department (2600) Increase (\$7,500.00)**

- Increase Account (001-6000-690-6918) Appropriate from Fund Balance (\$7,500.00)
- Increase Account (001-5200-390-0018) Work on Fields (\$7,500.00)

A motion to accept was made by Mr. Cronk and seconded by Mr. Bussell. They have been redoing all the fields, which was approved, and they had on a bill that was not paid yet. Motion Carried.

**Miscellaneous Capital,(3700) Increase (\$30,000.00)**

- Increase Account (001-6000-690-6918) Appropriate From Fund Balance (\$27,500.00)
- Increase Account (001-3700-xxx-xxxx) East End Septic Installation (\$27,500.00)

A motion to accept was made by Mr. Pollastro and seconded by Mr. Watson. This was discussed at the last meeting, and the last time the bill was \$7,750.00. Mr. Domrad said after the last tax board meeting, the bill was received and the total bill was \$35,250.00. The difference being \$27,500.00 still owed. Mr. Butler asked for a motion for an addendum to change the money

requested. A motion was made by Mr. Pollastro and seconded by Mr. Watson. The dollar amount was changed to \$27,500.00 and Mr. Coppola will create a new line item for this bill to be paid from. Motion Carried

**Highway Department (4100) Increase (\$3,093.31)**

- Increase Account (001-6000-610-6000) Miscellaneous Revenue (\$3,093.31)
- Increase Account (001-4100-330-0331) Motorized Equipment Maintenance (\$3,093.31)

A motion to accept was made by Mr. Pollastro and seconded by Mr. Watson. Motion Carried.

**City Wide Agencies (\*200) Increase (\$7,250.00)**

- Increase Account (001-6000-690-6981) Blight Violation (\$7,250.00)
- Increase Account (001-8200-440-0502) Blight and Density Reduction (\$7,250.00)

A motion to accept was made by Mr. Bussell and seconded by Mr. Watson. Motion Carried.

**Police Department (3100) increase (\$2,947.00)**

- Increase Account (001-6000-690-6918) Appropriate from General Fund (\$2,497.00)
- Increase Account (001-3700-440-0446) General Capital (\$2,947.00)

A motion to accept by Mr. Cronk and seconded by Mr. Bussell. Motion Carried.

**Adjourn**

A motion to adjourn was made by Mr. Pollastro and seconded by Mr. Bussell. Motion Carried. The meeting was adjourned at 8:25pm.

After the meeting was adjourned, Mr. McLiverty questioned if all the transfers requested had been taken from the Fund Balance and he was told "yes". He felt that Ms. Szewczyk was correct that the monies in some of them should have been transferred from the Working Balance. Mr. Butler called the Board back into session at 8:30pm. All members were present with the exception of Mr. Cronk who had already left.

The following changes were made.

- From Account (001-8400-390-0390) Working Balance (\$16,380.00)
- To Account (001-1600-290-0251) Tax Sale (\$16,380.00) Legal Notices of Sale.

**Payroll Taxes (260) Increase (\$5000.00)**

- From Account (001-8400-390-0390) Working Balance (\$5,000.00)
- To Account (001-2600-270-0271) Unemployment Compensation (\$5000.00)
  
- **Miscellaneous Capital (3700) Increase \$27,500.00**
- From Account (001-8400-390-0391) Special Working Balance (\$27,500.00)
- To Account (001-3700-xxx-xxxx) East End Septic Installation (\$27,500.00)

A motion to approve these changes was made by Mr. Carloni and seconded by Mr. Pollastro. Motion Carried.

A motion to adjourn was made by Mr. Carloni and seconded by Mr. Pollastro. Meeting was adjourned at 8:32pm.

Respectfully Submitted,

Louise Pitney

Recording Secretary

\*\*\* These minutes are subject to the approval by the Board of Apportionment & Taxation at their next regular meeting.