

**BOARD OF ALDERMEN  
COMMUNITY RELATIONS SUBCOMMITTEE MEETING**

**TUESDAY, JUNE 10, 2014 – 6:30 P.M.**

**2<sup>nd</sup> FLOOR CONFERENCE ROOM**

**MINUTES**

Chairman Arthur T. Gerckens called the meeting to order at 6:30 p.m. All rose and pledged allegiance to the flag.

**Roll Call**

Present: Arthur T. Gerckens, Ronald M. Sill, Peter Olenoski

Also Present: The Honorable Mayor Anita Dugatto  
Alderman Carmen DiCenso  
Alderman David Anroman  
Alderwoman Felicia Monaco  
Kevin M. Blake, Corporation Counsel

**ADDITIONS, DELETIONS, CORRECTIONS TO THE AGENDA**

Mr. Gerckens informed the committee members that he would like to add a new #11 – Derby Dog Park and make adjournment #12. He stated that the representatives for the Dog Park met over the weekend and they have come up with some rules & regulations that they wish to discuss.

**A MOTION** was made by Mr. Gerckens with a second by Mr. Sill to add the Derby Dog Park for discussion and possible action to the agenda as new item #11 and make adjournment #12. **Motion carried.**

**PUBLIC PORTION**

Mr. Gerckens asked if anyone would like to address the subcommittee.

Laura Brezina, 22 New Haven Avenue, Derby, CT

Regarding Mike Carpinello the vendor permits this year. A couple years ago in the rules they said you couldn't park in front of schools. Recently he's been parked in front of the library. For the safety of the kids I think it should be said again that he can't park near the schools. I'm just worried about that.

Mr. Gerckens asked if anyone else wished to address the subcommittee. Hearing no requests Mr. Gerckens declared the Public Portion closed.

***The Honorable Mayor Anita Dugatto asked that two items be placed on the agenda for distribution - just informational in nature – no action to be taken.***

**A MOTION** was made by Mr. Gerckens with a second by Mr. Olenoski to reopen item #4 on the agenda – Additions, Deletions, Corrections to the agenda. **Motion carried.**

Mr. Gerckens said the new item #12 will be Cell Tower information for 111 New Haven Avenue and a letter from the Department of Transportation regarding Rumble Strips on Route 34. Adjournment will now be item #13.

**A MOTION** was made by Mr. Gerckens with a second by Mr. Olenoski to reopen Item #5 on the Agenda – Public Portion – for the new Item #12 – Cell Tower Information for 111 New Haven Avenue and the letter from the Department of Transportation regarding Rumble Strips on Route 34. **Motion carried.**

#### **PUBLIC PORTION**

Mr. Gerckens asked three times if anyone wished to address the committee regarding the new item #12 - Cell Tower Information for 111 New Haven Avenue and the letter from the Department of Transportation regarding Rumble Strips on Route 34. Hearing no comment...

**A MOTION** was made by Mr. Sill with a second by Mr. Gerckens to close the Public Portion. **Motion carried.**

#### **APPROVAL OF COMMUNITY RELATIONS SUBCOMMITTEE MINUTES OF MAY 13, 2014**

**A MOTION** was made by Mr. Sill with a second by Mr. Olenoski to approve the minutes of the May 13, 2014 as presented. **Motion carried.**

#### **VENDOR PERMIT APPLICATION FOR SUPER SOFTY/MICHAEL CARPINELLO.**

#### **DISCUSSION/ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

It was noted that Mr. Carpinello was in the Aldermanic Chambers prior to the start of this meeting. Ms. Finn checked the chambers and informed the committee that Mr. Carpinello was no longer on the premises. In reviewing the statement from the Police Department Mr. Olenoski said the only thing he questions is the wording there is "Nothing Significant" to report. He said there either is something or there's nothing.

**A MOTION** was made by Mr. Olenoski with a second by Mr. Sill to forward the Vendor Permit Application for Super Softy/Michael Carpinello to the full Board of Aldermen with the recommendation to approve the vendor permit. **Motion carried.**

#### **SIDEWALK REIMBURSEMENT. 2 COPPOLA TERRACE FOR \$666.65. DISCUSSION/ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Gerckens said everyone should have the information regarding this reimbursement request. The work has been inspected and signed off by Anthony DeFala, the City's Public Works Director.

**A MOTION** was made by Mr. Olenoski with a second by Mr. Sill to forward the Sidewalk Reimbursement for 2 Coppola Terrace in the amount of \$666.65 to the full Board of Aldermen with a recommendation to approve. **Motion carried.**

**SIDEWALK REIMBURSEMENT. 36 SPRING STREET FOR \$750.00. DISCUSSION/ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Gerckens noted that this sidewalk has also been inspected by Anthony DeFala and it should be forwarded to the full Board of Aldermen.

**A MOTION** was made by Mr. Olenoski with a second by Mr. Sill to forward the Sidewalk Reimbursement for 36 Spring Street in the amount of \$750.00 to the full Board of Aldermen with a recommendation to approve. **Motion carried.**

**DERBY DAY VENDOR PERMITS. DISCUSSION/ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN.**

Mr. Gerckens said everyone should have the list of the vendor background checks from the Derby Police Department. Mr. Sill reviewed the list and commented that the vendors are from all over the area. Mr. Gerckens asked Ms. Brezina how many vendors are on the list. Ms. Brezina, from the Derby Cultural Commission, said they had 78 vendors at last count. Mr. Olenoski questioned the vendors that don't have a date of birth listed. Ms. Brezina said up until a couple of days ago the Cultural Commission wasn't aware that we needed to have every person who is going to work at each table checked. She noted the vendor table for the Learning Center – only one of the workers handed in their identification. Ms. Brezina said regarding James Martinez he is currently out of the country on vacation. Mr. Sill said there just needs to be a responsible party running the booth – that has insurance, proper license, etc...

Joel Desheen, from the Derby Cultural Commission, told the committee that he has done quite a bit of research in regard to background checks. He said we are the only City in the State that checks everyone who will be at the booth. Normally it is only the owner – not all the employees. The owner would be responsible for the individuals at their booth.

Mr. Gerckens said it was his understanding that the Cultural Commission met with Ms. DeGennaro for a better understanding of the Vendor Permit process. Ms. Brezina said they did; however there are still areas that aren't clear. She stated that even the vendors are overwhelmed with the process. Mr. Sill commented that the event is Saturday – the only thing to really do would be to approve the list as submitted.

**A MOTION** was made by Mr. Sill with a second by Mr. Olenoski to forward the submitted list dated June 10, 2014 for Derby Day Vendors to the full Board of Aldermen with a recommendation to approve. **Motion carried.**

**DERBY DOG PARK – DISCUSSION/POSSIBLE ACTION AND RECOMMENDATION TO THE FULL BOARD OF ALDERMEN**

Mr. Gerckens said over the past weekend the Dog Park committee met to formulate a list of Rules and Regulations for the new Derby Dog Park.

Anthony Bartholomew a member of the Derby Dog Park Committee explained that all the dog park items are for dogs – not humans. He said there has been damage done to some of the structures at the dog park due to humans playing, climbing and sitting

on them. The only item that humans should be using is the park benches. There is no food allowed at the park. Bikes and skateboards are also not permitted. All dogs must be on a leash entering and exiting the park. Mr. Gerckens noted that a lot of parks don't allow the dogs to have the leash attached once inside the park. He said a lot of dogs not on leashes tend to attack a dog that is on a leash.

Alderwoman Felicia Monaco informed the committee that they went around to surrounding towns to get a copy of their rules and regulations so they wouldn't have to reinvent the wheel. She said they will be looking into having a bulletin board made to post the Rules and Regulations. Their committee will look into having someone build it or perhaps they could get a grant. Patty Finn from the Office of Economic & Community Development told the committee that she has begun researching grants and the Nutro Company has grants specifically for new dog parks. She offered to meet with the Dog Park committee members to get an idea of what other items they would like to incorporate into the park. Ms. Monaco also noted that they would like to erect a sign with the list of benefactors.

Marc Garofalo, the Town & City Clerk, suggested posting or reminding dog owners that June is register your dog month.

Mr. Gerckens commended the work that the committee has done to date and noted that they really are off to a great start. Mr. Olenoski said one of the rules states "Immediately fill in any holes your dog digs." He asked if the dogs are allowed to dig. Mr. Bartholomew said no. Mr. Olenoski suggested re-wording it to read "No digging allowed." He also noted the nice job that the committee has done.

**A MOTION** was made by Mr. Sill with a second by Mr. Olenoski to adopt the rules of the Derby Dog Park as presented and forward to the full Board of Aldermen with a recommendation to approve. **Motion carried.**

### **RUMBLE STRIPS AND CELL TOWER NOTIFICATIONS**

Rumble Strips – This item is informational only. Atty. Blake said due to the number of accidents the State is having these installed. Mr. Olenoski said the strips have been installed on Route 34 as you're getting into Seymour in the middle lane.

Cell Tower - Atty. Blake said Robinson & Cole represent Cell Co., the cell company that would like to install a cell tower. The Siting Council oversees this. If the State determines there is a need for it we have no say in the matter. They are looking to install this at 111 New Haven Avenue (Bradley Pond) on Route 34. The first step in the process is meeting with the Mayor, which starts a 90 day process for the Cell Company. Atty. Blake said in 90 days they're going to present the application to the Siting Council. During the 90 days things happen – 30 days the City of Derby can recommend other sites, either private or public land that could also work. He said this is why he wanted to present this tonight in order for this committee to get it to the Board of Aldermen for their next regular meeting. We need to get this out to the public so they are informed. Atty. Blake said in 60 days the City can request that the Siting Council come down and hold a Public Hearing (like they did at Derby High School for the tower at St. Jude's Church.)

He said unless there is a clear reason not to have the tower it is usually approved since there are a lot of dead spots out there and that is why the tower is necessary.

Atty. Blake said the two big things are the 30 days for the City to determine if there are any other sites, public or private, that could accommodate the tower. The other is to decide whether or not we would like to have the Siting Council schedule a Public Hearing on the matter.

**A MOTION** was made by Mr. Gerckens with a second by Mr. Sill to forward to the Board of Aldermen for their June 26, 2014 meeting the submission of technical information concerning proposal to construct a wireless telecommunications facility at 111 New Haven Avenue, Derby, CT and to discuss recommendations of possible other sites and a possible public hearing.

#### **DISCUSSION ON MOTION**

Atty. Blake said just by recommending other sites doesn't mean that you're saying to do it – it's just that the train is coming to be addressed and you want to say ok if that's where you're looking is there anything else that the people say is better located.

**MOTION CARRIED.**

#### **ADJOURNMENT**

**A MOTION** was made by Mr. Sill with a second by Mr. Olenoski to adjourn the meeting at 7:11 p.m. **Motion carried.**

Respectfully submitted,

Patty Finn  
Recording Secretary

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ALDERMEN COMMUNITY RELATIONS SUBCOMMITTEE AT THEIR NEXT MEETING.**