

DERBY PUBLIC LIBRARY
BOARD OF DIRECTORS MEETING
WEDNESDAY JANUARY 15, 2014

1. Ms. Gleason, Board President, called the meeting to order at 6:30pm. All stood for the Pledge of Allegiance.
2. Roll Call: Present – Ms. Gleason, Ms. Cecarelli, Ms. Monaco, Mr. Stankye, Ms. Barry, Ms. Williams, Library Director. Absent with notice – Ms. Comboni, Ms. Fallon. Absent without notice – Ms. Valentino.
3. Mr. Stankye moved to accept the Agenda as submitted; seconded by Ms. Cecarelli. All were in favor.
4. No one was present for the Public Portion.
5. Mr. Stankye moved to accept the minutes from the November 20, 2013 meeting; seconded by Ms. Monaco. All were in favor.
6. Old Business
 - Ms. Williams met with Mayor Dugatto to discuss Library operations, plans, and issues.
 - Mr. Stankye spoke to people at City Hall about repointing the Library to stop the leaks. Grants may be available for this purpose. Mr. Stankye will be looking into this.
 - The City paid a partial payment to J. Rosa Company
 - Ms. Williams reminded the board that to begin the Capital flooring project the square footage measurements need to be given to Patty Finn at City Hall. Specs will then be written and the project will go out to bid. Mr. Stankye will take care of the measurements.
 - The custodial position has been posted with the union. Closing date is January 22.
 - Mr. Stankye moved to pay the Silver/Petrucelli final \$200 bill; seconded by Ms. Barry. All were in favor.
 - Miss Barry moved to review the By-Laws at the end of the meeting; seconded by Ms. Cecarelli. All were in favor.
 - Five committees were formed and the Board members were listed. Facilities – Mr. Stankye, Technology - Ms. Gleason, Advocacy – all members (availability will be discussed at each meeting), Policies – Ms. Cecarelli, Ms. Fallon, Development and Planning – Ms. Monaco, Ms. Barry, Ms. Comboni. Ms.Monaco has already checked other library strategic plans and this

committee will review them at their meeting. Ms. Williams will work with all committees.

- A special committee was formed for a Benefactor's Reception to be held in June. Members are Ms. Cecarelli, Ms. Barry, Ms. Gleason, and Ms. Williams.

7. New Business

Director's Report

- Ms. Williams presented the Budget for review, discussed correspondence and additional money received in memory of Fern Michel.
- Ms. Cecarelli moved to adopt the 3rd Wednesday of every month as the meeting date; Mr. Stankye seconded. All were in favor. Ms. Williams will send the schedule to the Town Clerk's office.
- Ms. Barry moved to approve payment of technology titles in the amount of \$290.33 with funds from the Cohen Family Book Fund, seconded by Ms. Cecarelli. All were in favor
- Ms. Williams has signed up the Library to participate in the Edge Initiative, a nationwide program developed to help libraries align digital and technology services with community priorities. She will be working on this with the Technology Librarian.
- Outside cameras are to be installed on Jan.21st.
- "New" newsletter was well received with many favorable comments.
- The first session of the new monthly series "Just for Women" was successful.
- Meetings attended, Account Balances, November and December Statistics were shared by Ms. Williams.
- The Secretary will send a letter to member Pat Valentino to see if everything is O.K. with her as she has been absent without notice for the last few meetings.

8. Executive session was not needed.

9. Adjournment

Mr. Stankye moved to adjourn at 8pm. Ms. Cecarelli seconded. All were in favor.

Minutes are not official until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary