

Derby Public Library

Board of Director's Meeting

Wednesday November 16, 2016

1. Ms. Gleason, Board President, called the meeting to order at 6:35. All stood for the Pledge of Allegiance.

2. Roll Call: Present- Ms. Gleason, Ms. Barry, Ms. Stankye, Ms. Fallon, Mr. Foley, Ms. Monaco, Ms. Cecarelli, and Ms. Williams, Library Director. Absent with notice: Ms. Kopchik and Mrs. Comboni. Members were asked to say prayers for Ms. Comboni as she was taken to the hospital before the meeting.

3. Ms. Fallon moved to accept the Agenda as written and Ms. Stankye seconded. All were in favor.

4. Public portion was closed.

5. Ms. Fallon moved to accept the minutes of the September 21, 2016 meeting. There was no quorum at the October meeting. Ms. Stankye seconded and all were in favor.

6. Old Business

a. Portrait of Jane Cohen will be placed in the bookcase and son Jaime agreed to give a smaller portrait than the one shown at an earlier meeting. The artist picked up Mr. Stankye's portrait and will return it to the Library framed. An April date for the dedication of both portraits will be planned at the next meeting.

b. Negotiations are complete but the staff has failed to vote on the contract as of yet.

7. New Business

Ms. Williams shared both October and November meeting/workshop attendance, adult programs, budget, account balances and statistics. Department reports were also shared. Ms. Williams spoke about the Valley Community Index and advised the Board to check online for the entire report. It is very sobering information. Board members were invited to Brownson Country Club on December 6<sup>th</sup>, 2016 for the Annual Meeting of the Valley Council for Health and Human Services.

Ms. Williams stated that by belonging to the Connecticut Library Consortium, we saved \$20,274 on purchases. We get 45% off books and although it costs us \$730 a year, the savings is worth it. The exterior stonework issue was cleared by City Building Inspector. The State Construction Grant is moving along. Ms. Williams is meeting with Patty Finn and Architect Dave Wenchell tomorrow, November 17 to discuss the next steps. The Fiber Connection Grant is waiting on the Contractor. The Valley Community Foundation Endowment distribution check was received by the city and was placed in our budget line items.

There will be no Book Sale next year as there will be no room to store the donated books while construction is being done. A notice will be posted in the Library for patrons. We will revisit the book sale option for 2018. We are a drop-off for TEAM's Toys 4 Kids. Ms. Cecarelli moved to use fines, copies and faxes money from 11/28/2016 to 12/12, 2016 as our donation for TEAM. Ms. Fallon seconded and all were in favor. Ms. Stankye moved to reject the request from Gabrielle Sellari to use the Upper Room for a vendoe fair. Mr. Foley seconded and all were in favor.

Ms. Williams reminded the Board that the Holiday Open House will be on Monday December 12<sup>th</sup>. She hopes that all will be able to stop in.

The December meeting was cancelled and a Holiday get-together will be held after Christmas.

8. Executive session was not needed.

9. Adjournment – Ms. Monaco moved to adjourn at 7:20pm. Mr. Foley seconded and all were in favor. Ms. Gleason will keep us informed of Ms. Comboni's health.

Minutes are not official until approved at the next meeting.

Respectfully submitted by Ms. Barry, Secretary