

# *Park and Recreation Commission*

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## **Minutes**

(meeting taped)

Monthly meeting: Monday, May 11, 2015 in City Hall.

Meeting was called to order at 7:04 p.m.

By roll call, members present: Andrew Cota, Beverly Moran, John Monahan, James Benanto, Ronald Sill, Frank Rubino and new member James Butler Sr.

Parks and Recreation Director Dennis O'Connell was present. The Athletic Director was absent.

### **ADDITIONS OR DELETIONS TO THE AGENDA:**

Motion made by Ron Sill and second by John Monahan. Move to accept the agenda as presented. Motion carried unanimously.

### **APPROVAL OF MINUTES:**

A motion was made Beverly Moran and second by John Monahan. Move to accept the minutes of April 13, 2015, as written. Motion carried with Ron Sill and James Butler abstaining.

### **PUBLIC PORTION:**

Jennifer Moffat from Treasured Time was present to request field usage for an event.

Motion made by Andrew Cota and second by James Benanto. Move to add to the agenda – Request for use of the Little League field to hold a fundraising event for Treasured Time. Motion carried unanimously.

Jennifer Moffat and Colleen Fitch were present this evening to request usage of the major league field at the Kenneth Marcucio Little League Complex. The event will be an outdoor movie night on July 25, 2015 from 7:00 pm to 11:00 pm with proceeds going to Treasured Time, a 501(c)(3) organization that provides chosen families a chance to relax and escape from everyday responsibilities, and create memories that they'll have for years to come. Their mission is to grant the wishes of parents with life-threatening illnesses who want to create a lasting memory with their children. They have spoken to Rob Hyder, Little League director, and the event would not conflict with any of the league's use. Further, they verified the use of the concession stand that evening. They have obtained liability insurance for this event. They have not set a rain date but rather will hope for good weather or cancel if the weather is problematic. Members questioned whether there would be adequate lighting and parking for the event. Ms. Moffat indicated that she felt that both would be satisfactory.

Motion made by Frank Rubino and second by Beverly Moran. Move to recommend to the full Board of Alderman to allow Treasured Time the requested use of the Kenneth Marcucio Little League Complex on July 25, 2015 for their fundraising movie night request as it has been verified that the use will not interfere with any recreational activities. Motion carried unanimously.

### **CORRESPONDENCES:**

Nothing was presented.

**DIRECTOR REPORTS:**

**Parks & Recreation Director's Report:** Mr. O'Connell reported he and Mr. Benanto attended the meeting discussing the grant funding request for Ryan Field complex field improvements. He indicated that there is some opposition to moving the baseball field to Witek Park. The grant request has to be in by June 6<sup>th</sup> so the committee will be working hastily to prepare the submittal request of funding. Members emphasized the value of getting the artificial turf surface at Ryan Field. This work would provide a facility with a game worthy football and soccer field and new track. With replacement of the field house, the ADA violations would be satisfied. The facility would be energy efficient and service the needs of the programs. Members noted the need to also address the storage of program equipment and supplies as well as maintenance equipment and supplies.

Looking at the moving of the baseball field, there is no adaptable space within the High School complex. Moving the baseball program to Bradley School did not seem viable as it would displace all of the programs currently utilizing that facility. If Witek Park was to be considered, the baseball field could possibly be located in such a way to partially overlap one of the soccer fields as well as encroach upon the existing parking area. All options will need to be further explored.

Mr. O'Connell reported that he is working on getting the summer program organized. They will be utilizing Bradley School again, last year the roof replacement on the school forced them to relocate. He is also looking at having the free lunch program up at the picnic grove rather than at the Derby Veteran's Community Center. They would be able to utilize the basketball courts and picnic grove area.

At the picnic grove, the basketball courts have been resurfaced and painted. They are ready to go with the Men's basketball leagues. Little League and Soccer are both going well.

The current budget is going well. As always, there will be end of year line item transfers but Mr. O'Connell was confident that the Recreation Department will be able to stay within their funding. The damage at Witek Park did strain the budget finances but he has been able to absorb that expense within existing funding.

**High School Athletic Director's Report:** No one was present. Members felt it would be beneficial if a representative could be in attendance at the meeting.

**NEW or OTHER BUSINESS:**

**Parks and Recreation Department Budget 2015-2016:**

Members reviewed the budget presented last month.

<b>Budget Code</b>	<b>Item (Qty / Description / Vendor )</b>	<b>Total Price</b>
5100-110-0110	PARKS DIRECTOR WAGES	\$22,518.00
5100-110-0111	SUPERVISORS	\$68,057.00
5100-110-0112	ATTENDANTS	\$19,605.00
5100-110-0114	LIFEGUARDS	\$11,049.00
5100-110-0115	BUILDING MAINTENANCE WAGES	\$16,500.00
5100-140-0141	PLAYGROUND WAGES	\$9510.00
	<b>110-140 SUB TOTAL</b>	<b>\$147,239.00</b>
5100-230-0231	YANKEEGAS	\$5,500.00
5100-230-0232	WATER CO.	\$5,800.00

	<b>230 UTILITY SECTION SUB-TOTAL</b>	<b>\$11,300.00</b>
5100-270-0278	WITEK PARK MAINTENANCE, FIELD, FENCE FACILITY MAINTENANCE	<b>\$16,000.00</b>
5100-330-0330	REPAIR FIELD MAINTENANCE EQUIPMENT	<b>\$3,000.00</b>
5100-330-0330	BUILDING REPAIRS, GROUND MAINTENANCE	<b>\$2,500.00</b>
5100-330-0330	SPRINKLER SYSTEMS MAINTENANCE	<b>\$3,250.00</b>
5100-330-0330	BOILER/HVAC/PLUMBING	<b>\$4,000.00</b>
5100-330-0330	POOL/SPA FILTER MAINTENANCE	<b>\$3,250.00</b>
5100-330-0330	DVCC HEALTH CLUB SYSTEMS	<b>\$1,250.00</b>
5100-330-0330	GYMNASIUM FLOOR	<b>\$2,500.00</b>
5100-330-0330	GLASS/DOORS REPAIR/REPLACEMENT, LOCKS	<b>\$1,500.00</b>
5100-330-0330	FENCE MAINTENANCE/REPAIR	<b>\$1,500.00</b>
5100-330-0330	POOL DECK MAINTENENCE	<b>\$2,000.00</b>
5100-330-0330	HEALTH CLUB WORKOUT EQUIPMENT REPAIR	<b>\$1,250.00</b>
	<b>5100-330-0330 EQUIPMENT MAINTENANCE SUB-TOTAL</b>	<b>\$26,000.00</b>
5100-330-0331	PORTABLE TOILET	<b>\$1,000.00</b>
5100-330-0331	WATER COOLER	<b>\$1,000.00</b>
5100-330-0331	POOL SUPPLIES	<b>\$6,000.00</b>
5100-330-0331	STORAGE CONTAINER	<b>\$1,500.00</b>
5100-330-0331	MISCELLANEOUS BUILDING, CLEANING SUPPLIES AND EQUIPMENT	<b>\$3,500.00</b>
5100-330-0331	LOCKER ROOM/BATHROOM PAPER GOODS SUPPLIES	<b>\$2,000.00</b>
5100-330-0331	TRACK/FIELD MAINTENANCE SUPPLIES, CHEMICALS, FERTILIZER, FIELD CLAY, TOP SOIL	<b>\$4,000.00</b>
5100-330-0331	ELECTRICAL SUPPLIES	<b>\$1,000.00</b>
5100-330-0331	FIELD PAINT	<b>\$5,000.00</b>
	<b>5100-330-0331 BUILDING &amp; FIELD SUPPLIES SUB-TOTAL</b>	<b>\$25,000.00</b>
5100-330-0332	TELEPHONE SERVICE, COMPUTER SERVICE	<b>\$2,300.00</b>
5100-330-0332	ALARM SYSTEM	<b>\$500.00</b>
5100-330-0332	OFFICE SUPPLIES	<b>\$1,300.00</b>
	<b>5100-330-0332 OFFICE SUPPLIES SUB-TOTAL</b>	<b>\$4,100.00</b>
5100-330-0333	SIGNS	<b>\$500.00</b>
5100-330-0333	SPORTING EQUIPMENT, GOALS	<b>\$3,000.00</b>
5100-330-0333	STAFF APPAREL	<b>\$250.00</b>
5100-330-0333	MUSIC SYSTEM/TABLES AND CHAIRS	<b>\$750.00</b>

	TECHNOLOGY COMPUTER RELATED EQUIPMENT	<b>\$750.00</b>
	<b>5100-330-0333 RECREATION EQUIPMENT SUBTOTAL</b>	<b>\$5,250.00</b>
5100-390-0111	DERBY COLT BASEBALL	<b>\$1.00</b>
5100-390-0007	GIRLS SOFTBALL	<b>\$1.00</b>
5100-390-0009	SOCCER	<b>\$4,000.00</b>
5100-390-0010	LITTLE LEAGUE	<b>\$8,000.00</b>
5100-390-0011	POP WARNER	<b>\$9,500.00</b>
5100-390-0012	WRESTLING	<b>\$1.00</b>
5100-390-0013	GAMES/ARTS & CRAFTS, SPORTS EQUIPMENT— BUS RENTALS, PLAYGROUND SUPPLIES	<b>\$2500.00</b>
5100-390-0016	RECREATION 14 THROUGH 18 BASKETBALL/SOFTBALL	<b>\$1,200.00</b>
5100-480-0484	YOUTH BASKETBALL	<b>\$7,500.00</b>
	<b>PROGRAMS SUBTOTAL</b>	<b>\$32,703.00</b>
	SUB-TOTAL WITHOUT RYAN CAPITAL	<b>\$267,592.00</b>
3700-440-0442	RYAN FIELD CAPITAL YEARLY	<b>\$10,000.00</b>

Motion made by James Benanto and second by John Monahan. Move to accept the Parks and Recreation Department budget for fiscal year 2015-2016, as presented. Motion carried unanimously.

**NEW or OTHER BUSINESS:**

Mr. O'Connell reported that he spoke to Brian Marcucio regarding the commission's suggestions on the acknowledgement of Michael Regan. Mr. Marcucio felt the naming of the weight room at the High School was a fitting tribute and he will be approaching the Board of Education.

Mr. Monahan mentioned that there are undoubtedly many other deserving of recognition. He suggested that consideration should be given to developing an honor wall. The greenway has its bricks that are dedicated each year to past residents that have served the community. On the green, veterans are recognized. Possibly, an area could be identified that could support the recognition of residents who have influenced athletic and recreational endeavors.

Motion by Ron Sill and second by Beverly Moran. Move to adjourn the meeting at 7:47 p.m. Motion carried unanimously.

Respectfully prepared,

*Karen Kemmesies*

Karen Kemmesies, secretary

*These minutes are subject to the Commission's approval at their next scheduled meeting.*